

Los Angeles County West Vector Control District

Meeting Topic: **Regular Meeting of the Board of Trustees**

Meeting Time: **July 13, 2023 - 7:30 PM**

Join Zoom Meeting by clicking on the link below:

<https://us02web.zoom.us/j/87265563660?pwd=c2NLSVp6b21xYTlrVDJLV1dOM2VJUT09>

If prompted, Click “open Zoom meetings”

OR

If you cannot access the link, go to <https://www.zoom.us/> in your web browser (Google Chrome, Explorer, etc.)

Then

Click on Join a Meeting

Enter the Meeting ID and Password below when prompted

Meeting ID: 872 6556 3660

Passcode: 843762

CALL IN NUMBER:

If you do not have a speaker or microphone installed in your computer, OR you would like to join by teleconferencing dial the following number:

+1 669 900 6833 US (San Jose)

Then

Enter the Meeting ID and Password below when prompted

Meeting ID: 872 6556 3660

Passcode: 843762



NOTICE OF A **VIRTUAL REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE LOS ANGELES COUNTY WEST
VECTOR CONTROL DISTRICT**

Zoom Meeting Only

July 13, 2023

6750 Centinela Ave.
Culver City, CA 90230
7:30 p.m.

Los Angeles County West Vector Control District

6750 Centinela Avenue, Culver City, California 90230
(310) 915-7370 ext. 230 Email: aarugay@lawestvector.org

BOARD OF TRUSTEES

President
CHERYL MATTHEWS
Inglewood

Vice President
NANCY GREENSTEIN
Santa Monica

Secretary
BILL AILOR
Palos Verdes Estates

NOTICE OF A VIRTUAL REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE LOS ANGELES COUNTY WEST VECTOR CONTROL DISTRICT

July 13, 2023
7:30 p.m.

BARBARA BARSOCCHINI
Malibu

CHAD BLOUIN
West Hollywood

JAMES R. BOZAJIAN
Calabasas

S.W. DiSALVO
Beverly Hills

MARY DRUMMER
Redondo Beach

JAMES FASOLA
Hermosa Beach

BARBARA FERRARO
Rancho Palos Verdes

JAY GARACOCHEA
Culver City

JIM GAZELEY
Lomita

MIKE GRIFFITHS
Torrance

JAMES OSBORNE
Lawndale

WAYNE POWELL
Manhattan Beach

STEVE ZUCKERMAN
Rolling Hills Estates

**LOS ANGELES COUNTY WEST VECTOR CONTROL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**6750 Centinela Ave.
Culver City, CA 90230**

**Virtual Meeting on Zoom
July 13, 2023
7:30 p.m.**

NOTICE TO THE PUBLIC

Due to COVID-19, and in compliance with AB 361 the scheduled meeting will be held remotely. See instructions on the District's website (www.lawestvector.org) under the Board of Trustees section.

Residents who live or own property within the District who wish to comment on any of the listed agenda items are encouraged to attend the meeting virtually. Individuals will be allowed to address the Board at the time specified for comments on the agenda. Comments can only be made on items listed on the agenda for action by the Board. Pursuant to the Brown Act, Government Code Section 54950 et seq., the Board may not take action or discuss any item that is not listed on the agenda. The Board Chairperson has set a limit of three minutes each for those who wish to address the Board. Those who wish to speak to items being considered in a closed session will be given the opportunity to do so prior to the Board going into closed session.

- i. Call to Order**
- ii. Roll Call**
- iii. Correspondence**
 - The City of Manhattan Beach has appointed Wayne Powell as its representative to the Board of Trustees
- iv. Public Comments**

1. Minutes of the May 11, 2023; June 9, 2023; and July 7, 2023, Board of Trustees Meetings	
Staff Report:	None Scheduled
Recommended Action:	Approve

2. Financial Report for May - June 2023 A) Schedule of Investments B) Bills and Salaries	
Staff Report:	None Scheduled
Recommended Action:	Approve

3. Executive Director's Report	
Staff Report:	Aaron Arugay, Executive Director
Recommended Action:	Advisory
1) WNV Update	Advisory
2) Public Education Program	Advisory
3) Field Operations Program	Advisory
4) Vector Ecology Program	Advisory

4. Approve the 2023-2024 Budget and Benefit Assessment	
Staff Report:	Aaron Arugay, Executive Director
Recommended Action:	Approve

5. Authorize Board Meetings by Teleconference in Compliance with AB 361	
Staff Report:	Aaron Arugay, Executive Director
Recommended Action:	Approve

6. Board of Trustees Comments	
Recommended Action:	As determined by the board

7. Motion to Adjourn	
Recommended Action:	Approve

1. Minutes of the May 11, 2023; June 9, 2023; and July 7, 2023, Board of Trustees Meetings

Staff Report:	None Scheduled
Recommended Action:	Approve

Los Angeles County West Vector Control District

Minutes of the Regular Board of Trustees Meeting

May 11, 2023

1. Call to Order:

Call to Order by Cheryl Matthews (President of the Board of Trustees)

2. Roll Call:

Roll Call taken by Catherine Taylor (Assistant Director)

Trustees Present:

Cheryl Matthews
Nancy Greenstein
Bill Ailor
Barbara Barsocchini
Chad Blouin
James Bozajian
Mary Drummer
Jake Dupree
James Fasola
Barbara Ferraro
Jay Garacochea
Jim Gazeley
Mike Griffiths
James Osborne
Steve Zuckerman

Trustees Absent:

Bill DiSalvo

Staff/Advisors Present:

Aaron Arugay, Executive Director
Catherine Taylor, Assistant Director
Trevor Rusin, General Legal Counsel

3. Public Comments:

- none

4. Receive and File the 2021-2022 Independent Auditors Report:

Presentation by: Christopher Brown – C.J. Brown & Company CPAs

Action: Received and Filed- Cheryl Matthews (President of the Board of Trustees)

**5. Approve Minutes of the March 9, 2023; April 7, 2023; and May 5, 2023;
Board of Trustees Meetings**

Motion by: Mary Drummer

Second: Bill Ailor

Vote: Ayes: 9

Noes: 0

Abstentions: 6 (B. Ailor, J. Fasola, J. Gazeley, M. Griffiths,
J. Osborne, S. Zuckerman)

Action: Motion Passed

6. Approve the Financial Report for March - April 2023

- A) Schedule of Investments
- B) Bills and Salaries

Motion by: Barbara Barsocchini

Second: Barbara Ferraro

Vote: Ayes: 15

Noes: 0

Abstentions: 0

Action: Motion Passed

7. Executive Director's Report

- 1) WNV Update
- 2) Public Education Program
- 3) Field Operations Program
- 4) Vector Ecology Program

8. Authorize Board Meetings by Teleconference in Compliance with AB 361:

Motion by: Cheryl Matthews

Second: Chad Blouin

Vote: Ayes: 13

Noes: 2 (M. Drummer, J. Fasola)

Abstentions: 0

Action: Motion Passed

9. Closed Session:

Recess to Closed Session:

This time set aside for the Board to meet in closed session to discuss matters pursuant to Government Code section 54957(b)(1) – Public Employee Discipline

10. Closed Session Report

General Counsel – Trevor Rusin:

Action: No action taken

11. Meeting Adjourned by President of the Board Cheryl Matthews

Approved by the Board of Trustees

Bill Ailor, Secretary

Date

Los Angeles County West Vector Control District
Minutes of the Special Meeting of the Board of Trustees
June 9, 2023

1. Call to Order:

Call to Order by Cheryl Matthews (President of the Board of Trustees)

2. Roll Call:

Roll Call taken by Catherine Taylor (Assistant Director)

Trustees Present:

Cheryl Matthews
Nancy Greenstein
Bill Ailor
Barbara Barsocchini
Chad Blouin
James Bozajian
James Fasola
Barbara Ferraro
Jay Garacochea
Jim Gazeley
Mike Griffiths

Trustees Absent:

Bill DiSalvo
Mary Drummer
Jake Dupree
James Osborne
Steve Zuckerman

Staff/Advisors Present:

Aaron Arugay, Executive Director
Catherine Taylor, Assistant Director
Trevor Rusin, General Legal Counsel

3. Public Comments:

- none

4. Authorize Board Meetings by Teleconference in Compliance with AB 361:

Motion by: Jim Gazeley
Second: Barbara Barsocchini
Vote: Ayes: 10
Noes: 1 (J. Fasola)
Abstentions: 0

Action: Motion Passed

5. Closed Session:

Recess to Closed Session:

This time is set aside for the Board to meet in closed session to discuss matters pursuant to Government Code section 54957(b)(1) - Public Employee Discipline

6. Closed Session Report:

General Counsel- Trevor Rusin:

Action: No action taken

7. Meeting Adjourned by Cheryl Matthews (President of the Board of Trustees)

Approved by the Board of Trustees

Bill Ailor, Secretary

Date

Los Angeles County West Vector Control District
Minutes of the Special Meeting of the Board of Trustees
July 7, 2023

1. Call to Order:

Call to Order by Cheryl Matthews (President of the Board of Trustees)

2. Roll Call:

Roll Call taken by Catherine Taylor (Assistant Director)

Trustees Present:

Cheryl Matthews
Nancy Greenstein
Bill Ailor
Chad Blouin
James Bozajian
Mary Drummer
Barbara Ferraro
Jay Garacochea
Jim Gazeley
Mike Griffiths
James Osborne
Wayne Powell

Trustees Absent:

Barbara Barsocchini
James Fasola
Steve Zuckerman

Staff/Advisors Present:

Aaron Arugay, Executive Director
Catherine Taylor, Assistant Director
Trevor Rusin, General Legal Counsel

3. Public Comments:

- none

4. Authorize Board Meetings by Teleconference in Compliance with AB 361:

Motion by: Chad Blouin
Second: Mary Drummer
Vote: Ayes: 12
Noes: 0
Abstentions: 0

Action: Motion Passed

5. Meeting Adjourned by Cheryl Matthews (President of the Board of Trustees)

Approved by the Board of Trustees

Bill Ailor, Secretary

Date

2. Financial Report for May - June 2023
A) Schedule of Investments
B) Bills and Salaries

Staff Report:	None Scheduled
Recommended Action:	Approve

Los Angeles County West Vector Control District Schedule of Investments			
Period Ending: May 2023			
Fund/Account	Balance	% of Return May 2023	% of Return May 2022
LAIF*	321,271.18	2.99%	0.68%
LACIF**: P81	1,924,284.47	3.74%	0.91%
P82	4,313,286.69		
Bank of America Money Market Account	315,444.17	0.00%	0.00%
Bank of America Payroll Account	310,801.48	0.00%	0.00%
	7,185,087.99		

*LAIF (Local Agency Investment fund)

**LACIF (Los Angeles County Investment Fund)

I certify that this report accurately reflects all pooled investments as reported to me by the custodial agencies and is in conformity with the investment policy as approved by the Board of Trustees of the Los Angeles County West Vector Control District on 11/9/95. A copy of this policy is available in the office of the Executive Director. The investment program herein shown provides sufficient cash flow liquidity to meet the next six months estimated expenditures.

