



**NOTICE OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
OF THE LOS ANGELES COUNTY WEST  
VECTOR & VECTOR-BORNE DISEASE  
CONTROL DISTRICT**

**March 8, 2018  
6750 Centinela Ave.  
Culver City, CA 90230  
7:30 p.m.**

**Los Angeles County West Vector  
& Vector-Borne Disease Control District**  
6750 Centinela Avenue, Culver City, California 90230  
(310) 915-7370 ext. 223 Email: rsaviskas@lawestvector.org

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Executive Director

**NOTICE OF THE NEXT REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
OF THE LOS ANGELES COUNTY WEST  
VECTOR & VECTOR-BORNE CONTROL  
DISTRICT**

**March 8, 2018  
6750 Centinela Ave.  
Culver City, CA 90230  
7:30 p.m.**

**LOS ANGELES COUNTY WEST VECTOR  
& VECTOR-BORNE DISEASE CONTROL DISTRICT  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
(310) 915-7370 ext. 223**

**March 8, 2018  
6750 Centinela Ave.  
Culver City, CA 90230  
7:30 p.m.**

**AGENDA**

**NOTICE TO THE PUBLIC**

Residents who live or own property within the District who wish to comment on any of the listed agenda items are requested to fill out the "Request to Comment on Listed Agenda Items" form. This form may be obtained from the Executive Director and should be returned to him prior to the beginning of the regular meeting. Agenda items designated by members of the public for comment will be noted and the individual listed will be allowed to address the Board at the time specified for comments on the agenda. You must be a resident or property owner within the boundaries of the District to address the Board. Comments can only be made on items listed on the agenda for action by the Board. Pursuant the Brown Act, Government Code Section 54950 et seq., the Board may not take action or discuss any item that is not listed on the agenda. The Board Chairperson has set a limit of three minutes each for those who wish to address the Board. Those who wish to speak to items being considered in Closed Session will be given the opportunity to do so prior to the Board going into closed session.

- i. Roll Call**
- ii. Correspondence**

**The City of Rolling Hills Estates has informed the District that Council Member Velveth Schmitz has replaced Steve Zuckerman as their city's representative on the District's Board of Trustees.**

- iii. Public Comments**

<b>1. To receive and file the 2016-2017 Independent Auditor's Annual Financial Statement for the Los Angeles County West Vector Control District.</b>	
Staff Report:	Robert Saviskas, Executive Director
Scheduled Consultant:	Henry Eng, Certified Public Accountant
Recommended Action:	Receive & File
<b>Comments:</b>	
<p><b>Annually, all special districts are required by state law to have an independent auditor perform an audit and file a financial statement with the State of California for the previous fiscal year.</b></p> <p><b>The independent audit and financial report by Tahim and Associates is represented by Henry Eng, CPA at the meeting for the fiscal year of 2016-2017.</b></p> <p><b>Action: Receive and file</b></p>	

<b>2. Minutes of the January 11, 2018 Board of Trustees Meeting</b>	
Staff Report:	None Scheduled
Recommended Action:	Approve

<b>3. Executive Director's Report for February 2018</b>	
Staff Report:	Robert Saviskas, Executive Director
Recommended Action:	Advisory and/or Action (as needed)
3A) WNV Update	Advisory
3B) Zika Virus Update	Advisory
3C) Public Education Program	Advisory
3D) Field Operations Program	Advisory
3E) Vector Ecology Program	Advisory
3F) 2018 Meeting Schedule	Advisory

<b>4. Financial Report for January-February 2018</b>	
<b>A) Investment Report</b> <b>B) Bills and Salaries</b>	
Staff Report:	None Scheduled
Recommended Action:	Approve

<b>5. Construction Update for 6720-6740 Centinela Avenue.</b>	
Staff Report:	Robert Saviskas, Executive Director
Recommended Action:	Advisory/As determined by the Board

<b>6. Joint Tax Transfer Resolution Reorganization No. 2017-04</b>	
Staff Report:	Robert Saviskas, Executive Director
Recommended Action:	Approve

<b>7. Request for Assignment of Legal Services Agreement</b>	
Staff Report:	Robert Saviskas, Executive Director
Scheduled Consultant:	Michael Jenkins, General Legal Counsel
Recommended Action:	Approve

<b>8. Board of Trustees Comments</b>	
Staff Report:	None Scheduled
Recommended Action:	As determined by the Board

<b>9. Motion to adjourn</b>	
Staff Report:	None Scheduled
Recommended Action:	Approve

**1. To receive and file the 2016-2017 Independent Auditor's Annual Financial Statement for the Los Angeles County West Vector Control District.**

Staff Report:	Robert Saviskas, Executive Director
Scheduled Consultant:	Henry Eng, Certified Public Accountant
Recommended Action:	Receive & File

**Comments:**

**Annually, all special districts are required by state law to have an independent auditor perform an audit and file a financial statement with the State of California for the previous fiscal year.**

**The independent audit and financial report by Tahim and Associates is represented by Henry Eng, CPA at the meeting for the fiscal year of 2016-2017.**

**Action: Receive and file**



# TAHIM & ASSOCIATES

An Accountancy, Advisory & Financial Planning Firm

February 28, 2018

Board of Trustees  
Los Angeles County West Vector  
Control District  
6750 Centinela Avenue  
Culver City, CA 90230

We have audited the financial statements of the Los Angeles County West Vector Control District (District) for the year ended June 30, 2017 and have issued our report thereon dated February 28, 2018. Professional standards require that we provide you with the following information related to our audit.

## **Our Responsibility under Auditing Standards Generally Accepted in the United States of America**

Our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute, assurance about whether the financial statements are free of material misstatement and are fairly presented in accordance with accounting standards generally accepted in the United States of America. Because an audit is designed to provide reasonable, but not absolute assurance and because we did not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us.

As part of our audit, we considered the internal control of the District. Such considerations are solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

## **Significant Accounting Policies**

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the District are described in the notes to the financial statements. We noted no transactions entered into by the District during the year that were both significant and unusual, and of which, under professional standards, we are required to inform you of, or transactions for which there is a lack of authoritative guidance or consensus.

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Member of CalCPA and AICPA

### **Accounting Estimates**

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. No accounting estimates were utilized by the District in accomplishing its financial reporting.

### **Audit Adjustments**

For purposes of this letter, professional standards define an audit adjustment as a proposed correction of the financial statements that, in my judgment, may not have been detected except through my auditing procedures. An audit adjustment may or may not indicate matters that could have a significant effect on the financial reporting process (that is, cause future financial statements to be materially misstated). In our judgment, none of the adjustments we proposed, whether recorded or unrecorded, either individually or in the aggregate, indicate matters that could have a significant effect on the financial reporting process.

### **Disagreements with Management**

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to my satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

### **Consultations with Other Independent Accountants**

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

### **Issues Discussed Prior to Retention of Independent Auditors**

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the District's auditor. However, these discussions occurred in the normal course of my professional relationship and my responses were not a condition to our retention.

### **Difficulties Encountered in Performing the Audit**

We encountered no difficulties in dealing with management in performing our audit.



Board of Trustees  
Los Angeles County West  
Vector Control District  
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This information is intended solely for the use of the District and management of the District and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

A handwritten signature in cursive script that reads "Anne Tahim". The signature is written in black ink and is positioned above the printed name and company information.

Tahim & Associates,  
a Professional Corporation

LOS ANGELES COUNTY WEST VECTOR  
CONTROL DISTRICT  
FINANCIAL STATEMENTS  
JUNE 30, 2017

LOS ANGELES COUNTY WEST VECTOR CONTROL DISTRICT

JUNE 30, 2017

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## INDEPENDENT AUDITORS' REPORT

Board of Trustees  
Los Angeles County West Vector  
Control District  
Culver City, California

### Report on Financial Statements

We have audited the accompanying financial statements of the governmental activities of the General Fund of the Los Angeles County West Vector Control (the District), as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinions.

### Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the General Fund of the Los Angeles County West Vector Control District as of June 30, 2017, and the respective changes in financial position

thereof and the respective budgetary comparison of the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Other Matters**

#### *Required Supplemental Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consists of inquires of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquires, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because of the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.



Tahim & Associates,  
a Professional Corporation

Anaheim, California  
February 28, 2018

**The Los Angeles County West Vector & Vector-Control District  
Management's Discussion and Analysis  
For the Year Ending June 30, 2017**

As management of the Los Angeles County West Vector & Vector-Borne Disease Control District (District), we offer readers of the District's financial statements this narrative overview and analysis of the financial activities and performance of the District for the fiscal year ended June 30, 2017. Please read it in conjunction with additional information that we have furnished in the accompanying basic financial statement, which follow this section.

**Financial Highlights**

- The District's net position increased 8.8% from \$15,330,897 (2016) to \$16,683,556 (2017) as a result of this year's operations.
- During the year, the District's property (benefit) assessment revenue decreased 3.3% from \$6,000,900 (2016) to \$5,802,663 (2017); and the District's property tax revenue increased by 14.3% from \$1,149,436 (2016) to \$1,313,606 (2017).
- Total revenues from all sources decreased 0.5% from \$7,200,307 (2016) to \$7,165,972 (2017) from the prior year, which is primarily the result of decreased benefit assessment revenue.
- Total expenses increased by 24% from \$4,689,227 (2016) to \$5,813,313 (2017).

**Using This Financial Report**

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities provide information about the activities and performance of the District using accounting methods similar to those used by private sector companies. The Statement of Net Position includes all of the District's investments in resources (assets) and the obligations to creditors (liabilities). It also provides the basis for computing a rate of return, evaluating the capital structure of the District and the assessing the liquidity and financial flexibility of the District. All of the current year's revenue and expenses are accounted for in the Statement of Activities. This statement measures the District's operations over the past year and can be used to determine the District's net operating reserves and credit worthiness.

## **District Activities**

Mosquito and vector control is necessary on a continuous routine and area-wide basis to protect public health, enhance the economic development, and maintain the recreational use and enjoyment of outdoor living.

The Los Angeles County West Vector & Vector-Borne Disease Control District (District) was formed in 1944 and consisted of only 5 square miles. Over the next 73 years, there have been numerous annexations into the District. At the present time, the District covers over 720 square miles, contains 23 cities and unincorporated territory of the County of Los Angeles, and provided services for over 4,600,000 people. This makes the Los Angeles County West Vector & Vector-Borne Disease Control District the second largest vector control district in the state of California by population served.

To put this into perspective, the District serves a constituency that is larger in population than 24 states within the United States (Oregon, Oklahoma, Connecticut, Iowa, Mississippi, Arkansas, Kansas, Utah, Nevada, New Mexico, West Virginia, Nebraska, Idaho, Maine, New Hampshire, Hawaii, Rhode Island, Montana, Delaware, South Dakota, Vermont, and Wyoming).

The District includes the cities of Agoura Hills, Beverly Hills, Calabasas, Culver City, El Segundo, Hawthorne, Hermosa Beach, Hidden Hills, Inglewood, Lawndale, Lomita, the westerly portion of Los Angeles City, Malibu, Manhattan Beach, Palos Verdes Estates, Rancho Palos Verdes, Redondo Beach, Rolling Hills, Rolling Hills Estates, Santa Monica, Torrance, West Hollywood, Westlake Village, and unincorporated territory of the County of Los Angeles.

The District collects revenue from two principal sources: 1) Shared distribution of LA County's 1% property tax levy, and from 2) Benefit assessments levies.

The District provides, at the highest standard, abatement and control services, public education programs, monitoring, surveillance, and laboratory testing for vectors and vector-borne diseases associated with mosquitoes, Africanized honeybees/stringing insects, ticks, red imported fire ants, biting midges, and other insects of public health significance. The direct assessment for 2016-2017 was \$10.63 per parcel/year. To put the \$10.63 per parcel/year charge into perspective, it would cost each household in the Los Angeles County West Vector Control District \$23.52 to buy three cans of insect spray: one for mosquitoes, one for Africanized honeybees and stinging insects, and one for ants/fire ants. The complete package of services that is provided by the District, which includes abatement and control services, public education programs, disease surveillance, and laboratory testing for vectors and vector-borne diseases control, remains an exceptional value for the small annual fee assessed each year.

The benefit assessment charge is adjusted up or down annually to cover the anticipated costs of doing business and maintaining the quality of service that the District has provided in the past.

## **Government-wide Financial Statement**

### **Statement of Net Position and Statement of Activities**

These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private sector companies. All of the current year's revenues and expenses are taken into account regardless of when the cash is received or paid. These two statements report the District's net position, which is the difference between assets and liabilities. Over time, increases and decreases in the District's net position may be due to non-financial factors such as changes in the District's property tax and assessment base.

### **Government Funds Financial Statements**

#### **Balance Sheet and Statement of Revenue, Expenditures and Changes in Fund Balances**

General funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near term financing requirements.

Because the focus of governmental funds is narrower than that of the governmental-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near term financial decisions. Both the government fund balance sheet and the governmental fund statement of revenues, expenditures and changes in the fund balance provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

### **Notes to the Basic Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the basis financial statements can be found on pages 12 through 23.

### **Other Information**

A detailed analysis of actual expenditures compared to the budgeted amounts is presented in the Budgetary Comparison Statement, which can be found on page 11.



## Governmental-wide Financial Analysis

### Condensed Statement of Net Position

	2017	2016	Change
Assets:			
Currents assets	\$9,872,448	\$9,978,417	(\$105,969)
Capital Assets, Net	\$9,467,260	\$7,657,276	\$1,809,984
Deferred Outflow of Resources	\$677,904	\$322,971	\$354,933
<b>Total Assets</b>	<b>\$20,017,612</b>	<b>\$17,958,664</b>	<b>\$2,058,948</b>
Liabilities:			
Current Liabilities	\$234,886	\$161,517	\$73,369
Long Term Liabilities	\$2,763,569	\$1,974,392	\$789,177
Deferred Inflow of Resources	\$335,601	\$491,858	(\$156,257)
<b>Total Liabilities</b>	<b>\$3,334,056</b>	<b>\$2,627,767</b>	<b>\$706,289</b>
Net Position:			
Invested in Capital Assets	\$9,467,260	\$7,657,276	\$1,809,984
Unrestricted	\$7,216,296	\$7,673,621	(\$457,325)
<b>Total Net Position</b>	<b>\$16,683,556</b>	<b>\$15,330,897</b>	<b>\$1,352,659</b>

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the District, assets of the District exceeded liabilities by \$15,330,897 (2016) and by \$16,683,556 (2017).

A portion of the District's total assets, 42.6% or \$7,657,276 in 2106 and 47.3% or \$9,467,260 in 2017, is invested in capital assets. The District uses these capital assets for operations; consequently, these assets are not available for the future spending.

The District receives a bulk of its funding from the Los Angeles Tax Collector at the end of the months of December and April, which coincides with the property tax and benefit assessment payments dates of December 10 and April 10.

**Condensed Statement of Activities and Changes in Fund Balances**

	<b>2017</b>	<b>2016</b>	<b>Change</b>
Total Revenues	\$7,165,972	\$7,200,307	(\$34,335)
Total Expenses	\$5,813,313	\$4,689,227	\$1,124,086
Change in Net Assets	\$1,352,659	\$2,511,080	(\$1,158,421)
Fund Balance – Beginning of Yr.	\$15,330,897	\$12,819,817	\$2,511,080
Fund Balance – End of Year	\$16,683,556	\$15,330,897	\$1,352,659

The statement of activities shows how the District’s net changed during the fiscal year. In the case of the District, net position increased by \$1,352,659.

**General Fund Budgetary Highlights**

A detail analysis of actual expenditures compared to the budgeted amounts can be seen on page 11.

**Capital Asset Administration**

	Balance 2016	Additions	Balance 2017
Land	\$4,637,623	\$376,034	\$5,013,657
Depreciable Capital Assets	\$6,755,874	\$1,548,841	\$8,304,715
Accumulated Depreciation	(\$3,736,221)	(\$114,891)	(\$3,851,112)
Net Capital Assets	\$7,657,276	\$1,809,984	\$9,467,260

At the end of the fiscal year 2017, the District’s invested in capital assets amounted to \$9,467,260 (net of the accumulated depreciation). This investment in capital assets includes building and improvements, vehicles, equipment, machinery and furniture and fixtures.

**Conditions Affecting Current Financial Position**

The District has been able to create and project a substantial cash flow reserve to defray expenses between the beginning of a fiscal year and the time of distribution of the tax receipts in the fiscal year (dry period) to yield sufficient revenue. To that end, as of June 30, 2017, the District has \$7,643,058 cash available.

## **Conditions Affecting Current Financial Position**

West Nile virus (WNV) is now endemic in Southern California and it is expected that the control and service request responses from citizens will only increase in time, along with increased manpower to control the invasive *Aedes albopictus* (Asian tiger mosquito) and *Aedes aegypti* species that are now within the District's borders. These mosquitoes carry and transmit dengue fever, chikungunya, yellow fever, and the Zika virus.

## LOS ANGELES COUNTY WEST VECTOR CONTROL DISTRICT

STATEMENT OF NET POSITION AND GOVERNMENTAL FUND BALANCE SHEET  
JUNE 30, 2017

	<u>General Fund</u>	<u>Adjustments</u>	<u>Statement of Net Position</u>
<b>Assets:</b>			
Cash on deposit with County Treasurer	\$ 6,765,158	\$ -	\$ 6,765,158
Cash in bank	583,062	-	583,062
Cash in Local Agency Investment Fund	294,838	-	294,838
Taxes receivable	451,687	-	451,687
Interest receivable	14,975	-	14,975
Prepaid OPEB costs	-	1,762,728	1,762,728
Capital assets, net of accumulated depreciation	-	9,467,260	9,467,260
<b>Deferred Outflows of Resources:</b>			
Deferred Pension Outflows:	-	677,904	677,904
<b>Total Assets</b>	<b><u>\$ 8,109,720</u></b>	<b><u>\$ 11,907,892</u></b>	<b><u>\$ 20,017,612</u></b>
<b>Liabilities:</b>			
<b>Current Liabilities:</b>			
Accounts payable	\$ 195,979	\$ -	\$ 195,979
Compensated absences	-	38,907	38,907
Total Current Liabilities	<u>195,979</u>	<u>38,907</u>	<u>234,886</u>
<b>Long Term Liabilities:</b>			
Compensated absences	-	350,162	350,162
Net Pension Liability	-	2,413,407	2,413,407
Total Liabilities	195,979	2,802,476	2,998,455
<b>Deferred Inflows of Resources:</b>			
Deferred tax revenue	242,018	(242,018)	-
Deferred Pension Inflows	-	335,601	335,601
Total Deferred Inflows of Resources	<u>242,018</u>	<u>93,583</u>	<u>335,601</u>
<b>Fund Balances/Net Assets:</b>			
<b>Fund Balances:</b>			
Unassigned	7,671,723	(7,671,723)	-
<b>Total Fund Balances</b>	<u>7,671,723</u>	<u>(7,671,723)</u>	<u>-</u>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balances</b>	<b><u>\$ 8,109,720</u></b>	<b><u>\$ (4,775,664)</u></b>	<b><u>\$ 3,334,056</u></b>
<b>Net Assets:</b>			
Invested in capital assets, net of related debt		\$ 9,467,260	\$ 9,467,260
Unrestricted		7,216,296	7,216,296
<b>Total Net Assets</b>		<b><u>\$ 16,683,556</u></b>	<b><u>\$ 16,683,556</u></b>

See Notes to Financial Statements

## LOS ANGELES COUNTY WEST VECTOR CONTROL DISTRICT

**STATEMENT OF ACTIVITIES AND GOVERNMENTAL  
FUND REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
YEAR ENDED JUNE 30, 2017**