Sources for the valuation are as follows:

State of California, Office of the Treasurer; County of Los Angeles, Office of Auditor-Controller;
Bank of America

Aaron Arugay
Executive Director

Date

LOS ANGELES COUNTY WEST VECTOR CONTROL DISTRICT

Bills & Salaries

April 21 to June 20, 2023

PAYEE NAME	DESCRIPTION	STATEMENT	AMOUNT
Payroll	Salaries/Payroll Taxes	Period: Apr. 1, To May 31, 2023	606,886.39
5 STAR GC 1005	Bldg. Maint. 5135	Inv. No.: 1075	1,245.00
ADT Security Systems 1069	Security 5281	Stmt. Date: 04/13/2023, 05/13/2023, 06/13/2023	1,884.23
Aegis Security & Investigations 1075	Security 5281	Inv. No: 13396, 13472	17,807.75
Airgas West 1109	Ento/Lab Supplies, Equip. & Ser. 5115	Inv. No: 9996296026, 9997002830, 9997719919	431.10
Airport Marina Ford 1120	Auto Repair 5121	Inv. No: 266672, 645175, 646979	1,449.72
Alert Communications 1164	AHB Program Fund 5117	Inv. No: 33685, 33729, 33773	3,187.87
AMCA 1200	Dues - AMCA 5152	Inv. No.: 963, 1380, 1393	465.00
American Messaging 1215	Communications 5275	Inv. No: L8331976XE, L8331976XF	1,431.82
ARC Professional Services, INC. 1239	Land & Land Development 5410	Stmt. Date: Mar23, Apr23	49,712.00
AT&T Mobility 3200	Communications 5275	Stmt. Date: 04/2023,05/2023, 06/2023	6,514.38
Athens Sevices/United Pacific Waste 3921	Refuse Collection 5270	Inv. No. 14620700	896.99
Bay Alarm Company 1378	Security 5281	Inv. No.: 20536579, 20584628	840.06
Best Best & Krieger 1404	Legal Services Fund 5184	Inv. No: 963149, 965555	11,012.29
California Ice Co. 1570	Lab 5115: \$3,811.50; Safety 5236: \$1386	Stmt. Date: 04/2023, 05/2023	5,197.50
Calpers Health Benefits 1610	Group Insurance 5035	Stmt. Date: 04/23, 05/23, 06/23	163,547.76
Calpers Retirement System 1610	Retirement 2084; \$17788.44; 5030: \$138102.53	Stmt. Date: 03/31/23, 04/15/23, 04/30/23, 05/15/23	155,890.97
C.J. Brown & Company, CPAs 1696	Auditing 5183	Stmt. Date: 04/2023	1,340.00
Clarke Mosquito Control Products, Inc. 1699	Insec icides 5232	Inv. No.: 5104751	124,158.09
Cleaning Contract 1447	Janitorial 5131	Inv. No: 12494, 12587	3,924.00
Complete Office 1758	Office Expense 5170	Stmt. Date: 04/30/23, 05/30/23	1,283.95
CPS HR Consulting 1816	Outside Consultants 5180	Inv. No: 0009561, 0009828, 002267	8,693.25
ES OPCO USA LLC/Veseris 2039	Insec icides 5232	Inv. No.: 100-0976021, 100-0975932, 100-0975961, 100-0975996	29,170.81
Federal Express Corp. 2050	Office Expense 5170	Inv. No: 8-122-11424, 8-136-27328, 8-143-14566, 8-150-57383, 8-157-47672, 8-171-31848	1,771.38
Ford Pro 2106	Communications 5275	Inv. No: 15896197, 16669813	400.00
Golden State Elevator 2220	Bldg. Maint. 5135	Inv. No: 00165993, 00167150	422.10
Golden State Water Co. 3580	Water 5264	Acct No.:49610949270, 27451100005 4/23,5/23,6/23	1,628.04
Gregory Lawn Mower Shop 2244	Field Equipment & Repair 5127	P.O. No.: FO051523VP084	650.00
Grainger 2228	Bldg. Maint. 5135: \$309.82 Safety 5236: \$1597.07	Inv. No: 9712613356 ,9713553312,9731054079, 9730203966, 9723530185	1,906.89
Henry P. Eng, CPA 2900	Bookkeeping 5186	Stmt. Date: 05/2023, 06/2023	5,000.00
Home Depot 2320	Bldg. 5135: \$951.00 ;Lab 5115: \$1131.65; Fld. 5127: \$376.81; Off. Exp. 5170: \$.Safety 5236: \$309.00;Off. Equip 5430: \$	Stmt. Date: 04/23, 05/23	2,768.36
L.A. Green Landscaping Maint. 2533	Bldg. Maint. 5135	Inv. No: 10151, 10174, 005742	840.00
Liebert Cassidy Whitmore 2592	Legal Services Fund 5184	Inv. No: 238489, A23031615	6,192.50

LOS ANGELES COUNTY WEST VECTOR CONTROL DISTRICT

Bills & Salaries

April 21 to June 20, 2023

PAYEE NAME	DESCRIPTION	STATEMENT	AMOUNT
M & N Automotive Repair, Inc. 2661	Auto Parts/Repair 5121	Inv. No: 14274, 14394, 14412, 14409, 14084, 14457, 14492, 14483, 14516, 14519, 14553,14559	14,226.85
Malibu Feed Bin 2676	Ento/Lab Supplies, Equip. & Ser. 5115	Stmt. Date: 05/2023, 06/2023	1,568.55
Malibu Office 2579	Office Expense 5170	Stmt. Date: 05/2023, 06/2023	550.00
McMaster-Carr Supply 2770	Field Equipment & Repair 5127	Inv. No: 966513547, 98364703, 98301638, 98597858	1,783.76
Mr. Bill Ailor 2990	Board Expenses 5161	Meeting of 05/11/2023, 06/9/2023	200.00
Mr. Chad Garnet Blouin 2862	Board Expenses 5161	Meeting of 05/11/2023, 06/9/2023	200.00
Mr. Jake Dupree 2902	Board Expenses 5161	Meeting of 05/11/2023	100.00
Mr. James Bozajian 2903	Board Expenses 5161	Meeting of 05/11/2023, 06/9/2023	200.00
Mr. James Fasola 2921	Board Expenses 5161	Meeting of 05/11/2023, 06/9/2023	200.00
Mr. James Osborne 2905	Board Expenses 5161	Meeting of 05/11/2023	100.00
Mr. Jay Garacochea 2907	Board Expenses 5161	Meeting of 05/11/2023, 06/9/2023	200.00
Mr. Jim Gazeley 2908	Board Expenses 5161	Meeting of 05/11/2023, 06/9/2023	200.00
Mr. Mike Griffiths 2924	Board Expenses 5161	Meeting of 05/11/2023, 06/9/2023	200.00
Mr. Steve Zuckerman 2961	Board Expenses 5162	Meeting of 05/11/2023	100.00
Ms. Barbara Barsocchini 3015	Board Expenses 5161	Meeting of 05/11/2023, 06/9/2023	200.00
Ms. Barbara Ferraro 3014	Board Expenses 5161	Meeting of 05/11/2023, 06/9/2023	200.00
Ms. Cheryl Matthews 3013	Board Expenses 5161	Meeting of 05/11/2023, 06/9/2023	200.00
Ms. Mary Drummer 3039	Board Expenses 5161	Meeting of 05/11/2023, 06/9/2023	100.00
Ms. Nancy Greenstein 3043	Board Expenses 5161	Meeting of 05/11/2023, 06/9/2023	200.00
MVCAC 3070	Ento/Lab Supplies, Equip. & Ser. 5115	Inv. No: 7364018, 7364070	4,400.00
Nathan's Towing 3089	Towing 5254	Inv. No: 0507, 0482, 0548	875.00
Nationwide Retirement Solutions 3080	Deferred Comp. 2084	Stmt. Date: 04/31, 05/15, 05/31, 06/15	21,253.32
Network Magic Unlimited 3137	Office Equipment 5430	Inv. No: 26637, 26749	55,770.00
ODP Business Solutions/Office Depot 3163	Office Exp. 5170: \$2292.78, \$; Safety 5236: \$1738.62	Inv. No 312561128001, 316574412,316575740,313989926,313996786	4,031.40
Otis Elevator Company 3177	Bldg. Maint. 5135	Inv. No.: 100401151924	3,905.04
Pitney Bowes Global Financial Services LLC 3310	Office Expense 5170	Acct.No: 22126346, Inv.No.: 3106101114	1,230.14
Prudential Overall Supply 3361	Uniforms 5070	Stmt. Date: 04/2023, 05/2023	11,184.98
Redwing Business Advantage Account 3400	Uniforms 5070	Inv. No: 8-1-133234, 8-1-134098	348.81
Santa Clara County Public Health Laboratory 3477	Ento/Lab Supplies, Equip. & Ser. 5115	Inv. No: Apr 2023	442.00
SATMOD0 LLC 3492	Communications 5275	Inv. No: 225136	492.79
Shell Fleet Plus 3530	Gasoline 5251	Inv. No: 89095419, 89746812	5,908.83
Shred-It/ Stericycle, Inc. 3534	Refuse Collection 5270	Inv. No: 8003696102, 80038888648, 8004083129	580.94
Simple Foundry LLC 3548	Communications 5275	Inv. No: 1001276, 1001286	6,118.45