	<u>General Fund</u>	<u>Adjustments</u>	<u>Statement of Activities</u>
<b>Revenues:</b>			
Property taxes	\$ 1,305,391	\$ 8,215	\$ 1,313,606
Benefit assessments	5,802,663	-	5,802,663
Interest	49,703		49,703
<b>Total Revenues</b>	<b><u>7,157,757</u></b>	<b><u>8,215</u></b>	<b><u>7,165,972</u></b>
<b>Expenditures:</b>			
Salaries	3,122,979	(3,348)	3,119,631
Retirement	451,530	281,000	732,530
Medical	507,581	(76,404)	431,177
Clothing and household	59,024	-	59,024
Insurance	201,972	-	201,972
Vector ecology & laboratory	95,763	-	95,763
Maintenance & equipment	56,262	-	56,262
Maintenance of building	31,644	-	31,644
Membership dues	8,750	-	8,750
Training, meetings & conferences	27,166	-	27,166
Office & educational	161,534	-	161,534
Professional services	99,099	-	99,099
Insecticides & safety	463,948	-	463,948
Transportation	51,246	-	51,246
Utilities	94,588	-	94,588
Communications	54,106	-	54,106
Security system	9,982	-	9,982
Depreciation	-	114,891	114,891
Purchase of fixed assets	1,924,875	(1,924,875)	-
<b>Total Expenditures</b>	<b><u>7,422,049</u></b>	<b><u>(1,608,736)</u></b>	<b><u>5,813,313</u></b>
Excess (Deficiency) of Revenues Over (Under) Expenditures/ Changes in Net Assets	<u>(264,292)</u>	<u>1,616,951</u>	<u>1,352,659</u>
<b>Fund Balances/Net Assets:</b>			
Beginning of year	<u>7,936,015</u>	<u>7,394,882</u>	<u>15,330,897</u>
<b>End of year</b>	<b><u>\$ 7,671,723</u></b>	<b><u>\$ 9,011,833</u></b>	<b><u>\$ 16,683,556</u></b>

See Notes to Financial Statements

## LOS ANGELES COUNTY WEST VECTOR CONTROL DISTRICT

**BUDGETARY COMPARISON STATEMENT  
GENERAL FUND  
YEAR ENDED JUNE 30, 2017**

	<u>Budget Amounts</u>		<u>Actual Amounts</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Budgetary Fund Balance, July 1	\$ 7,936,015	\$ 7,936,015	\$ 7,936,015	\$ -
<b>Resources (Inflows):</b>				
Property taxes	988,047	988,047	1,305,391	317,344
Benefit assessments	5,813,481	5,813,481	5,802,663	(10,818)
Interest	16,842	16,842	49,703	32,861
Miscellaneous			-	-
<b>Amounts Available for Appropriation</b>	<b><u>14,754,385</u></b>	<b><u>14,754,385</u></b>	<b><u>15,093,772</u></b>	<b><u>339,387</u></b>
<b>Charges to Appropriation (Outflow):</b>				
Salaries	3,427,759	3,427,759	3,122,980	304,779
Retirement	420,088	420,088	451,530	(31,442)
Medical	472,452	472,452	507,581	(35,129)
Clothing and household	48,750	48,750	59,024	(10,274)
Insurance	183,804	183,804	201,972	(18,168)
Vector ecology & laboratory	129,500	129,500	95,763	33,737
Maintenance & equipment	93,500	93,500	56,262	37,238
Maintenance of building	52,600	52,600	31,644	20,956
Membership dues	9,299	9,299	8,750	549
Training, meetings & conferences	39,000	39,000	27,166	11,834
Office & educational	235,000	235,000	161,534	73,466
Professional services	495,155	495,155	99,098	396,057
Insecticides & safety	428,000	428,000	463,948	(35,948)
Transportation	99,000	99,000	51,246	47,754
Utilities	98,500	98,500	94,588	3,912
Communications	65,000	65,000	54,106	10,894
Security system	17,000	17,000	9,982	7,018
Purchase of fixed assets	1,194,381	1,194,381	1,924,875	(730,494)
<b>Total Charges to Appropriations</b>	<b><u>7,508,788</u></b>	<b><u>7,508,788</u></b>	<b><u>7,422,049</u></b>	<b><u>86,739</u></b>
<b>Budgetary Fund Balance, June 30</b>	<b><u>\$ 7,245,597</u></b>	<b><u>\$ 7,245,597</u></b>	<b><u>\$ 7,671,723</u></b>	<b><u>\$ 426,126</u></b>

See Notes to Financial Statements

**LOS ANGELES COUNTY WEST VECTOR CONTROL DISTRICT  
NOTES TO FINANCIAL STATEMENT  
JUNE 30, 2017**

**Note 1: Organization and Summary of Significant Accounting Policies**

**a. Description of the Reporting Entity**

The Los Angeles County West Vector Control District (the "District"), is organized and operated under a fund accounting concept. The records are maintained on a modified cash basis. At year-end, the records are converted to an accrual basis for statement purposes. The budget to actual comparison for revenues and expenditures is presented on the accrual basis upon which the District's budget is prepared.

The General Fund's primary source of revenue is property taxes and benefit assessments levied on real and personal property within the District and interest revenue earned on cash deposited with the County Treasurer. All operating expenses and capital improvements are paid from the General Fund.

The District has adopted a method of accounting for property tax revenue in accordance with generally accepted accounting principles which indicate that property tax revenues are recognized when they are "due, or past due and receivable within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Such time thereafter shall not exceed 60 days." The District therefore recognizes as property tax revenue all property taxes receivable for which receipt is expected within 60 days of fiscal year-end. Property taxes receivable not expected to be received within 60 days are designated as deferred revenue.

The District implemented the provisions of GASB Statement No. 34, which requires a new financial statement presentation. The details of the reporting model are stated in the following paragraphs.

**b. Government-Wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all activities of the Los Angeles County West Vector Control District.

Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable. The District has no business-type activities or discretely presented component units and therefore, the statements reflect only activity from governmental activities.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirement of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

**Los Angeles County West Vector Control District  
Notes to Financial Statements (Continued)**

Fund financial statements are provided for governmental and proprietary funds and are presented after the government-wide financial statements. These statements display information about major funds individually and non-major funds in the aggregate for governmental funds. Fiduciary statements include financial information for fiduciary funds and similar component units. The Fiduciary Fund of the District primarily represents assets held by the District in a custodial capacity for other organizations.

The District has only one governmental fund and reports it as a major governmental fund as follows:

**GOVERNMENTAL FUND TYPE:**

General Fund - The primary fund of the District is used to account for all revenue and expenditures of the District not legally restricted as to use.

**c. Measurement Focus, Basis of Accounting and Financial Statement Presentation**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. Taxes and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when the government receives cash.

The District reports the following major governmental funds:

The General Fund is the general operating fund of the District. All general tax receipts and fee revenue not allocated by law, Board policy or contractual agreement to other funds are accounted for in the General Fund. General Fund expenditures include operations traditionally associated with activities, which are not required to be accounted for, or paid by another fund.

Private-sector standards of accounting and financial reporting issued prior to December 1989, generally are followed in the government-wide fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board.



**Los Angeles County West Vector Control District  
Notes to Financial Statements (Continued)**

**d. Assets, Liabilities and Net Assets or Equity**

**Cash and Investments**

All cash and investments of the District are invested by the County Treasurer and the State Local Agency Investment Fund. The District also maintains accounts with a local bank. Investments are reported at fair value.

**Receivables and Payables**

All trade and property tax receivable are shown net of allowance for uncollectibles.

Under California Law, property taxes are assessed and collected by the counties up to 1% of assessed value, plus other increases approved by voters. Taxes are levied on July 1 and are payable in two installments on December 10 and April 10. The property taxes go into a pool and are allocated to the cities and special districts based on a complex formula. Property tax revenue is recognized in the fiscal year for which the taxes have been levied providing they become available. Available means then due, or past due and receivable within the current period, and collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. The Los Angeles County West Vector Control District accrues revenue only for those taxes, which are received within 60 days after year-end.

Under the provisions of Proposition 1A, eight percent of the District's property tax revenues for the fiscal year ended June 30, 2017 were shifted to the State of California. The State is required to repay these monies within three years with interest.

**Prepaid Costs**

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. It is the District's policy to report the fund balances in the governmental fund types as nonspendable for amounts equal to the prepaid items in the fund-level statements, since these amounts are not available for appropriation. At year end, the District did not have any prepaid costs.

**Capital Assets**

Capital assets, which include property, plant and equipment, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the District as assets with an initial, individual cost of more than \$500 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

**Los Angeles County West Vector Control District  
Notes to Financial Statements (Continued)**

Property, plant and equipment of the primary government, as well as the component units, are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Structure and improvements	60
Computer equipment	5
Automotive equipment	5
Furniture, fixture and other equipment	5

**Compensated Absences**

The District's policy permits employees to accumulate earned but unused vacation and sick pay benefits. The total amounts of liability for unused vacation and sick pay benefits are accrued when incurred in the government-wide financial statements. The District utilizes its General Fund in the governmental fund financial statements to account for this liability. The liability is determined to be the amount due to employees for future absences, which is attributable to services already rendered, and which is expected to be paid during the next fiscal year. Vacation pay is payable to employees at the time a vacation is taken or upon termination of employment. Normally, an employee cannot accrue more than one and one-half times his regular annual entitlement.

Sick leave is payable when an employee is unable to work because of illness. Sick leave may be accumulated indefinitely.

Upon service retirement of an employee, the option exists to sell back up to one-half of total accumulated sick. All unused sick leave is forfeited upon termination, other than for normal retirement.

**Property Assessments**

The District, as authorized by Health and Safety Code Section 2291.2, levies an assessment on real property within the District. The assessment, as approved by the Board of Trustees, is levied to each assessable parcel in the District, based upon land use and size and is intended to completely cover the cost of providing mosquito abatement and vector control services within the District.

The assessment is collected by the Los Angeles County Tax Collector on or before the first business day of September of each year. They become a lien on real property on March 1 preceding the fiscal year for which the taxes are levied. These tax payments can be made in two installments; the first is due November 1 and delinquent with penalties after December 10; the second is due February 1 and delinquent with penalties after April 10.

If delinquent taxes are not paid within five years, the property may be sold at public auction. The proceeds are used to pay delinquent amounts due, and any excess, if claimed, is returned to the taxpayer. The amount of assessments due to the District which are uncollectible is negligible and, accordingly, no provision for uncollectible amounts has been recorded.

**Los Angeles County West Vector Control District  
Notes to Financial Statements (Continued)**

Property assessments are recognized in the fiscal year for which the assessments have been levied providing they become available. Available means then due, or past due and receivable within the current period, and collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. The District accrues revenue only for those assessments, which are received within 60 days after year-end.

**Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles required management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses, during the reporting period. Actual results could differ from those estimates.

**e. Reconciliation of Government-Wide and Fund Financial Statements**

The governmental fund balance sheet includes a reconciliation between fund balance - governmental funds and net assets of governmental activities as reported in the government-wide statement of net position.

A reconciliation of governmental fund balances to net position is as follows:

Governmental Funds - Ending Fund Balances	<u>\$ 7,671,723</u>
<b>Capital Assets:</b>	
Capital Assets, Not Being Depreciated	5,013,657
Capital Assets, Being Depreciated	8,304,716
Accumulated Depreciation	<u>(3,851,113)</u>
	<u>9,467,260</u>
<b>Deferred Inflows and Outflows:</b>	
Deferred revenue recognized as current revenue, since revenue recognition is not based upon availability criteria	242,018
Deferred pension Inflows	(335,601)
Deferred pension Outflows	<u>677,904</u>
	<u>584,321</u>
<b>Other Adjustments - Not payable in current year:</b>	
Net Pension Liability	(2,413,407)
Compensated absences	(389,069)
Post retirement health benefits	<u>1,762,728</u>
	<u>(1,039,748)</u>
Net adjustment to increase fund balances of governmental funds to arrive at Statement of Net Assets	<u>9,011,833</u>
Government-Wide Statement of Net Position - Total Net Assets	<u><u>\$ 16,683,556</u></u>

Explanation of certain differences between the governmental fund statement of revenues, expenditures and changes in fund balances and the government-wide statement of activities:

The governmental fund statement of revenues, expenditures and changes in fund balances includes reconciliation between net changes in fund balances - of total

**Los Angeles County West Vector Control District  
Notes to Financial Statements (Continued)**

governmental funds and changes in net assets of governmental activities as reported in the government-wide statement of activities. The reconciliation of the changes in fund balance with the changes in net position is as follows:

Governmental Funds - Changes in Fund Balance	\$ (264,292)
Capital outlay which is capitalized rather than expensed	1,924,875
Depreciation expense	(114,891)
Increase in liabilities from CalPERS Pension Fund	(281,000)
Compensated absences reported in the Statement of Activities and not requiring additional expenditures in the Governmental funds	3,348
Deferred tax revenue recognized as current revenue because revenue recognition is not based on availability criteria	8,215
Postretirement health care benefits	<u>76,404</u>
Statement of Activity - Changes in Net Position	<u>\$ 1,352,659</u>

**Note 2: Stewardship, Compliance and Accountability**

**a. General Budget Policies**

The Board of Trustee's approves each year's preliminary budget submitted by the District prior to the beginning of the new fiscal year. The Board conducts public hearings prior to adoption of the final budget on or before October 1 of each year. The Board, where required during the period, also approves supplemental appropriations. In most cases, expenditures may not exceed appropriations at the department level. All operating budget appropriations lapse at the end of the fiscal year.

**b. Budget Basis of Accounting**

Budgets for governmental funds are adopted on a basis consistent with generally accepted accounting principles (GAAP).

**Note 3: Cash and Investments**

As of June 30, 2017, cash and investments were reported in the accompanying financial statements as follows:

Cash on deposit with County Treasurer	\$ 6,765,158
Cash in bank	583,062
Cash on deposit with Local Agency Investment Fund	<u>294,838</u>
Total	<u>\$ 7,643,058</u>

The District maintains a cash and investment pool that is available for use in the general fund. The District has adopted an investment policy that authorizes it to invest with the County Treasurer, a bank or the Local Agency Investment Fund.

**Deposits**

At June 30, 2017, the carrying amount of the District's deposits with banks was \$583,062 and the bank balances were \$583,062.

**Los Angeles County West Vector Control District  
Notes to Financial Statements (Continued)**

The California Government Code requires California banks and savings and loan associations to secure an entity's deposits by pledging government securities with a value of 110% of an entity's deposits. California law also allows financial institutions to secure an entity's deposits by pledging first trust deed mortgage notes having a value of 150% of an entity's total deposits. The entity's Treasurer may waive the collateral requirement for deposits which are fully insured up to \$100,000 by the FDIC. The collateral for deposits in federal and state chartered banks is held in safekeeping by an authorized Agent of Depository recognized by the State of California Department of Banking. The collateral for deposits with savings and loan associations is generally held in safekeeping by the Federal Home Loan Bank in San Francisco, California as an Agent of Depository. These securities are physically held in an undivided pool for all California public District depositors. Under Government Code Section 53655, the placement of securities by a bank or savings and loan association with an "Agent of Depository" has the effect of perfecting the security interest in the name of the local governmental agency. Accordingly, all collateral held by California Agents of Depository are considered to be held for, and in the name of, the local governmental agency.

**Cash on deposit with County Treasurer and LAIF**

Cash on deposit with County Treasurer and the Local agency Investment Fund cannot be assigned a credit risk category because the District does not own specific securities. However, the County Treasurer's and the State's investment policies and practices with regard to the credit and market risks have been determined acceptable to the District's investment policies.

	Fair Value
Cash on deposit with County Treasurer	<u>\$ 6,765,158</u>
Cash on deposit with Local Agency Investment Fund	<u>\$ 294,838</u>

**GASB Statement No. 31**

The District adopted GASB Statement No. 31, Accounting and Financial Reporting for Certain Investments and for External Investment Pools. GASB Statement No. 31 establishes fair value standards for investments and accordingly, the District reports its investments at fair value in the balance sheet. All investment income, including changes in the fair value of investments, is recognized as revenue in the operating statement.

**Custodial Credit Risk**

The custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party.

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of investment or collateral securities that are in the possession of an outside party.

As of June 30, 2017, the District's deposits were exposed to custodial credit risk to

**Los Angeles County West Vector Control District  
Notes to Financial Statements (Continued)**

the amount of \$383,062.

**Concentration of Credit Risk**

The District's investment policy does not impose restrictions for certain types of investments with any one issuer, however GASB Statement No. 40 requires a separate disclosure if any single issuer comprises more than 5% of the total investment value. As of June 30, 2017, all of the District's deposits were with the Bank of America, the County of Los Angeles and the Local Agency Investment Fund of California.

**Interest Rate Risk**

At June 30, 2017 the District's funds were invested in accounts held by the investment institutions at various interest rates. There are no investments with a maturity date exceeding than one year thereby minimizing the risk of lower interest rates.

**Note 4: Capital Assets**

Capital asset activity for the year ended June 30, 2017 was as follows:

	<u>Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Balance</u>
<b>Governmental Activities:</b>				
<b>Capital assets, not being depreciated:</b>				
Land	\$ 4,637,623	\$ 376,034	\$ -	\$ 5,013,657
Total Capital Assets, Not Being Depreciated	<u>4,637,623</u>	<u>376,034</u>	<u>-</u>	<u>5,013,657</u>
<b>Capital assets, being depreciated:</b>				
Building and Improvements	4,833,687	1,496,497		6,330,184
Vehicles	989,399	22,134		1,011,533
Furniture, fixtures & equipment	932,788	30,210		962,998
Total Capital Assets, Being Depreciated	<u>6,755,874</u>	<u>1,548,841</u>	<u>-</u>	<u>8,304,715</u>
<b>Less accumulated depreciation:</b>				
Building and improvements	1,836,256	103,878		1,940,134
Vehicles	1,007,519	(13,477)		994,042
Furniture, fixtures & equipment	892,446	24,490		916,936
Total Accumulated Depreciation	<u>3,736,221</u>	<u>114,891</u>	<u>-</u>	<u>3,851,112</u>
Total Capital Assets, Being Depreciated, Net	<u>3,019,653</u>	<u>1,433,950</u>	<u>-</u>	<u>4,453,603</u>
<b>Governmental Activities</b>				
Capital Assets, Net	<u>\$ 7,657,276</u>	<u>\$ 1,809,984</u>	<u>\$ -</u>	<u>\$ 9,467,260</u>

**Note 5: Pension Plan Obligations**

The District contributes to the California Public Employees' Retirement System (CalPERS), an agent multiple-employer public employee retirement system that acts as a common investment and administrative agent for participating public entities within the State of

**Los Angeles County West Vector Control District  
Notes to Financial Statements (Continued)**

California.

All full-time District employees participate in CalPERS. Benefits vest after five years of service. District employees who retire at or after the age of sixty with five years of credited service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to two percent per year of employment, of their average salary during their last 36 months of employment. The District, through CalPERS, also provides death and disability benefits. These benefit provisions and all other requirements are established by state statute and action of the District's Board of Trustees.

District employees are required to contribute seven percent of their annual salary to CalPERS. The District's Board of Trustees adopted a Board Resolution which sets forth the District's position on employee contributions to the Plan. The resolution allows for the District to make the contribution on behalf of its employee. The District is required to contribute the remaining amounts necessary to fund the benefits for its members using the actuarial basis adopted by the CalPERS Board of Administration.

**General Information about the Pension Plan**

Plan description - The Plan is a cost-sharing multiple-employer defined benefit pension plan administered by the California Public Employees' Retirement System (CalPERS).

Benefits provided – Eligible employees are provided a "2% at 60" retirement benefit formula. The monthly retirement allowance is determined by age at retirement, years of service credit, and final compensation. The basic benefit is 2% of final compensation for each year of credited service upon retirement at age 60. If retirement is earlier than age 60, the percentage of final compensation decreases for each quarter year of attained age. If the retirement is deferred beyond age 60, the percentage of final compensation increases for each quarter year to age 63.