LOS ANGELES COUNTY WEST VECTOR CONTROL DISTRICT

Bills & Salaries

April 21 to June 20, 2023

PAYEE NAME	DESCRIPTION	STATEMENT	AMOUNT
Southern California Edison 3620	Electricity 5264	Stmt. Date: 4/23, 5/23	5,670.75
Spectrum/Charter Communications 3846	Communications 5275	Acct. No.:8448300747204631: Stmt. Date: 04/2023, 05/2023	6,237.00
Staff Reimbursement	Office Expense 5170	Stmt. Date: 06/2023	8.13
Sterling Messenger Svcs. 3682	Office Expense 5170	Stmt. Date: 04/23, 05/23	1,642.00
Sun Life Financial 2175/ VSP 3998	Dental/Vision 5036	Stmt. Date: 05/15	7,420.04
Sun Life Financial and Health Insurance Co. 2175	Voluntary Life Ins. 2084	Stmt. Date: 05/15	571.32
Sung Lee Chan	Ento/Lab Supplies, Equip. & Ser. 5115	Inv. No: 712930	1,200.00
Teletrac, Inc. 3730	Communications 5275	Stmt. Date: 05/2023, 06/2023	2,283.72
The Gas Company 3800	Gas 5261	Stmt. Date: 04/2023, 05/2023	306.69
Thermal Combustion Innovators/Veolia 3835	Ento/Lab Supplies, Equip. & Ser. 5115	Inv. No: MD107953, MD110466	317.72
Toddesign 3849	Public Education 5171	Inv. Date: 04/23	2,000.00
Total Compensation Systems, Inc. 3858	Outside Services & Consultants 5180	Inv. No: 11390, 11937	1,710.00
ULINE 3907	Field Equip. & Supplies 5127: \$734.05	Inv. No: 163031800, 163803873, 164542027	734.05
UC Regents 3890	Ento/Lab Supplies, Equip. & Ser. 5115	Billing Id: HAR489	25.00
Unum Life Insurance Co. Of America 3950	Long Term Disability Insurance 2084	05/10, 06/10	4,421.52
Verizon/Frontier 3991	Telephone 5267	Stmt. Date: 04/23, 05/23	8,455.56
VORTEX 3997	Bldg. Maint. 5135	Inv. No: 06-1681331	687.50
Wex Bank (Exxon Mobil) 2830	Gasoline 5251	Inv. No: 88528377, 89193616, 89838344	11,543.80
ZIND 4405	Field Equipment & Repair 5127	Inv. No: 2917	2,935.10
Bank Of America Bankcard Services	Household 5051	Ref. No.: 5556	33.92
Bank Of America Bankcard Services	Uniforms 5070	Ref. No.: 1371,	255.65
Bank Of America Bankcard Services	Auto Parts/Repair 5121	Ref. No.: 1404	1,383.28
Bank Of America Bankcard Services	Training - Staff 5163	Ref. No.: 6914	374.00
Bank Of America Bankcard Services	Office Expense 5170	Ref. No.: 4393,3590,8107,1166,9373,9039,8276	1,974.67
Bank Of America Bankcard Services	Safety 5236	Ref. No.: 3612,7961,5002	3,043.08
Bank Of America Bankcard Services	Communications 5275	Ref. No.: 8665, 6144	278.15
Bank Of America Bankcard Services	Late Fees		39.00
Bank Of America Bankcard Services	Finance Charge		37.17
Bank Of America Bankcard Services	Total Bills & Salaries:	Period: Apr. 21 to Jun. 20, 2023	1,421,409.88
Account Transfer (LACIF P81 Account to B of A Money Market Acct /Payroll Acct. #1465-01313			1,000,000.00

3. Executive Director's Report

Staff Report:	Aaron Arugay, Executive Director
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Recommended Action:	Advisory
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1) WNV Update	Advisory
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2) Public Education Program	Advisory
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3) Field Operations Program	Advisory
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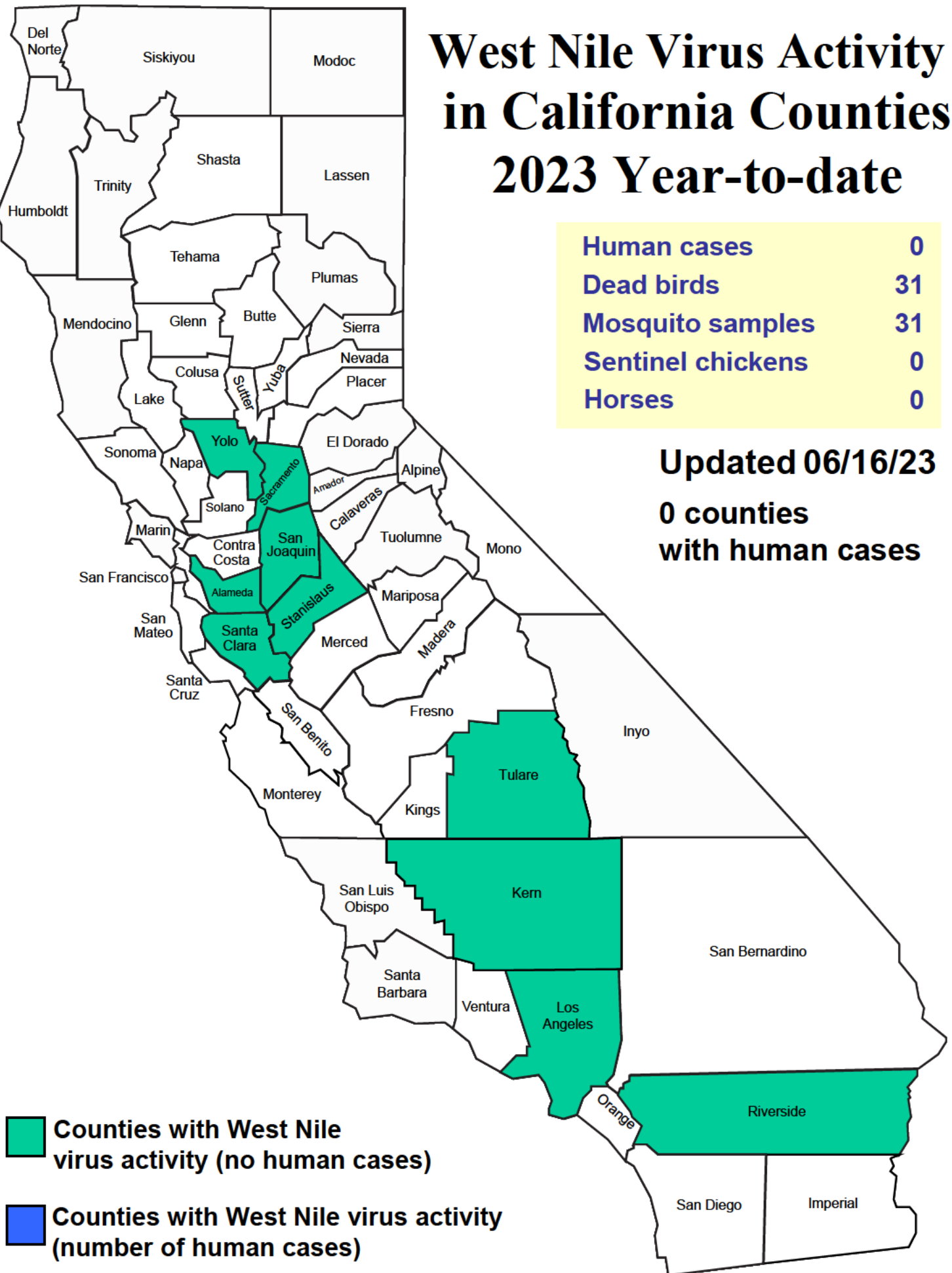
4) Vector Ecology Program	Advisory
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West Nile Virus Activity in California Counties 2023 Year-to-date

Human cases	0
Dead birds	31
Mosquito samples	31
Sentinel chickens	0
Horses	0

Updated 06/16/23

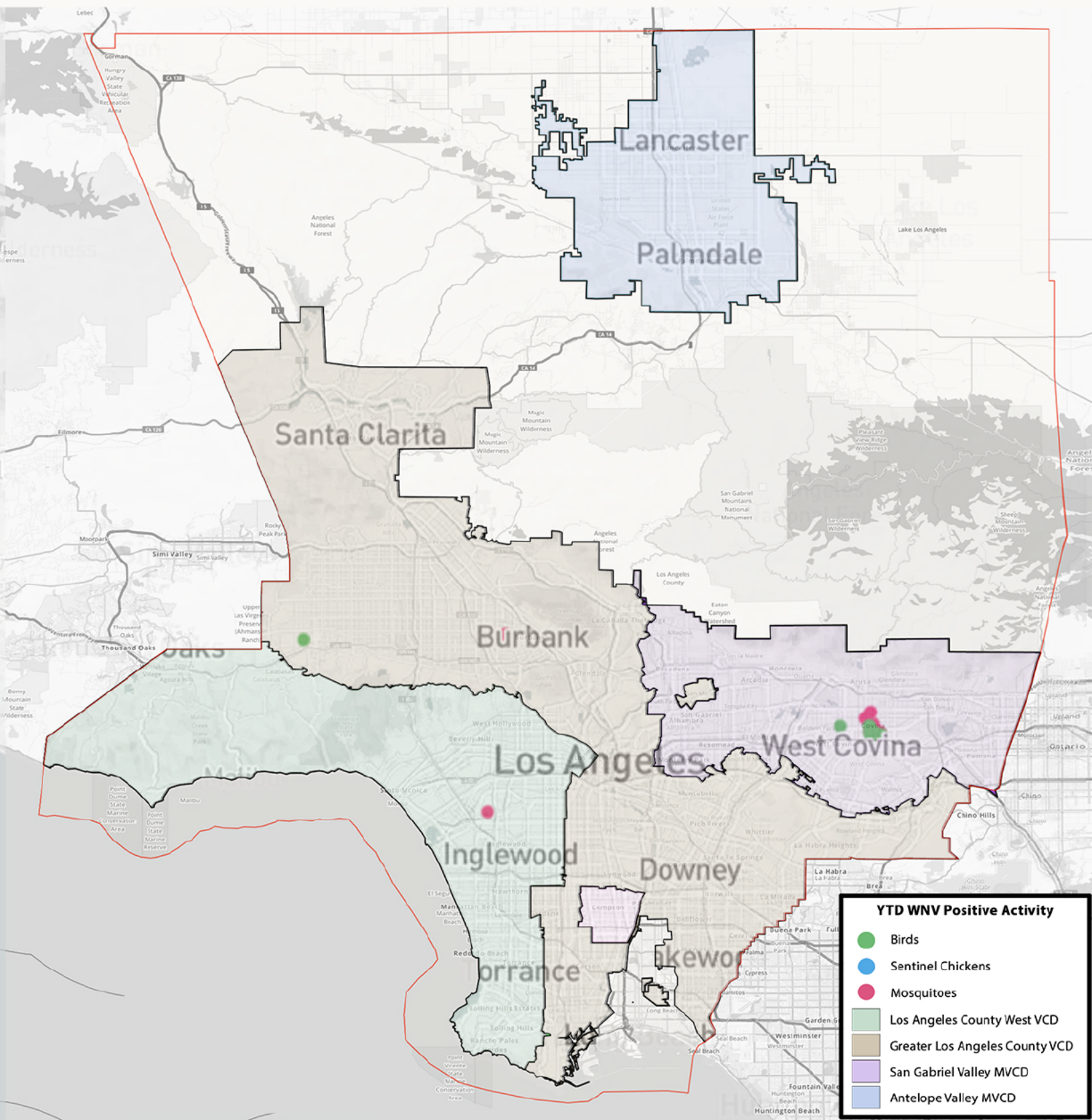
0 counties
with human cases



West Nile Virus Activity 2023

Los Angeles County

Total YTD Activity	Dead Birds	Sentinel Chickens	Mosquito Pools
16	8	0	8



West Nile Virus Activity 2023
Los Angeles County West Vector Control District
As of 6/20/23

City/Community	Dead Birds		Sentinel Chickens		Mosquito Pools	
	Positives to Date	Date of First Detection	Positives to Date	Date of First Detection	Positives to Date	Date of First Detection
Los Angeles County (Baldwin Hills)					1	2/7/2023

YTD West Nile Virus Activity Within the District

Total YTD Activity	Dead Birds	New Positives	Sentinel Chickens	New Positives	Mosquito Pools	New Positives
1	0	0	0	0	1	0

June 2023

Public Education

PUBLIC EDUCATION PROGRAM

BACKGROUND

An essential program of the District includes educating the public about the life cycle of honeybees, mosquitoes, ticks, vector-borne diseases, property owners' responsibilities, and functions of the District. General public education is accomplished through the means of informational brochures, fact sheets, city bulletins, public speaking engagements, public service announcements, informational booths at community events, and the District web site (www.lawestvector.org).

Due to the COVID-19 pandemic all public education programs will be done remotely until further notice. The District continues to provide staff for public speaking engagements and community events through virtual technologies.

SCHEDULING OF EVENTS

Please contact the District to schedule an event or if you are aware of an organization that may benefit from receiving the latest information regarding the West Nile virus, Africanized honeybees, Lyme disease, or other vector-borne diseases.

Heather Teodoro: (310) 915-7370, ext. 225
Catherine Taylor: (310) 915-7370, ext. 232

- **June 18, 2023**

National Mosquito Control Awareness Week

- In conjunction with National Mosquito Control Awareness Week, the District's annual summer public health advisory was sent to District Trustees, City Managers, Park Agencies, School Districts, Health Districts, Senior Centers and other agencies.

JUNE 2023

Field Operations

Hyperion Water Reclamation Plant:

Hyperion staff continue to focus on potential mosquito breeding sources at multiple offline batteries and clarifiers. Areas of concern include the Carver Greenfield basement, the primary sludge pump room, and the sump pump at the northwest end of the emergency overflow tank.

Regular bi-weekly meetings with Hyperion staff continue to be held to exchange information regarding potential mosquito activity in the facility.

Chevron Refinery:

Area Treated:

3,852.79 sq. yds (0.7966 acres)

Type of Source:

13 excess water 12 box drain, 15 drain channel,
2 underground drains

Treatment Products:

22.50 oz. (1.41 lbs.) of FourStar 150-day BTI briquets

15.60 oz. (0.98 lbs.) of Altosid 30- day briquets

23.40 oz. (1.46 lbs.) of FourStar 45-day briquets

0.05 oz. (.003 lbs.) of Altosid Pellets

0.10 oz. (.01 lbs.) of VectoBac granules

16.84fl oz (0.13 gal.) of VectoBac Liquid

0.70 oz. (0.04 lbs.) of VectoMax water soluble packets

Baldwin Hills Oil Fields:

Area Treated:

11,776.76 sq. yds (2.434 acres)

Type of Source:

20 box drains, 47 containers, 584 oil sumps, 15 pond
2 drains channel, 11 excess water

Treatment Products:

421.25 oz. (26.33 lbs.) of FourStar 150-day BTI briquets
196.2 oz. (12.26 lbs.) of Altosid 30-day briquets,
11.35fl oz. (0.09 gal.) of Agnique liquid
0.96 oz. (0.06 lbs.) of Altosid Pellets
195.77oz. (12.24 lbs.) of VectoBac granules
72.82 oz. (4.551 lbs.) of VectoLex granules

Ballona Wetlands:

Area Treated:

19,359.92 sq. yds (4.0 acres)

Type of Source:

1 Marsh

Treatment Products:

1280.00 oz. (80.0 lbs.) of VectoMax granules

Torrance Refinery:

Area Treated: 0

Type of Source: 0

Treatment Products: No treatment this period.

Underground Drains:

Area Treated:

147,416.25 sq yds (30.4521 acres)

Type of Source:

516 underground drains

Treatment Products:

76.65 oz (4.791 lbs.) of VectoMax water soluble packets
1247.50 oz. (77.97 lbs.) of FourStar 150-day briquets
143.62 oz. (8.98 lbs.) of Altosid XR briquets
49.03 oz. (3.064 lbs.) of VectoMax granules
724.81 fl.oz.(5.66 gal.) of VectoBac liquid
398.00 oz. (24.88 lbs.) of FourStar 45-day BTI briquets
0.19 fl. oz. (0.001 gal.) of Agnique liquid
15.17 fl. oz. (0.119 gal.) of Altosid liquid
0.02 oz. (0.001 lbs.) of Altosid Pellets
13.77 oz. (0.86 lb.) of VectoBac granules
414.86 oz. (25.93 lbs.) of VectoLex granules

Madrona Marsh:

Area Treated:

125,840.00 sq. yds (26 acres)

Type of Source:

26 Marsh

Treatment Products:

8320 oz. (520 lbs.) of VectoMax granules

Playa Vista Marsh System:

Area Treated:

484.000 sq. yds (100 acres)

Type of Source:

64 marsh, 36 creek

Treatment Product:

10240 oz (640 lbs.) of VectoBac granules

6400 oz (400 lbs.) of VectoLex granules

15360 oz (960 lbs) of VectoMax granules

MOSQUITO SERVICE REQUEST CALLS BY CITY
JANUARY - JUNE 2023

NO.	CITY							
		Jan.	Feb.	Mar.	Apr.	May.	Jun.	TOTAL
1	Agoura Hills				2	8	4	14
2	Beverly Hills		5		3	6	5	19
3	Calabasas				1	6	18	25
4	Culver City		2	2	2	8		14
5	El Segundo				1	4	1	6
6	Hawthorne				1	3		4
7	Hermosa Beach					1		1
8	Hidden Hills				3	6	1	10
9	Inglewood		1		2	3	3	9
10	Lawndale			1		2		3
11	Lomita	1			2		2	5
12	Los Angeles City	9	23	13	59	77	42	223
13	L.A. Co. Unincorporated Areas – (Malibu, Topanga, etc.)		2	2	23	13	3	43
14	Malibu City				3	2		5
15	Manhattan Beach				2	1	1	4
16	Palos Verdes Estate			1				1
17	Rancho Palos Verdes					1	3	4
18	Redondo Beach	1			3	3	3	10
19	Rolling Hills			1		1		2
20	Rolling Hills Estates		1	1	1	3	2	8
21	Santa Monica				3	4		7
22	Torrance	1			4	11	5	21
23	West Hollywood		2		3	7	5	17
24	Westlake Village					4		4
	Total (All Cities)	12	36	21	118	174	98	459

AHB SERVICE CALLS BY CITY

JANUARY - JUNE 2023

NO.	CITY							
		Jan.	Feb.	Mar.	Apr.	May.	Jun.	TOTAL
1	Agoura Hills					5		5
2	Beverly Hills	2	3	2	9	16	3	35
3	Calabasas		2				4	6
4	Culver City				2	6	10	18
5	El Segundo			1			1	2
6	Hawthorne		1	1		7	3	12
7	Hermosa Beach					1		1
8	Hidden Hills						1	1
9	Inglewood		2	2	9	13	16	42
10	Lawndale				1	3	5	9
11	Lomita				1	5	6	12
12	Los Angeles City	5	19	11	25	45	42	147
13	L.A. Co. Unincorporated Areas – (Malibu, Topanga, etc.)	8		1	1	8	1	19
14	Malibu City					1	1	2
15	Manhattan Beach					3		3
16	Palos Verdes Estate	1	1	1		2	2	7
17	Rancho Palos Verdes	2			2	7	10	21
18	Redondo Beach	1	1	2	1	5	4	14
19	Rolling Hills					4		4
20	Rolling Hills Estates					4	3	7
21	Santa Monica	2		2	4	7	8	23
22	Torrance	2	1	4	3	4	9	23
23	West Hollywood		1	2	1		1	5
24	Westlake Village					2		2
	Total (All Cities)	23	31	29	59	148	130	420

January 2023 through June 2023

Stinging Insects

(Africanized honeybees, yellow jackets, bumble bees, wasps, carpenter bees, etc.)