Contributions – Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through the CalPERS' annual actuarial process. For public agency cost-sharing plans covered by either the Miscellaneous or Safety risk pools, the Plan's actuarially determined rate is based on the estimated amount necessary to pay the Plan's allocated share of the risk pool's costs of benefits earned by employees during the year, and any unfunded accrued liability. The employer is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. For the measurement period ended June 30, 2016, the active employee contribution rate is 6.88% of annual pay and the average employer's contribution rate is 7.505% of annual payroll. Employer contribution rates may change if plan contracts are amended.

Pension Liabilities, Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions – At June 30, 2017, the District reported a pension liability of \$2,413,407 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2016, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating special districts, actuarially determined.

For the year ended June 30, 2017, the District recognized net pension expense of \$732,530. At June 30, 2017, the District reported deferred outflows of resources of \$677,904 and deferred inflow of resources of \$335,601.

**Los Angeles County West Vector Control District  
Notes to Financial Statements (Continued)**

Actuarial assumptions – For the period ended June 30, 2017, the total pension liability was determined by rolling forward the June 30, 2016 total pension liability. Both the June 30, 2017 and 2016 total pension liabilities were based on the following actuarial methods and assumptions:

Valuation Date	June 30, 2015
Actuarial Cost Method	Entry Age Normal in accordance with the GASB 68
Actuarial Assumptions	
Inflation	2.75%
Salary Increases	Varies by Entry Age and Service
Investment Rate of Return	7.50% net of investment and administrative expenses, Includes inflation
Mortality Rate Table	Derived using CalPERS Membership Data
Payroll Growth Rate	3.00%
Retirement Age	Based on CalPERS membership data

**Note 6: Postemployment Healthcare Benefits**

**Plan Description**

The District provides other postemployment benefits (OPEB) through the Public Employees' Medical and Hospital Care Act (PEMHCA), an agent multiple-employer defined benefit health-care plan administered by the California Public Employees Retirement System (PERS). The plan provides lifetime healthcare insurance for eligible retirees and their spouses. The plan does not issue a publicly available financial report.

**Funding Policy**

GASB Statement 45 requires public entities to perform periodic actuarial valuations to measure and disclose their retiree healthcare liabilities for the financial statements of both the employer and trust set aside to pre-fund these benefits. The District has an account with the California Employers' Retirement Trust (CERBT), and has engaged an actuary to analyze the liabilities associated with its current retiree health program as of the valuation date of July 1, 2015. The actuarial report is dated February 5, 2016.

During the 2009-2010 fiscal year, the District's Board of Trustees voted to fully fund the "actuarial accrued liabilities" of the post retirement health care. Provisions of GASB 45 required that payments in excess of the annual required contribution (ARC) of \$51,487 be reclassified as prepaid costs in the Statement of Net Position.

The annual required contribution (ARC) presented below is an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. The following table shows the components of the District's annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the District's net OPEB obligation:



**Los Angeles County West Vector Control District  
Notes to Financial Statements (Continued)**

Annual required contribution	\$ 51,487
Interest on OPEB asset	(118,042)
Adjustment to ARC	<u>109,505</u>
Annual OPEB cost	42,950
Contributions made	<u>(119,354)</u>
Increase (decrease) in net OPEB obligation	(76,404)
Net OPEB obligation (asset) June 30, 2016	<u>(1,686,324)</u>
Net OPEB obligation (asset) June 30, 2017	<u><u>\$ (1,762,728)</u></u>

**Annual OPEB Costs and Net OPEB Obligation (Asset)**

The following is a summary of the annual OPEB cost, District contribution, percentage of Annual OPEB cost contributed, and Net OPEB Obligation (Asset):

Fiscal Year End	Annual OPEB Cost	Actual Contribution	Percentage of Annual OPEB Cost Contributed	Net OPEB Obligation (Asset)
June 30, 2015	<u>\$ 47,610</u>	<u>\$ 13,070</u>	<u>27%</u>	<u>\$ (1,622,675)</u>
June 30, 2016	<u>\$ 41,894</u>	<u>\$ 105,543</u>	<u>252%</u>	<u>\$ (1,686,324)</u>
June 30, 2017	<u>\$ 42,950</u>	<u>\$ 119,354</u>	<u>278%</u>	<u>\$ (1,762,728)</u>

**Note 7: Fund Equity**

In the fund financial statements, government funds report the following fund balance classifications:

Nonspendable includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted includes amounts that are constrained on the use of resources by either (a) external creditors, grantors, contributors, or laws of regulations of other governments or (b) by law through constitutional provisions or enabling legislation.

Committed includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest authority, the Board of Trustees. The formal action that is required to be taken to establish, modify or rescind a fund balance commitment is through Board resolution.

Assigned includes amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed. The Board of Trustees is authorized to assign amounts to a specific purpose.

Unassigned includes the residual amounts that have not been restricted, committed or assigned to specific purposes.

An individual governmental fund could include Nonspendable resources and amounts that are restricted or unrestricted (committed, assigned or unassigned) or any combination of those classifications. Restricted or unrestricted amounts are considered spent when an

**Los Angeles County West Vector Control District  
Notes to Financial Statements (Continued)**

expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available and amounts are considered to have been spent when an expenditure is incurred for purposes for which amounts in any of those unrestricted fund balance classifications can be used.

**Note 8: Risk Management**

The District is exposed to various risks of loss related to torts, theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District, as a member of the Vector Control Joint Powers Authority (VCJPA) participates in self-insured pools to manage the potential liabilities that may occur from the previously named sources. The VCJPA is a consortium of 35 mosquito abatement and/or vector control districts in the State of California. The VCJPA's purpose is to arrange and administer programs of self insured losses and to purchase excess or group insurance coverage. The day-to-day business is handled by a risk management group contracted by the VCJPA. The District participates in the liability and property programs of the VCJPA as follows:

- General and auto liability, public officials and employees' errors and omissions
- Workers' compensation
- Property damage
- Auto physical damage
- Business travel (optional insurance policy)
- Group fidelity (optional insurance policy)

The District is covered for the first \$1,000,000 of each general liability claim and \$500,000 of each workers compensation claim through the VCJPA. The District has the right to receive dividends, if declared by the Board of Directors for a program year in which the District participated, and the obligation to pay assessments based on a formula which, among other expenses, charges the District's account for liability losses under \$10,000 and worker's compensation losses under \$25,000. The VCJPA participates in an excess pool which provides general liability coverage from \$1,000,000 to \$29,000,000 and in an excess pool which provides worker's compensation coverage over \$500,000 to \$5,000,000 and purchases excess insurance above \$5,000,000 up to the statutory limit. The VCJPA can be contacted directly for additional financial information.

Settled claims have not exceeded any of the coverage amounts in any of the last three fiscal years and there were no reductions in the District's insurance coverage during the year ended June 30, 2017. Liabilities are recorded when it is probable that a loss has been incurred and the amount of the loss can be reasonably estimated net of the respective insurance coverage. Liabilities include an amount for claims that have been incurred but not reported (IBNR). There were no IBNR claims payables as of June 30, 2017.

<b>2. Minutes of the January 11, 2018 Board of Trustees Meeting</b>	
Staff Report:	None Scheduled
Recommended Action:	Approve

**Minutes of the  
Board of Trustees' Meeting  
January 11, 2018  
Los Angeles County West Vector & Vector-Borne Disease Control District**

**Trustees Present:**

Bill DiSalvo  
James Osborne  
Suzanne Fuentes  
Jay Garacochea  
Nancy Greenstein  
Olivia Valentine  
Jim Gazeley  
Chad Blouin  
Kurt Weideman  
Elizabeth Sala  
Steve Zuckerman

**Trustees Absent:**

Barbara Barsocchini  
Joan Yacovone  
Bill Ailor  
John Frazee

**Staff/Advisors Present:**

Robert Saviskas, Executive Director  
Teri Roa, Assistant Director  
Michael Jenkins, General Legal Counsel

**1. Approve minutes of the November 9, 2017 Board of Trustees Meeting**

Motion by: Osborne  
Second: Weideman  
Vote: Ayes: 11  
      Noes: 0  
      Abstentions: 0

Action: Motion Passed

**2. Executive Director's Report for December 2017**

- A) WNV & Zika Virus Update
- B) Public Education Program
- C) Field Operations Program
- D) Vector Ecology Program

**Action: Received & Filed**

**3. Financial Report for November-December 2017**

- A) Investment Report**
- B) Bills and Salaries**

Motion by: Greenstein  
Second: Blouin  
Vote: Ayes: 11  
      Noes: 0  
      Abstentions: 0

Action: Motion Passed

**4. Authorize the Executive Director to execute the Nevada Policy Research Institute settlement.**

Motion by: Osborne  
Second: Jim Gazeley

Vote: Ayes: 11  
Noes: 0  
Abstentions: 0

Action: Motion Passed

**5. Board Construction Update for 6720-6740 Centinela Ave.**

Received & Filed

**6. Election of the 2018 Board of Trustees Officers**

**President: James Osborne**  
**Vice-President: Kurt Weideman**  
**Secretary: Olivia Valentine**

Motion by: Sala  
Second: Gazeley  
Vote: Ayes: 11  
Noes: 0  
Abstentions: 0

Action: Motion Passed

**7. Motion to adjourn**

Motion by: DiSalvo  
Second: Garacochea

Vote:           Ayes:                   11  
                  Noes:                    0  
                  Abstentions:           0

Action:        Motion Passed

Approved by the Board of Trustees

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Olivia Valentine, Secretary

Date

<b>3. Executive Director's Report for February 2018</b>	
Staff Report:	Robert Saviskas, Executive Director
Recommended Action:	Advisory and/or Action (as needed)
3A) WNV Update	Advisory
3B) Zika Virus Update	Advisory
3C) Public Education Program	Advisory
3D) Field Operations Program	Advisory
3E) Vector Ecology Program	Advisory
3F) 2018 Meeting Schedule	Advisory



# West Nile Virus Update

**West Nile Virus Disease Cases and Presumptive Viremic Blood Donors by State  
- United States, 2017 (as of January 9, 2018)**