Service Requests and Treatments

MONTH	2018	2019	2020	2021	2022	2023
Jan.	34/19/8	44/24/9	35/31/11	41/33/18	14/10/5	41/23/9
Feb.	74/38/11	75/42/20	48/43/15	42/35/18	79/46/18	53/31/6
Mar.	115/70/26	117/59/22	97/84/31	78/67/27	148/94/20	40/29/3
Apr.	418/216/71	448/209/68	75/52/18	207/140/65	230/145/53	117/59/17
May	301/184/77	436/211/74	180/137/45	186/105/63	258/159/48	228/148/36
June	395/218/92	481/215/83	167/134/51	153/91/66	227/162/75	263 /130/38
July	367/216/112	387/196/65	236/199/87	100/43/31	222/180/71	
Aug.	358/243/142	412/261/94	232/197/83	136/74/46	161/113/52	
Sept.	311/206/110	488/292/101	200/171/69	107/66/38	153/109/41	
Oct.	269/185/88	214/121/46	158/129/61	163/97/43	160/114/67	
Nov.	177/115/42	236/139/53	86/64/29	75/61/29	56/39/13	
Dec.	52/30/12	53/34/8	42/33/13	22/17/10	46/42/19	
TOTAL	2803/1709/751	3391/1803/643	1556/1274/513	1310/829/454	1754/1213/482	

Figures listed above represent the following: total number of calls the district received, service request responses, and total number of treatments.

Current Status Summary

Vector Ecology Monthly Report

June 2023

Sentinel Chickens: See “WNV Update” section.

Adult Mosquito Collections: See “WNV Update” section.

Midge Collections:

Ballona Creek: During this reporting period, adult midge populations at the Ballona Creek averaged 0.005594 grams/trap night.

Samples averaged 0.010492 grams/trap night over the last reporting period.

Palos Verdes Peninsula: Information on Sweet Itch is available on the District's website.

4. Approve the 2023-2024 Budget and Benefit Assessment	
Staff Report:	Aaron Arugay, Executive Director
Recommended Action:	Approve



Fiscal Year 2023-2024

**BUDGET
&
BENEFIT
ASSESSMENT**

EXECUTIVE SUMMARY

2023-2024 Budget

Budgeting Procedures

Budgets are yearly expenditure guidelines for the future, balanced against an estimated revenue schedule. Budget formation is a continuous process. The data and evaluations recorded in previous years provide greater reliability to the budget estimates for succeeding years. Annually, the Board of Trustees reviews and approves the budget prepared by staff at an open Board meeting.

Mosquito and vector control programs must cope with wide biological variances. Control programs thus exhibit significant differences in major categories, such as environment, terrain, equipment, supplies, treatment techniques and wages. Direct cost comparisons between and among districts are not practically feasible.

Category 1: Cost of Living Adjustment Recommendation (COLA) (2.0%):

The CPI (consumer price index) for the Los Angeles area for the previous 12 months was 3.2%.

Recommendation: Approve a 2.0% COLA:

It is recommended that a 2.0 % COLA (cost of living adjustment) be approved by the Board for all regular full-time employees for the 2023-2024 fiscal year.

Category 2: Benefit Assessment Charge for 2023-2024 will be \$13.96:

FY 2023-2024: \$13.96
charge/parcel/year

FY 2022-2023: \$14.65
charge/parcel/year

FY 2021-2022: \$11.65
charge/parcel/year

Assessment for 2023-2024:

For the \$13.96 assessment per household, residents of the District receive the following:

- Property Inspections
- Unlimited Service Requests
- Professional help from state-certified specialists
- Informational pamphlets, brochures, and downloadable content
- Staffing at your next community event
- Vector Ecologists monitoring diseases in your community
- Vector Control Technicians reducing breeding sources in your community
- Mosquito fish for your ornamental fountain, ponds, and inoperative pools
- Speakers for your next event
- School and classroom presentations by District staff

General Background:

Mosquito and vector control is necessary on a continuous routine and area-wide basis to protect the health, enhance the economic development, and maintain the recreational use and enjoyment of outdoor living.

The Los Angeles County West Vector Control District (District) was formed in 1944 and consisted of only 5 square miles. Over the next 79 years, there have been numerous annexations into the District. At the present time, the District contains 23 cities and unincorporated territory of the County of Los Angeles.

The District includes the cities of Agoura Hills, Beverly Hills, Calabasas, Culver City, El Segundo, Hawthorne, Hermosa Beach, Hidden Hills, Inglewood, Lawndale, Lomita, the westerly portion of Los Angeles City, Malibu, Manhattan Beach, Palos Verdes Estates, Rancho Palos Verdes, Redondo Beach, Rolling Hills, Rolling Hills Estates, Santa Monica, Torrance, West Hollywood, Westlake Village, and unincorporated territory of the County of Los Angeles.

The District is governed by a Board of Trustees. Each city and county within the boundaries of the District may appoint a representative to serve on the Board.

As provided for in California Health and Safety Code (§ 2200 et seq.), the District Board may take all necessary or proper steps for the control of mosquitoes, Africanized honeybees, ticks, red imported fire ants, or other vectors, either in the district or in territory not in the district but so situated with respect to the district that or other vectors may disperse from the territory into the district; abate as nuisances all standing water and other breeding places for mosquitoes or other vectors, either in the district or in territory not in the district but so situated with respect to the district that mosquitoes or other vectors from the territory disperse into the district; enter upon any property either within the district or so reasonably adjacent thereto that vectors may disperse into the district, for any of the following purposes:

(1) to inspect to ascertain the presence of vectors or their breeding places, (2) to abate public nuisances in accordance with the California Health & Safety Code and local nuisance abatement ordinances, either directly or by giving notice to the property owner to abate nuisance, (3) to ascertain if a notice to abate vectors has been complied with, and (4) to treat property with appropriate physical, chemical, or biological control measures; and do any and

all things necessary for, or incident to, the powers granted by, and to carry out the objects specified in, this chapter (California Health and Safety Code, Chapter 5). The California Health & Safety Code has defined "vector" as any animal capable of transmitting the causative agent of human disease or capable of producing human discomfort or injury, including, but not limited to, mosquitoes, Africanized honeybees, ticks, Red Imported Fire Ants, flies, mites, other insects, and rats, but not including any domestic animal. These provisions provide the authority for policies adopted by the Board of Trustees under which the District operates.

Revenue:

Following Proposition 13, the major sources of revenue for the District were property taxes and Special District Augmentation Funds. Since 1993, the District's property taxes have been reduced by approximately 60% and the Special District Augmentation Fund has been eliminated.

To alleviate the fiscal problems of the District and gain control over budgeting, to develop and maintain an adequate vector control program with sufficient staff and equipment and provide the necessary facilities, the Board of Trustees took the necessary action to place a proposition on the November 6, 1984, General Election ballot. Proposition Y, if passed by two thirds of those voting on the Proposition, would have authorized the District to levy an annual special tax of not more than \$3.00 per parcel of land within the District. The proposition received 64.72% of the votes cast. Although this vote (64.72%) did not meet the required two-thirds, it certainly did indicate the voters' support for the District's activities and the proposed improvement of the mosquito control program.

Since the November 1984 election, the law governing mosquito abatement and vector control Districts has been amended. Chapter 5, Article 4, Section 2270(l) of the California Health and Safety Code now provides that "The district may levy, by resolution or ordinance, a service charge against any or all parcels of land within the District to pay for the cost of vector surveillance and control. The schedule of charges shall be made, reviewed, and adopted annually after notice and hearing in connection with the schedule."

California Health and Safety Code Section 2291.2 authorize the District to impose an assessment for vector surveillance and control projects that are of common benefit to all residents and the zones in its jurisdiction.

On May 9, 1996, the Board of Trustees of the Los Angeles County West Vector Control District passed Resolution 1-96 declaring its intention to undertake vector surveillance and control projects of common benefit to the District as a whole and to special zones within the District and to adopt an assessment in connection with this undertaking. The Board, by Resolution 96-2, replaced the yearly service charge format with an assessment format. Under the assessment format, over 98% of all parcels within the District can be assessed an amount not to exceed \$20.00 per parcel per year. Approximately 1% of the parcels within the District can be assessed an amount not to exceed \$100,000 per parcel per year. Each year during the budget process, the Board establishes the amount of the assessment for the next fiscal year.

Los Angeles County West Vector Control District

ACCOUNT CODE DESCRIPTIONS

Salaries & Payroll Taxes

5010-5020 Salaries & Payroll Taxes: Provides for employees' salaries and associated payroll taxes that are the responsibility of the employer.

Maintenance & Operations

5030 Retirement: Provides for the employer's portion of retirement contributions.

5035-5036 Health Benefits: Provides for employees' medical-hospitalization, dental, and optical coverage.

5040 Medical (On-the-Job Injuries): Provides for the payment of medical bills for on- the-job injuries that do not qualify for workers' compensation claims.

5041- 5042 Pre-Employment Physicals: Provides for annual and pre-employment physicals. Also provides for bee venom sensitivity testing.

5051 Household: Provides for basic cleaning supplies and materials.

5070 Uniforms: Provides for the rental of uniforms for regular full-time and seasonal employees. Also provides for boots, towels, lab coats, and accessory uniform wear.

5101-5108 Insurance: The District participates in a self-insurance program with other similar agencies known as the Vector Control Joint Powers Agency (VCJPA). Provides premium payments for pooled automotive, liability (including employment, bonding, and errors & omissions), property, and workers' compensation insurance. Premiums are based on individual and group performance.