<b>State</b>	<b>Neuroinvasive Disease Cases†</b>	<b>Non–neuroinvasive Disease Cases</b>	<b>Total cases</b>	<b>Deaths</b>	<b>Presumptive viremic blood donors‡</b>
<b>Alabama</b>	38	18	56	2	11
<b>Arizona</b>	91	18	109	8	16
<b>Arkansas</b>	12	3	15	3	5
<b>California</b>	376	133	509	28	47
<b>Colorado</b>	29	39	68	4	4
<b>Connecticut</b>	2	1	3	0	0
<b>Delaware</b>	0	1	1	0	0
<b>District of Columbia</b>	1	3	4	0	0
<b>Florida</b>	4	0	4	0	0
<b>Georgia</b>	42	5	47	7	14
<b>Idaho</b>	14	10	24	0	0
<b>Illinois</b>	68	19	87	5	0
<b>Indiana</b>	16	10	26	4	6
<b>Iowa</b>	10	2	12	2	5
<b>Kansas</b>	10	15	25	0	4
<b>Kentucky</b>	9	1	10	1	0
<b>Louisiana</b>	36	11	47	3	4
<b>Maryland</b>	4	1	5	0	0
<b>Massachusetts</b>	5	1	6	0	1
<b>Michigan</b>	32	8	40	1	8
<b>Minnesota</b>	9	14	23	1	19
<b>Mississippi</b>	46	17	63	2	3
<b>Missouri</b>	15	1	16	1	1
<b>Montana</b>	3	8	11	0	3
<b>Nebraska</b>	20	48	68	2	18
<b>Nevada</b>	24	29	53	2	3
<b>New Hampshire</b>	0	1	1	0	0
<b>New Jersey</b>	6	2	8	2	0

State	Neuroinvasive Disease Cases†	Non–neuroinvasive Disease Cases	Total cases	Deaths	Presumptive viremic blood donors‡
New Mexico	23	10	33	1	2
New York	42	14	56	4	7
North Carolina	7	0	7	2	0
North Dakota	20	42	62	2	1
Ohio	23	11	34	4	8
Oklahoma	28	13	41	4	6
Oregon	3	4	7	1	2
Pennsylvania	14	6	20	3	2
Rhode Island	1	1	2	0	1
South Carolina	15	2	17	2	5
South Dakota	27	46	73	4	2
Tennessee	19	10	29	1	2
Texas	85	48	133	5	14
Utah	39	23	62	5	6
Vermont	2	1	3	0	1
Virginia	12	1	13	1	4
Washington	10	3	13	0	1
West Virginia	1	0	1	0	0
Wisconsin	42	6	48	4	11
Wyoming	4	3	7	0	0
<b>Totals</b>	<b>1,339</b>	<b>663</b>	<b>2,002</b>	<b>121</b>	<b>247</b>

\*Includes confirmed and probable cases.

†Includes cases reported as meningitis, encephalitis, or acute flaccid paralysis.

# WNV California

<b>2017</b> California 2017 YTD West Nile Virus Activity as of 3-2-17	
<b>Counties</b>	<b>3</b>
<b>Human Infection Cases</b>	<b>0</b>
<b>Dead birds</b>	<b>3</b>
<b>Mosquito samples</b>	<b>0</b>
<b>Sentinel chickens</b>	<b>0</b>

  
 1 year

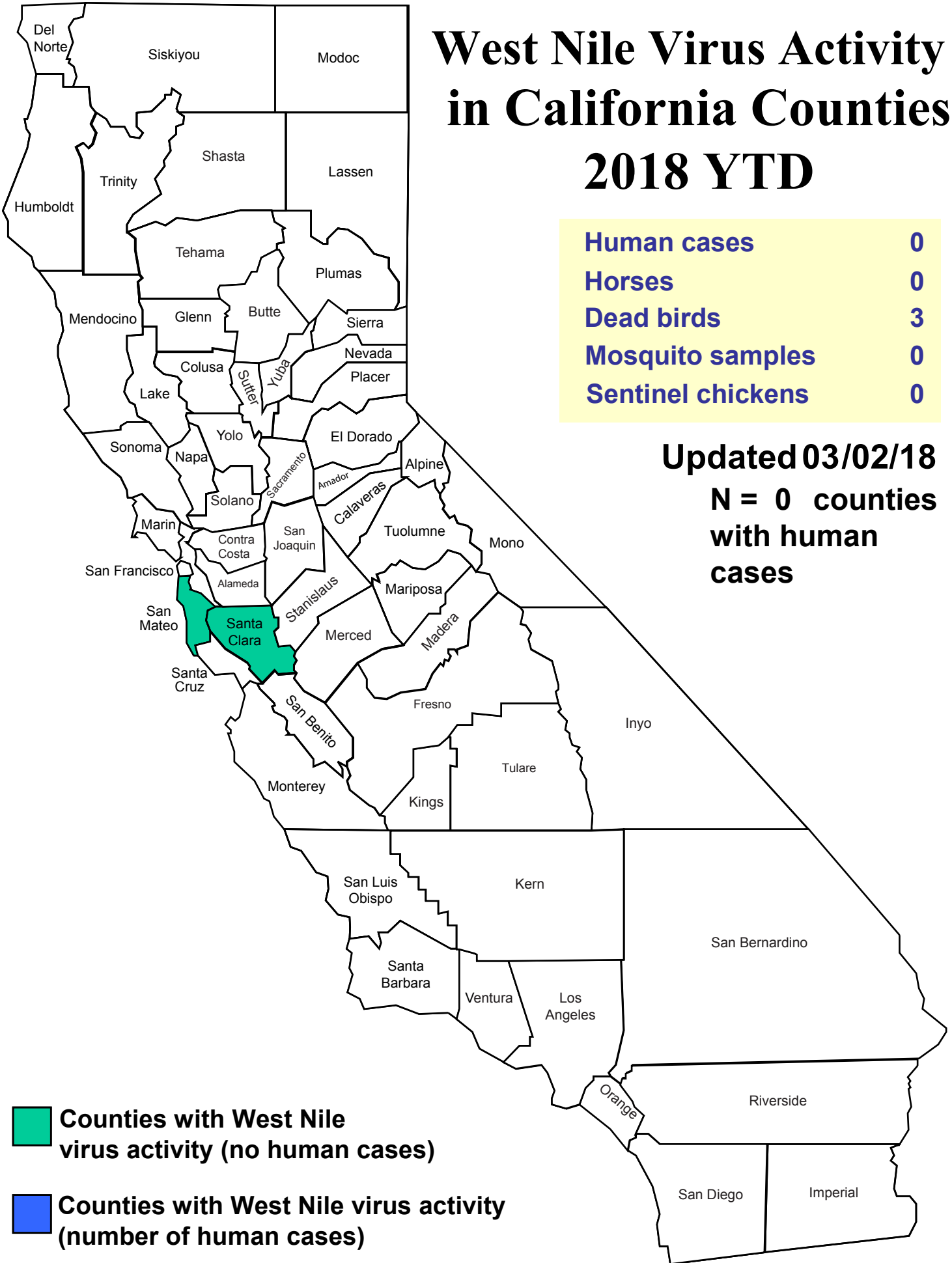
<b>2018</b> California 2018 YTD West Nile Virus Activity as of 3-2-18	
<b>Counties</b>	<b>2</b>
<b>Human Infection Cases</b>	<b>0</b>
<b>Dead birds</b>	<b>3</b>
<b>Mosquito samples</b>	<b>0</b>
<b>Sentinel chickens</b>	<b>0</b>

2003-2016 WNV ACTIVITY SUMMARY															
Element	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	Total
Human cases (fatal)	779 (29)	880 (19)	278 (7)	380 (21)	445 (15)	112 (4)	111 (6)	158 (9)	479 (20)	379 (15)	801 (31)	782 (53)	442 (19)	536 (41)	6,565 (289)
Horses	540	456	58	28	32	18	19	15	22	13	0 <sup>3</sup>	0 <sup>3</sup>	0 <sup>3</sup>	21	1,223
Dead birds	3,232	3,046	1,446	1,396	2,569	515	416	688	1,644	1,251	2,442	1,349	1,352	510	21,952
Mosquito samples	1,136	1,242	832	1,007	2,003	1,063	1,305	2,087	2849	2,528	3,340	3,329	3,528	3,371	29,652
Sentinel chickens	809	1,053	640	510	585	443	281	391	540	485	443	449	343	305	7,347
Squirrels	49	48	32	26	32	10	24	24	23	0 <sup>3</sup>	0 <sup>3</sup>	0 <sup>3</sup>	0 <sup>3</sup>	0	276