5115-5116 Vector Ecology Field & Laboratory Services: Provided for field and laboratory equipment and supplies. Also provides for outside laboratory services as needed.

5117 Africanized Honeybee Fund: Hotline & 24 hour live operator service. Provides funds for the District's Africanized honeybee hotline & 24-hour live operator service.

5118 Red Imported Fire Ants (RIFA) Program Fund: Provides for the expenses associated with the RIFA program.

5121-5127 Maintenance & Equipment: Provides for materials, parts, supplies and equipment to maintain, service and repair of vehicles; including tires, cleaning solvents, etc.

- 5131-5135 Building Maintenance: Provides for equipment, supplies, materials and equipment repairs and services to maintain a variety of mechanical appliances associated with the District's facility. Provides for contractual services for weekly/monthly servicing, maintaining, and repairing of facility related items such as janitorial, elevator, etc.
- 5151-5154 Memberships: Provides for District membership in the Mosquito and Vector Control Association of California (MVCAC), American Mosquito Control Association (AMCA), Society of Vector Ecologists (SOVE).
- 5161-5163 Training, Meetings, & Conferences: Provides for courses, workshops, seminars, and state require continuing education courses for staff and to improve staff job- related work skills. Also provides for Trustees in-lieu of expenses payment Board meetings.
- 5170 Office Expenses: Provides for all stationery supplies, postage, photocopy and computer related supplies, etc.
- 5171 Educational Materials & Equipment: Provides for materials, supplies, equipment and services for providing public education materials (brochures, pamphlets, etc.) and programs for schools, agencies, community service groups and the general public.
- 5181 Research Fund: Provides for University affiliated research projects that benefit and address public health, vector, and vector-borne disease problems within the District.
- 5182-5188 Professional & Specialized Services: Provides for a variety of professional services, including annual audit; bookkeeping; general legal counsel; computer service support; computer database program development, installation, and maintenance; security; and legal & public notifications and research projects, photographic services for public education.
- 5190-5193 L. A. County Auditor-Controller Costs & Fees: Provides for the annual anticipated expenses incurred for the collection and processing the District's levy of the general property taxes and benefit assessment. The District is charged on a per parcel basis for the production and update of the Tax Collector's magnetic tape and for the collection of the assessment.
- 5195 LAFCO Charges: Local Agency Formation Commission annual charge for funding the net operating expenses for this agency.
- 5232 Insecticides: Provides for chemicals and materials needed to control mosquitoes, AHB, Imported Red Fire Ants and other vectors within the District's current scope of commitment and responsibility to the public.
- 5236 Safety: Provides for safety related items such as the maintenance and replacement of respirators, underground gas detectors, back braces, etc.
- 5238 Hazardous Waste: Provides for the disposal of laboratory, automotive, general facility waste produces, and permits.

5251-5254	Transportation: Provides for gasoline, motor oil, towing, parking fees and other miscellaneous expenses associated with the operation of District vehicles.
5261-5267	Utilities: Provides for electricity, water, natural gas, telephone, and other utility related services.
5270	Refuse Collection: Provides for the disposal of refuse generated by District operations.
5275	Communications: Provides for general communication needs such as vehicle mounted mobile telephones, Teletrac, pagers, the District's in-house website and source provider, etc.
5281	Fire and Security: Provides for the monitoring service, maintenance, and repairs of the District's fire and security system.

ACCOUNT CODE DESCRIPTIONS

Fixed Assets

Fixed assets used in governmental fund type operations are accounted for in the General Fixed Assets Group. The General Fixed Asset Group are assets which cost more than \$500 and have a useful life of over three years. The cost of these assets are charged against specific fixed asset operating funds in the year of acquisition.

It has been the general practice of the District to budget for specific fixed assets that are anticipated for each fiscal year. Additionally, general funds have also been established for unexpected additions and/or the accelerated replacement of existing fixed assets (air conditioning units, computers, etc.). General type funds in the fixed asset group that are not used are rolled over to the following fiscal year's budget.

5410	Land: Provides for the acquisition and general improvement of land for the operation of the District.
5416	Structure & Improvements: Provides for building, construction and improvements in or to existing District facility.
5420	Tanks: Provides for the replacement and addition of mosquito fish holding and breeding units.
5425	Vehicle Replacement Fund: Provides for the replacement and addition of District vehicles to the fleet.
5430	Office Equipment: Provides for the acquisition or replacement of office equipment, major appliances and fixtures that are in a state of general deterioration, disrepair, or in need of upgrading in order to maintain the operations current and in good working order.
5435	Field & Spray Equipment: Provides for the procurement of spray tanks, specialized pressurized spray units, ultra-low volume spray units, etc.

- 5440 Equipment & Tools: Provides for the general replacement, upgrade and/or addition of equipment and tools as needed to maintain the operations current and the facility in good working order.
- 5445 Communications Equipment: Provides for the general replacement, upgrade and/or addition of communications equipment as needed to maintain the operations current and in good working order.
- 5446 Educational Equipment & Materials: Provides for the acquisition of equipment needed to produce and/or display information materials (i.e. video production, exhibit accessories, and procurement of specialized educational materials such as biological supply house models).
- 5450 Entomology & Laboratory Equipment: Provides for the general replacement and/or addition of equipment as needed to maintain the laboratory and operations

BUDGET (2023-2024)				
		2021-2022	2022-2023	2023-2024
A	Salaries	5,924,182	6,032,330	5,391,149
B	Maintenance & Operations	3,507,608	3,638,646	3,842,404
C	Fixed Assets	1,682,524	2,235,000	2,305,000
D	Total Estimated Budget	11,114,314	11,905,976	11,538,553
BUDGET PLUS RESERVES				
		2021-2022	2022-2023	2023-2024
E	Total Estimated Budget (from line D)	11,114,314	11,905,976	11,538,553
F	General Reserves (California Health & Safety Codes limit general reserves to be no greater than 60% of estimated budget)	2,222,863	2,383,196	2,884,638
G	Unappropriated Reserves (California Health & Safety Codes limit unappropriated reserves to be no greater than 25% of estimated budget)	555,716	595,799	1,730,782
H	Total Estimated Budget & Reserves Needed	13,892,893	14,884,971	16,153,973
ESTIMATED REVENUES & CASH				
		2021-2022	2022-2023	2023-2024
I	Estimated Cash in District Accounts on June 30 th	5,330,752	4,803,346	6,353,299
J	Estimated Revenue from Property Taxes (Secured, Unsecured, etc.)	1,964,062	1,866,156	1,955,297
K	Estimated Interest Income	27,006	15,207	61,565
L	Estimated Revenue from Assessment Zones A, B, C, D	199,273	201,024	175,848
M	Total Estimated Revenues & Cash on June 30 th (total of I through L)	7,521,093	6,885,733	8,546,009
2023-2024 BENEFIT ASSESSMENT (CATEGORIES 1-3)				
		2021-2022	2022-2023	2023-2024
N	Total Estimated Budget & Reserves Needed (line H above)	13,892,893	14,884,971	16,153,973
O	Total Estimated Revenues & Cash on June 30 th (line M above)	7,521,093	6,885,733	8,546,009
P	Shortfall: Amount to be Raised by Benefit Assessment from Categories 1-3	6,371,800	7,999,322	7,607,964
Q	Base Assessment for All Parcels in Categories 1-3 to Raise Total Shortfall Amount Needed on Line P (Categories 1-3 Comprise 98% of All Parcels)	11.65 per parcel	14.65 per parcel	13.96 per parcel

SALARIES						
Account Number	Item	FY 22-23 Budget	FY 22-23 Projected Actual	FY 23-24 Budget	Increase or (Decrease) FY 22-23 Budget Vs. FY 23-24 Budget	Comments: Basis for Increase or (Decrease)
5010	Salaries	5,079,984	4,541,125	4,485,668	(594,316)	2.0 % COLA Increase (Consumer Price Index for Los Angeles area was 3.2 %)
5020	Payroll Taxes	80,264	70,841	69,976	(10,288)	Projected District payroll tax obligations (Medicare, SUI, etc.)
	TOTALS	5,160,248	4,611,966	4,555,644	(604,604)	

RETIREMENT						
Account Number	Item	FY 22-23 Budget	FY 22-23 Projected Actual	FY 23-24 Budget	Increase or (Decrease) FY 22-23 Budget Vs. FY 23-24 Budget	Comments: Basis for Increase or (Decrease)
5030	Retirement	872,082	876,624	835,505	(36,577)	Retirement payments set by CalPERS
	TOTALS	872,082	876,624	835,505	(36,577)	

MEDICAL

Account Number	Item	FY 22-23 Budget	FY 22-23 Projected Actual	FY 23-24 Budget	Increase or (Decrease) FY 22-23 Budget Vs. FY 23-24 Budget	Comments: Basis for Increase or (Decrease)
5035	Group Medical Insurance	693,018	670,022	703,523	10,505	Employee's medical benefits are capped at the cost of HMO coverage. Employee is responsible for any premium amount above that for preferred provider plans.
5036	Dental and Vision	96,316	76,030	83,633	(12,683)	-
5040	Medical: On the Job Injuries	4,000	0	4,000	0	-
5042	Pre-Employment Physicals	2,000	0	2,000	0	-
	TOTALS	795,334	746,052	793,156	(2,178)	

CLOTHING & HOUSEHOLD

Account Number	Item	FY 22-23 Budget	FY 22-23 Projected Actual	FY 23-24 Budget	Increase or (Decrease) FY 22-23 Budget Vs. FY 23-24 Budget	Comments: Basis for Increase or (Decrease)
5051	Household	18,000	1,236	15,000	(3,000)	-
5070	Uniforms	56,500	67,812	68,000	11,500	-
	TOTALS	74,500	69,048	83,000	8,500	

INSURANCE

Account Number	Item	FY 22-23 Budget	FY 22-23 Projected Actual	FY 23-24 Budget	Increase or (Decrease) FY 22-23 Budget Vs. FY 23-24 Budget	Comments: Basis for Increase or (Decrease)
5101	Workers' Compensation	220,003	220,003	191,448	(28,555)	Premium costs are set by the Vector Control Joint Powers Association (VCJPA) based on collective group performance of all 41 member districts (self-insured program).
5102	Liability	196,091	196,091	211,769	15,678	see above
5103	Group Fidelity & Business Travel	980	980	1,112	132	see above
5104	Vehicle Accident Repairs	2,814	2,814	2,408	(406)	see above
5105	Property	39,375	39,375	80,842	41,467	see above
5106	Alliant Weapons Response Program	558	558	647	89	see above
5108	General Fund	5,325	5,325	4,764	(561)	Administration fees set by VCJPA
	TOTALS	465,146	465,146	492,990	27,844	

VECTOR ECOLOGY & LABORATORY

Account Number	Item	FY 22-23 Budget	FY 22-23 Projected Actual	FY 23-24 Budget	Increase or (Decrease) FY 22-23 Budget Vs. FY 23-24 Budget	Comments: Basis for Increase or (Decrease)
5115	Vector Ecology & Laboratory Supplies, Equipment & Outside Services	101,350	71,553	101,350	0	Projected costs to monitor for West Nile virus, Western Equine encephalitis, St. Louis Encephalitis and Lyme disease.
5117	Africanized Honeybee Program	29,000	15,284	29,000	0	Africanized honeybee and stinging insect fund: bee hotline, field supplies, equipment and educational materials.
5118	Red Imported Fire Ant Program	10,000	0	10,000	0	Projected costs for traps, bait, notices and educational materials.
	TOTALS	140,350	86,837	140,350	0	

MAINTENANCE & EQUIPMENT

Account Number	Item	FY 22-23 Budget	FY 22-23 Projected Actual	FY 23-24 Budget	Increase or (Decrease) FY 22-23 Budget Vs. FY 23-24 Budget	Comments: Basis for Increase or (Decrease)
5121	Auto Parts, Equipment and Repairs	90,500	77,365	90,500	0	-
5127	Field Equipment, Repairs and Supplies	30,000	22,665	30,000	0	-
	TOTALS	120,500	100,030	120,500	0	

BUILDING MAINTENANCE						
Account Number	Item	FY 22-23 Budget	FY 22-23 Projected Actual	FY 23-24 Budget	Increase or (Decrease) FY 22-23 Budget Vs. FY 23-24 Budget	Comments: Basis for Increase or (Decrease)
5131	Janitorial	46,066	34,247	42,808	(3,258)	-
5135	Building Maintenance	65,000	48,225	65,000	0	-
	TOTALS	111,066	82,472	107,808	(3,258)	

MEMBERSHIP DUES

Account Number	Item	FY 22-23 Budget	FY 22-23 Projected Actual	FY 23-24 Budget	Increase or (Decrease) FY 22-23 Budget Vs. FY 23-24 Budget	Comments: Basis for Increase or (Decrease)
5151	MVCAC Dues	11,050	11,050	11,100	50	-
5152	AMCA Dues	550	150	550	0	-
5153	CSDA Dues	8,000	8,186	8,500	500	-
5154	SOVE Dues	1,000	70	1,000	0	-
	TOTALS	20,600	19,456	21,150	550	

TRAINING, MEETINGS & CONFERENCES

Account Number	Item	FY 22-23 Budget	FY 22-23 Projected Actual	FY 23-24 Budget	Increase or (Decrease) FY 22-23 Budget Vs. FY 22-24 Budget	Comments: Basis for Increase or (Decrease)
5161	Board of Trustees in Lieu of Expenses	10,200	12,500	15,000	4,800	-
5162	Expenses – (Plaques, meeting refreshments, etc.)-Trustees	10,000	115	10,000	0	-
5163	Conferences, Meetings, Training-Staff	20,000	9,188	20,000	0	-
	TOTALS	40,200	21,803	45,000	4,800	

OFFICE & EDUCATIONAL

Account Number	Item	FY 22-23 Budget	FY 22-23 Projected Actual	FY 23-24 Budget	Increase or (Decrease) FY 22-23 Budget Vs. FY 23-24 Budget	Comments: Basis for Increase or (Decrease)
5170	Office Expenses	85,000	60,698	85,000	0	Projected normal office expenses
5171	Educational Materials & Equipment Fund	150,000	41,216	150,000	0	Used for expenses associated with education and outreach including brochures, displays, visual aids, etc.
	TOTALS	235,000	101,914	235,000	0	

PROFESSIONAL SERVICES

Account Number	Item	FY 22-23 Budget	FY 22-23 Projected Actual	FY 23-24 Budget	Increase or (Decrease) FY 22-23 Budget Vs. FY 23-24 Budget	Comments: Basis for Increase or (Decrease)
5180	Outside Services & Consultants Fund	225,000	175,404	225,000	0	-
5183	Annual Independent Audit	17,200	14,775	17,200	0	-
5184	Legal Services Fund	100,000	74,260	100,000	0	-
5185	Bookkeeping	32,000	32,500	34,000	2,000	-
5187	Public Notices	15,000	18,346	20,000	5,000	-
5188	Photo Service & Equipment	4,500	0	4,500	0	-
	TOTALS	393,700	315,285	400,700	7,000	

PROFESSIONAL SERVICES

(continued)

Account Number	Item	FY 22-23 Budget	FY 22-23 Projected Actual	FY 23-24 Budget	Increase or (Decrease) FY 22-23 Budget Vs. FY 23-24 Budget	Comments: Basis for Increase or (Decrease)
5181	Research Fund	50,000	0	50,000	0	Fund for University affiliated research projects with regards to vectors and vector-borne disease issues within the District.
	TOTALS	50,000	0	50,000	0	

PROFESSIONAL SERVICES

(continued)

Account Number	Item	FY 22-23 Budget	FY 22-23 Projected Actual	FY 23-24 Budget	Increase or (Decrease) FY 22-23 Budget Vs. FY 23-24 Budget	Comments: Basis for Increase or (Decrease)
5190	L.A. County Systems Division Posting and Systems Fee	62,000	56,444	62,000	0	-
5191	L.A. County Auditor-Controller Benefit Assessment Collection Fee	147,000	134,910	147,000	0	-
5193	L.A. County Auditor-Controller Property Tax Collection Fee	13,500	13,500	13,500	0	-
5195	LAFCO Fee	3,000	2,604	3,000	0	-
	TOTALS	225,500	207,458	225,500	0	

INSECTICIDE & SAFETY EXPENSES

Account Number	Item	FY 22-23 Budget	FY 22-23 Projected Actual	FY 23-24 Budget	Increase or (Decrease) FY 22-23 Budget Vs. FY 23-24 Budget	Comments: Basis for Increase or (Decrease)
5232	Insecticide	550,000	549,670	600,000	50,000	-
5236	Safety	15,000	21,979	22,000	7,000	-
5238	Hazardous Waste	1,000	0	10,000	9,000	-
	TOTALS	566,000	571,649	632,000	66,000	

TRANSPORTATION

Account Number	Item	FY 22-23 Budget	FY 22-23 Projected Actual	FY 23-24 Budget	Increase or (Decrease) FY 22-23 Budget Vs. FY 23-24 Budget	Comments: Basis for Increase or (Decrease)
5251	Gasoline	120,000	91,309	120,000	0	Projected fuel costs.
5254	Miscellaneous: (truck rental, parking fees, towing charges, etc.)	10,000	1,256	10,000	0	-
	TOTALS	130,000	92,565	130,000	0	

UTILITIES

Account Number	Item	FY 22-23 Budget	FY 22-23 Projected Actual	FY 23-24 Budget	Increase or (Decrease) FY 22-23 Budget Vs. FY 23-24 Budget	Comments: Basis for Increase or (Decrease)
5261	Gas	3,500	2,269	3,500	0	-
5264	Electricity & Water	82,500	94,338	95,000	12,500	-
5267	Telephone Service	59,250	58,571	59,250	0	-
5270	Refuse Collection	18,500	14,421	18,500	0	-
	TOTALS	163,750	169,599	176,250	12,500	

COMMUNICATIONS

Account Number	Item	FY 22-23 Budget	FY 22-23 Projected Actual	FY 23-24 Budget	Increase or (Decrease) FY 22-23 Budget Vs. FY 23-24 Budget	Comments: Basis for Increase or (Decrease)
5275	Communications	65,000	59,368	65,000	0	General operating costs for communication needs including vehicle phones, GPS systems, pagers, etc.
	TOTALS	65,000	59,368	65,000	0	

SECURITY SYSTEMS

Account Number	Item	FY 22-23 Budget	FY 22-23 Projected Actual	FY 23-24 Budget	Increase or (Decrease) FY 22-23 Budget Vs. FY 23-24 Budget	Comments: Basis for Increase or (Decrease)
5281	Fire and Security Systems	24,000	73,555	124,000	100,000	Fund amount raised to cover increased security costs including security guard.
	TOTALS	24,00	73,555	124,000	100,000	

FIXED ASSETS						
Account Number	Item	FY 22-23 Budget	FY 22-23 Projected Actual	FY 23-24 Budget	Increase or (Decrease) FY 22-23 Budget Vs. FY 23-24 Budget	Comments: Basis for Increase or (Decrease)
5410	Land & Land Development	1,625,000	46,637	1,625,000	0	Work to be completed at 6720 Centinela Ave. Fish Tank Roof Structure: 1,535,000 Racks & Storage: 25,000 Fire Escape: 25,000
	TOTALS	1,625,000	46,637	1,625,000	0	

FIXED ASSETS
(continued)

Account Number	Item	FY 22-23 Budget	FY 22-23 Projected Actual	FY 23-24 Budget	Increase or (Decrease) FY 22-23 Budget Vs. FY 23-24 Budget	Comments: Basis for Increase or (Decrease)
5416	Structure & Improvement	150,000	0	150,000	0	Provides for improvements and repairs to existing District facilities.
5420	Tanks	40,000	0	40,000	0	Fund for replacement of tanks, pumps and filtration equipment.
5425	Vehicle Replacement Fund	80,000	72,091	150,000	70,000	Fund for the replacement and addition of vehicles to the District's fleet.
	TOTALS	270,000	72,091	340,000	70,000	