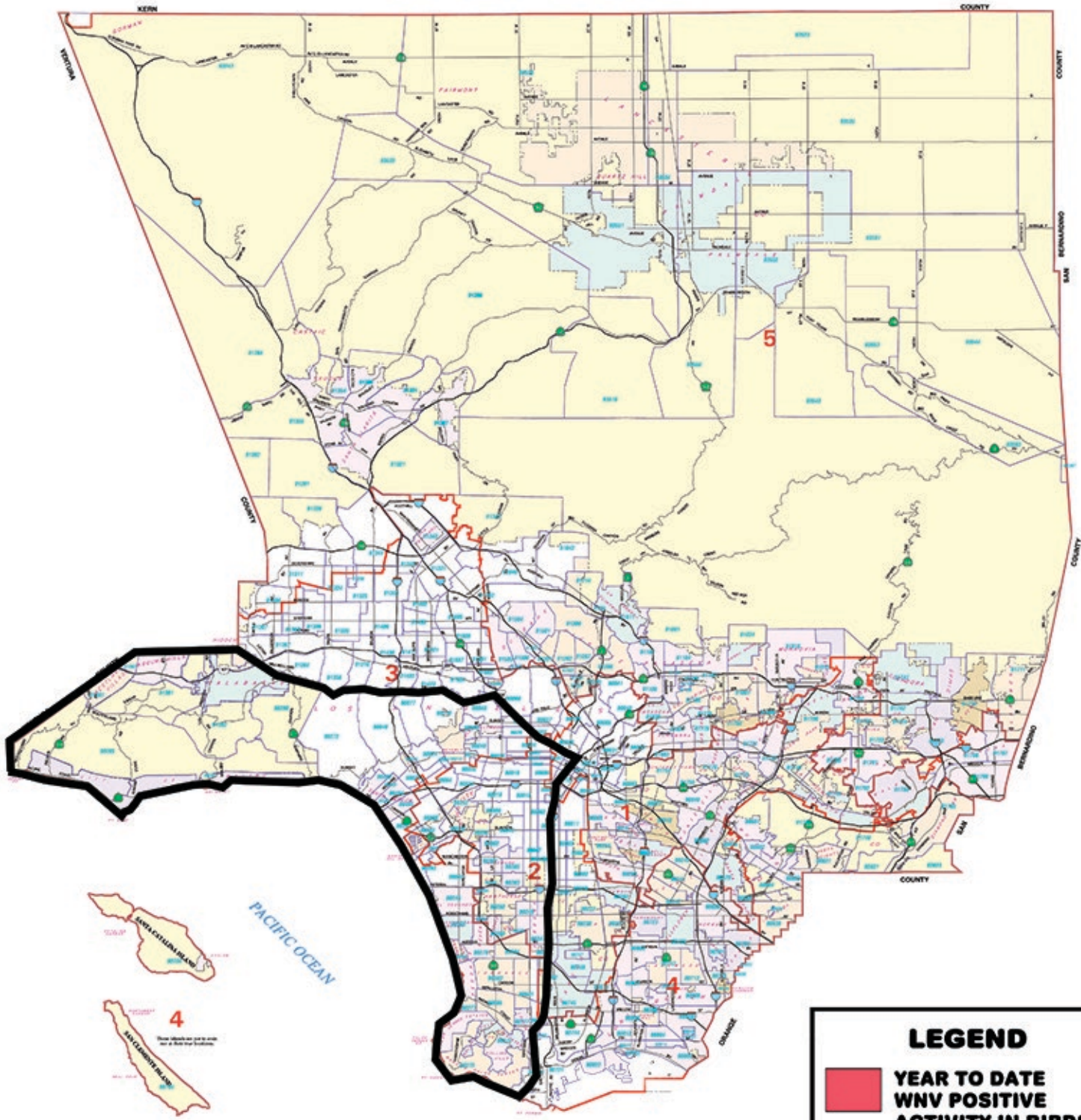
# West Nile Virus Activity in California Counties 2018 YTD

Human cases	0
Horses	0
Dead birds	3
Mosquito samples	0
Sentinel chickens	0

**Updated 03/02/18**  
**N = 0 counties**  
**with human**  
**cases**



# 2018 LOS ANGELES COUNTY WEST NILE VIRUS POSITIVE ACTIVITY BY ZIP CODE





## West Nile Virus and Other Arboviral Diseases: 2017 Los Angeles County Epidemiology Final Report January 26, 2018



**West Nile Virus (WNV):** In 2017, Los Angeles County (LAC) Department of Public Health (DPH) documented 266 WNV cases including 27 fatalities. LAC accounted for slightly more than half of the state burden and 13% of the national burden of clinical cases in 2017 ([California](#) = 509, [USA](#) = 2,002). This year's 27 deaths is the highest count of fatalities documented since WNV emerged in LAC in 2003. Previously, the highest count was in 2015 when there were 24 deaths. This year also contributed the 3rd highest number of cases documented and longest recorded season with the last onset date occurring December 24, 2017. Most cases occurred in residents of the Pomona, Glendale, Hollywood-Wilshire, and Central health districts.

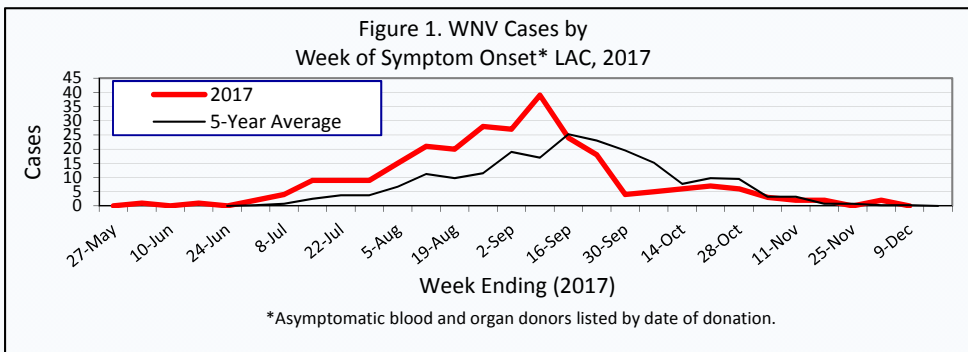
**Table 1. Characteristics of WNV Cases: LAC, 2016-2017**

Year	Number of Infections <sup>1</sup>	Asymptomatic Donor	Clinical Presentation				Hospitalized	Deaths	Demographics	
			WNV Fever	Neuroinvasive Disease	Neuroinvasive Diagnosis				Gender M/F	Median Age (Range)
2017	266	15	49	202	110 = Encephalitis 78 = Meningitis 14 = AFP <sup>2</sup>	223	27	182/84	62 (7-96)	
2016	153	10	35	108	53 = Encephalitis 48 = Meningitis 5 = AFP <sup>2</sup> 2 = Other <sup>3</sup>	131	6	99/54	63 (17-92)	

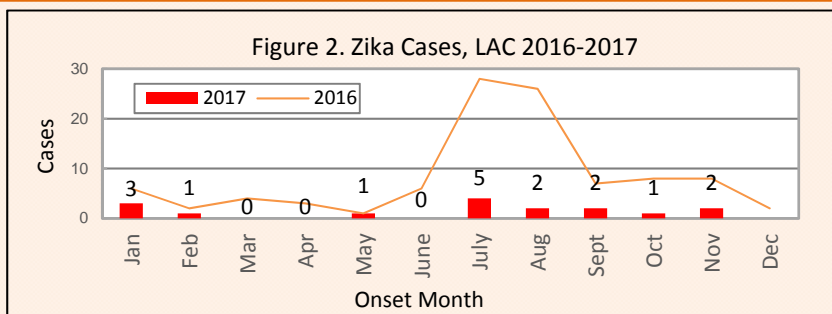
<sup>1</sup>Count confirmed by LAC DPH as of 01/26/18. Excludes reports from Long Beach and Pasadena.

<sup>2</sup>Acute Flaccid Paralysis

<sup>3</sup>West Nile Myelitis or Peripheral Neurologic Dysfunction



**Zika:** Since 2015, LAC DPH has identified 123 total cases of Zika virus infection. Only 17 were reported in 2017 compared to 101 in 2016 (Figure 2). One case was acquired through sexual transmission in which the partner traveled to Mexico. All other cases in 2017 acquired their infection while traveling outside the US (Table 3). Since 2015, 28 pregnant women with Zika infection have been identified in LAC, all of whom acquired their infection during travel to Mexico or Latin America.



### Zika is Still a Risk

Although the number of cases has substantially declined, Zika is still affecting Mexico, Central America, and other [areas](#). All symptomatic persons with possible Zika exposure through travel or sex should be tested. CDPH released [new testing guidance for pregnant women and infants on January 10, 2018](#) and no longer recommends routine testing of asymptomatic pregnant women with recent Zika exposure. There is currently no local transmission in LAC, but the mosquito that spreads Zika is found in many parts of LAC. These mosquitoes are not yet infected with Zika and we want to keep it that way! Travelers returning from Zika risk areas should be encouraged to wear insect repellent and take other mosquito bite precautions for 3 weeks after returning to prevent infecting local mosquitoes.

**Table 3. Zika Cases by Region of Exposure - LAC, 2017\***

Mexico	Guatemala
El Salvador	Costa Rica
Thailand	Philippines

\*This does not represent all areas with Zika risk. Routinely visit the [CDC Traveler's Health](#) webpage to view a world map.

# Los Angeles County West Vector & Vector-Borne Disease Control District February 2018

## WNV Positives within the District

### *Equine*

Date	City	Zip	Infected/Death

### *Mosquitoes*

Mosquito Pool Test Results				
Date Confirmed	Site #	Location	Pool # / Species	Results

### *Sentinel Chickens*

Sentinel Chicken Test Results					
Bleed Week	Confirmation Date	Coop #	Location	Band #	Results

### *Dead Birds*

Dead Bird Positive Test Results				
Species	Location	Zip Code	Date Collected	Results Reported



**Sentinel Flocks**

Location (Common Name & Address)	Site Number	Positive Chickens 2018		
		WNV	SLE	WEE
1. Botanical Gardens 26300 Crenshaw Blvd. Rolling Hills Estates, CA 90274	1001	0	0	0
2. Madrona Marsh 3201 Plaza Del Amo Torrance, CA 90503	1002	0	0	0
3. Wilderness Park 1102 Camino Real Redondo Beach, CA 90277	1003	0	0	0
4. Lawndale 4722 Manhattan Beach Blvd. Lawndale, CA 90260	1004	0	0	0
5. Chevron Refinery 324 El Segundo Blvd. El Segundo, CA 90245	1005	0	0	0
6. Playa Del Rey 8000 W. Jefferson Blvd. Playa Del Rey (L.A. City), CA 90293	1006	0	0	0
7. Baldwin Hills 5000 Blk. S. La Cienega Blvd. L.A. County (Baldwin Hills), CA 90008	1007	0	0	0
8. Inglewood Cemetery 720 E. Florence Ave. Inglewood, CA 90301	1049	0	0	0
9. Rosedale Cemetery 1831 W. Washington Blvd. Los Angeles, CA 90006	1009	0	0	0
10. La Brea Tar Pits 5801 Wilshire Blvd. Los Angeles, CA 90036	1010	0	0	0
11. Downtown Los Angeles 313 N. Figueroa St. Los Angeles, CA 90012	1073	0	0	0
12. Will Rogers State Park 1501 Will Rogers S.P. Road Pacific Palisades (L.A. City), CA 90272	1022	0	0	0
13. Penmar Golf Course 1233 Rose Ave. Venice (L.A. City), CA 90291	1012	0	0	0
14. Malibu Lagoon 23200 Pacific Coast Highway Malibu, CA 90265	1013	0	0	0
15. Topanga State Park 20829 Entrada Road Topanga (L.A. County), CA 90290	1023	0	0	0
16. Calabasas Country Club 4300 Park Entrada Calabasas, CA 91302	1024	0	0	0
17. Westlake Village 4812 Lakeview Canyon Rd. Westlake Village, CA 91361	1025	0	0	0
18. Franklin Canyon Park 2600 Franklin Canyon Dr. Los Angeles, CA 90210	1026	0	0	0