FIXED ASSETS
(continued)

Account Number	Item	FY 22-23 Budget	FY 22-23 Projected Actual	FY 23-24 Budget	Increase or (Decrease) FY 22-23 Budget Vs. FY 23-24 Budget	Comments: Basis for Increase or (Decrease)
5430	Office Equipment	100,000	76,318	100,000	0	-
5435	Field & Spray Equipment	40,000	0	40,000	0	-
5440	Equipment & Tools	50,000	0	50,000	0	-
	TOTALS	190,000	76,318	190,000	0	

FIXED ASSETS
(continued)

Account Number	Item	FY 22-23 Budget	FY 22-23 Projected Actual	FY 23-24 Budget	Increase or (Decrease) FY 22-23 Budget Vs. FY 23-24 Budget	Comments: Basis for Increase or (Decrease)
5445	Communication & Security Equipment	100,000	12,675	100,000	0	-
5446	Educational Equipment & Materials	20,000	3,818	20,000	0	-
	TOTALS	120,000	16,493	120,000	0	

FIXED ASSETS
(continued)

Account Number	Item	FY 22-23 Budget	FY 22-23 Projected Actual	FY 23-24 Budget	Increase or (Decrease) FY 22-23 Budget Vs. FY 23-24 Budget	Comments: Basis for Increase or (Decrease)
5450	Entomology & Laboratory Equipment	30,000	0	30,000	0	-
	TOTALS	30,000	0	30,000	0	

2023-2024 BUDGET SALARIES											
			STATE LIC.		LONGEVITY PAY						
			C	D	Yr 8	Yr 12	Yr 16	Yr 20			
NO.	POSITION	BASIC MO SALARY +2% COLA	1.5	1.5	2.5	2.5	2.5	2.5	TOT %	TOTAL	GROSS MONTHLY SALARY
1	Senior Administrative Assistant VI	11,445			0.025	0.025	0.025		0.075	\$858.41	\$12,303.83
2	Administrative Assistant III	8,545	0.015	0.015					0.030	\$256.34	\$8,800.88
3	Executive Director	18,655	0.015	0.015	0.025	0.025	0.025	0.025	0.130	\$2,425.12	\$21,079.90
4	Administrative Assistant II	7,580	0.015	0.015	0.025	0.025			0.080	\$606.37	\$8,185.99
5	Vector Control Foreman IV	9,072	0.015	0.015	0.025	0.025	0.025	0.025	0.130	\$1,179.34	\$10,251.22
6	Vector Control Technician II	7,580								\$0.00	\$7,579.62
7	Vector Control Technician II	7,579	0.015	0.015					0.030	\$227.38	\$7,806.76
8	Vector Control Technician II	7,579	0.015	0.015					0.030	\$227.38	\$7,806.76
9	Administrative Assistant III	8,544			0.025	0.025	0.025	0.025	0.100	\$854.40	\$9,398.43
10	Vector Control Technician II	7,579	0.015	0.015	0.025	0.025	0.025	0.025	0.130	\$985.32	\$8,564.69
11	Vector Control Technician II	7,579	0.015	0.015					0.030	\$227.38	\$7,806.76
12	Vector Control Technician II	7,579	0.015	0.015	0.025	0.025	0.025		0.105	\$795.83	\$8,375.21
13	Vector Control Technician II	7,184	0.015	0.015					0.030	\$215.52	\$7,399.47
14	Vector Control Technician II	7,579	0.015	0.015	0.025	0.025	0.025		0.105	\$795.83	\$8,375.21
15	Vector Control Technician II	7,579	0.015	0.015					0.030	\$227.38	\$7,806.76
16	Vector Control Technician II	7,579							0.000	\$0.00	\$7,579.38
17	Vector Control Technician II	7,579	0.015	0.015					0.030	\$227.38	\$7,806.76
18	Vector Control Technician II	7,184	0.015	0.015					0.030	\$215.52	\$7,399.47
19	Field Operations Manager V	10,219			0.025	0.025	0.025	0.025	0.100	\$1,021.93	\$11,241.26
20	Vector Control Foreman IV	9,071	0.015	0.015	0.025	0.025	0.025		0.105	\$952.50	\$10,023.89
21	Administrative Specialist IV	9,071								\$0.00	\$9,071.39
22	Vector Control Technician II	7,579	0.015	0.015					0.030	\$227.38	\$7,806.76
23	Vector Control Technician II	7,579	0.015	0.015					0.030	\$227.38	\$7,806.76
24	Vector Control Foreman IV	9,071	0.015	0.015	0.025	0.025	0.025	0.025	0.130	\$1,179.28	\$10,250.67
25	Administrative Assistant II	7,579	0.015	0.015	0.025	0.025	0.025	0.025	0.130	\$985.32	\$8,564.69
26	Vector Ecology Foreman IV	9,071	0.015	0.015	0.025	0.025	0.025		0.105	\$952.50	\$10,023.89
27	Vector Control Technician II	7,579	0.015	0.015					0.030	\$227.38	\$7,806.76
28	General Services Specialist V	10,219	0.015	0.015	0.025	0.025	0.025		0.105	\$1,073.03	\$11,292.36
29	Assistant Director	15,212	0.015	0.015	0.025				0.055	\$836.67	\$16,048.84
30	Public Education Specialist VI	11,445	0.015	0.015	0.025	0.025	0.025	0.025	0.130	\$1,487.90	\$12,933.29
31	Vector Control Technician II	7,579	0.015		0.025	0.025	0.025		0.090	\$682.14	\$8,261.52
32	Vector Control Technician II	7,579	0.015	0.015					0.030	\$227.38	\$7,806.76
33	Vector Control Technician II	7,579	0.015	0.015	0.025	0.025			0.080	\$606.35	\$8,185.73
34	Vector Control Technician II	7,579	0.015	0.015					0.030	\$227.38	\$7,806.76
35	Human Resources Specialist IV	9,071							0.000	\$0.00	\$9,071.00
36	Administrative Assistant II	7,579							0.000	\$0.00	\$7,579.38
37	Vector Control Technician II	7,579							0.000	\$0.00	\$7,579.38
38	Vector Control Technician II	7,579							0.000	\$0.00	\$7,579.38
39	Vector Control Technician II	7,579							0.000	\$0.00	\$7,579.38
40	Vector Control Technician II	7,579							0.000	\$0.00	\$7,579.38
41	Vector Control Technician II	7,579							0.000	\$0.00	\$7,579.38
		352,566	0.420	0.405	0.450	0.425	0.375	0.200	2.275	\$21,239.44	\$373,805.64

5. Authorize Board Meetings by Teleconference in Compliance with AB 361
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Staff Report:	Aaron Arugay, Executive Director
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Recommended Action:	Approve
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**Authorization to Hold Board Meetings by Teleconference
in Compliance with Assembly Bill 361**

To: Board of Trustees

From: Aaron Arugay, Executive Director

Date: July 13, 2023

For authorization: Consider finding by a majority vote pursuant to Government Code sections 54953 (e) that the Board continue to have teleconferencing meetings due to the dangers posed by the COVID-19 pandemic and the measures to promote social distancing that have been recommended.

Under AB 361, local agencies can hold meetings without a public meeting space and without providing notice of the board members' teleconference locations if there is a Governor- proclaimed state of emergency and either (1) state or local officials are imposing or recommending measures to promote social distancing or (2) the Board determines that meeting in person would present imminent risks to the health or safety of attendees. These findings were made by the Board on January 12, 2023.

To continue meeting remotely in compliance with Government Code section 54953(b)(3), the Board must make the following findings every 30 days pursuant to Government Code section 54953(e)(3):

- (A) The Board must reconsider the circumstances of the state of emergency and
- (B) Determine that any of the following circumstances exist:
 - (i) The state of emergency continues to directly impact the ability of the members to meet safely in person, or
 - (ii) State or local officials continue to impose or recommend measures to promote social distancing.

As of July 6, 2023, the Los Angeles County Department of Public Health has reported 36,536 residents of Los Angeles County have died from the virus.

On July 5 2023, the Los Angeles County Department of Public Health reported a weekly COVID case count of 1,741, a 7-day average of 211 hospitalizations as well as 29 weekly deaths.

On December 15, 2022, the Occupational Safety and Health Standards Board voted to adopt non-emergency COVID-19 prevention regulations. These regulations took effect on February 3, 2023, and will remain in effect for two years after the effective date, except for the record-keeping subsections that will remain in effect for three years. Under the new non -emergency standards that went into effect 2-3-2023 it states:

“(2) When determining measures to prevent COVID-19 transmission and to identify and correct COVID-19 hazards, employers shall review applicable orders and guidance related to COVID-19 from the State of California and the local health department with

jurisdiction over the workplace and shall treat COVID-19 as an airborne infectious disease. COVID-19 prevention controls include remote work, physical distancing, reducing the density of people indoors, moving indoor tasks outdoors, implementing separate shifts and/or break times, restricting access to the work area, and other prevention measures, in addition to the requirements of this section"

If the authorization to continue to meet by teleconference is approved by a majority vote, the next board meeting will also be held remotely unless facts on the ground change significantly. In accordance with AB 361, the ability to hold meetings by teleconference will need to be reauthorized every 30 days.

Recommendation:

Move that the Board continue to hold meetings via teleconference pursuant to Government Code section 54953(e) and find that (i) it has reconsidered the circumstances of the COVID-19 state of emergency, and (ii) state or local officials continue to impose or recommend measures to promote social distancing.

Motion:
Second:

Ayes:
Noes:
Abstentions:

6.

Board of Trustees Comments

Staff Report:	None Scheduled
Recommended Action:	As determined by the Board

7.

Motion to Adjourn

Recommended Action:

Approve