# Zika Virus Update

## ZIKA UPDATE: February 23, 2018

### Situation Status:

- **There have been no locally acquired mosquito-borne cases of Zika reported in Los Angeles County or California.**
- **No Zika virus disease cases have been reported with illness onset in 2018.**
- In the United States, [418](#) cases of Zika were reported in 2017: 409 in returning travelers; 4 cases through presumed local mosquito-borne transmission in Florida and Texas; and 5 cases via sexual transmission.
- Of the [5,581](#) **total** cases reported in the continental U.S. since 2015, [635](#) of the cases were in California, and [136](#) of those were in Los Angeles County. Only Florida and Texas experienced **locally acquired** outbreaks since 2015, with Florida reporting [300](#) and Texas reporting [eight](#).

## LOCAL

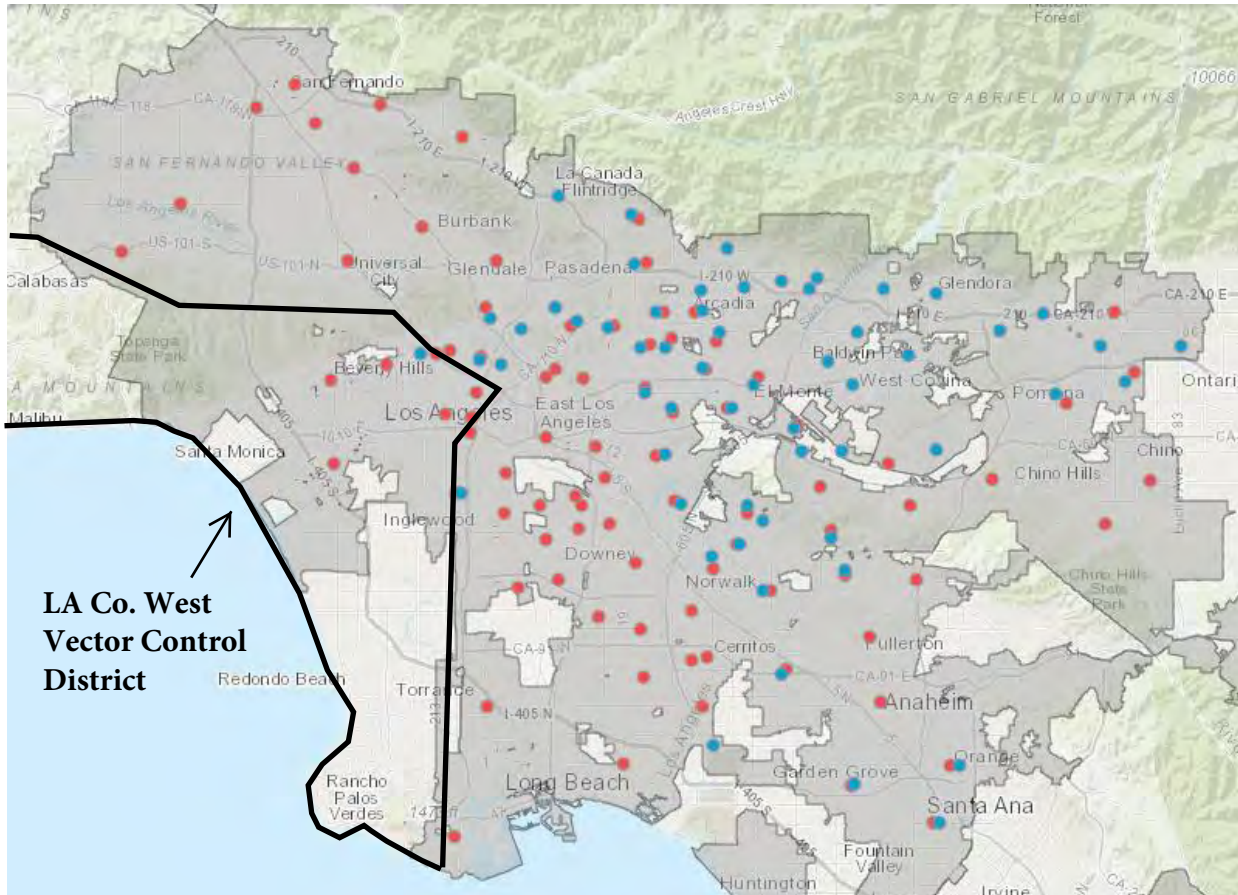
### Human cases of Zika virus in Los Angeles County

Jurisdiction	Total	2015	2016	2017
All	131	5	107	19
County of Los Angeles	123	5	101	17
City of Long Beach	7	0	6	1
City of Pasadena	1	0	0	1

Data based on latest reports from Acute Communicable Disease Control (ACDC) Program (1-26-2018), the City of Long Beach (1-3-2018), and the City of Pasadena (1-2-2018). Most current data can be from California Department of Public Health.

## Invasive *Aedes* in California

- Below is the latest interactive map ([2-5-18](#)) by California Department of Public Health that shows cities with *A. aegypti* (red) and *A. albopictus* (blue). **Gray areas are approximate infestation areas based on city borders not trap findings.** The map shows the only cities in LA County where *Aedes* mosquitoes have been trapped and identified.



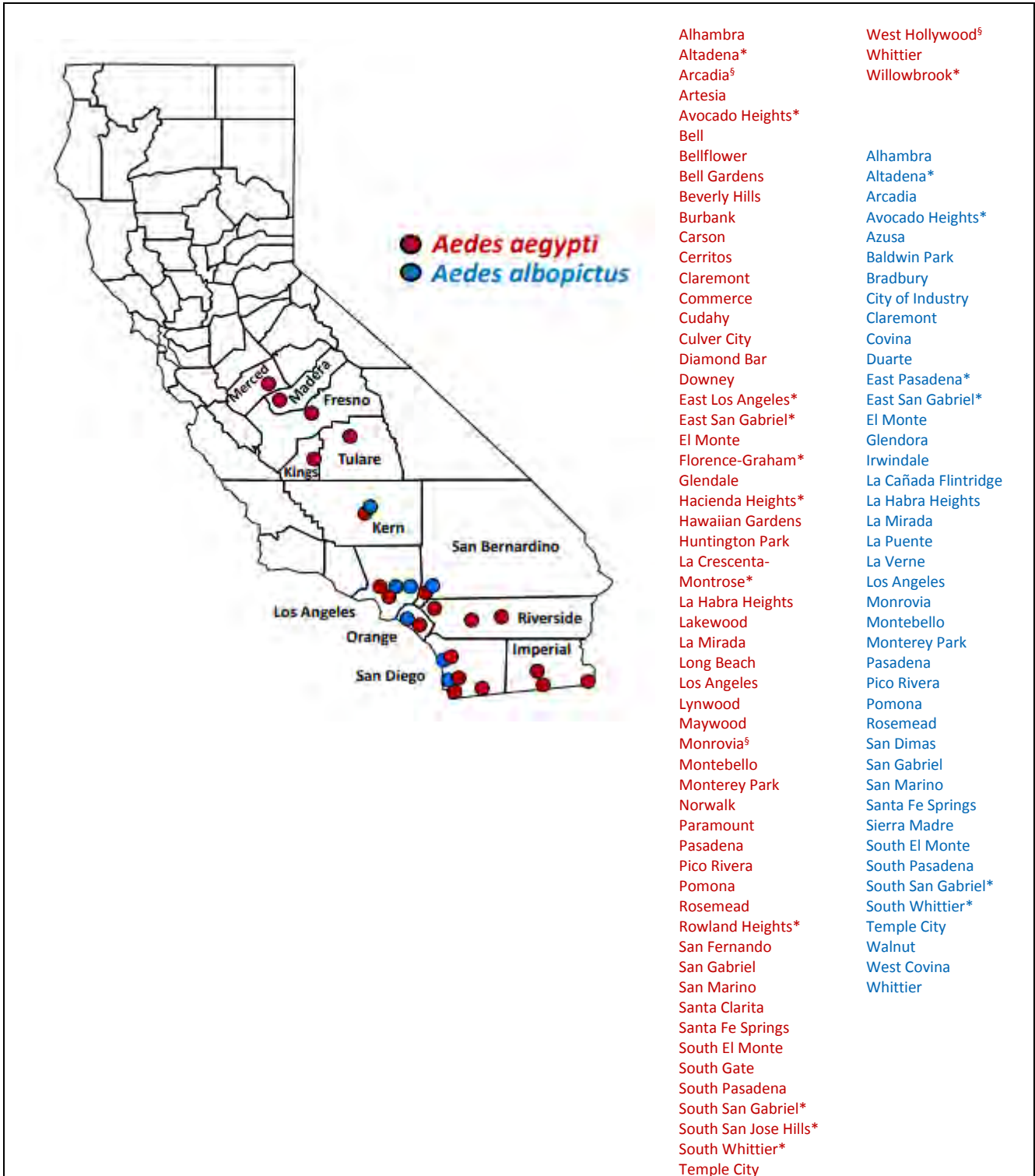
## STATE

- There was one new infection reported this month ([2-1-18](#)) in California.** There has been a total of 635 confirmed cases of Zika in California to date, including: 169 in pregnant women (147 completed pregnancies); 9 due to sexual transmission; and 10 live-born infants with birth defects. *CDPH, 2-1-18.*

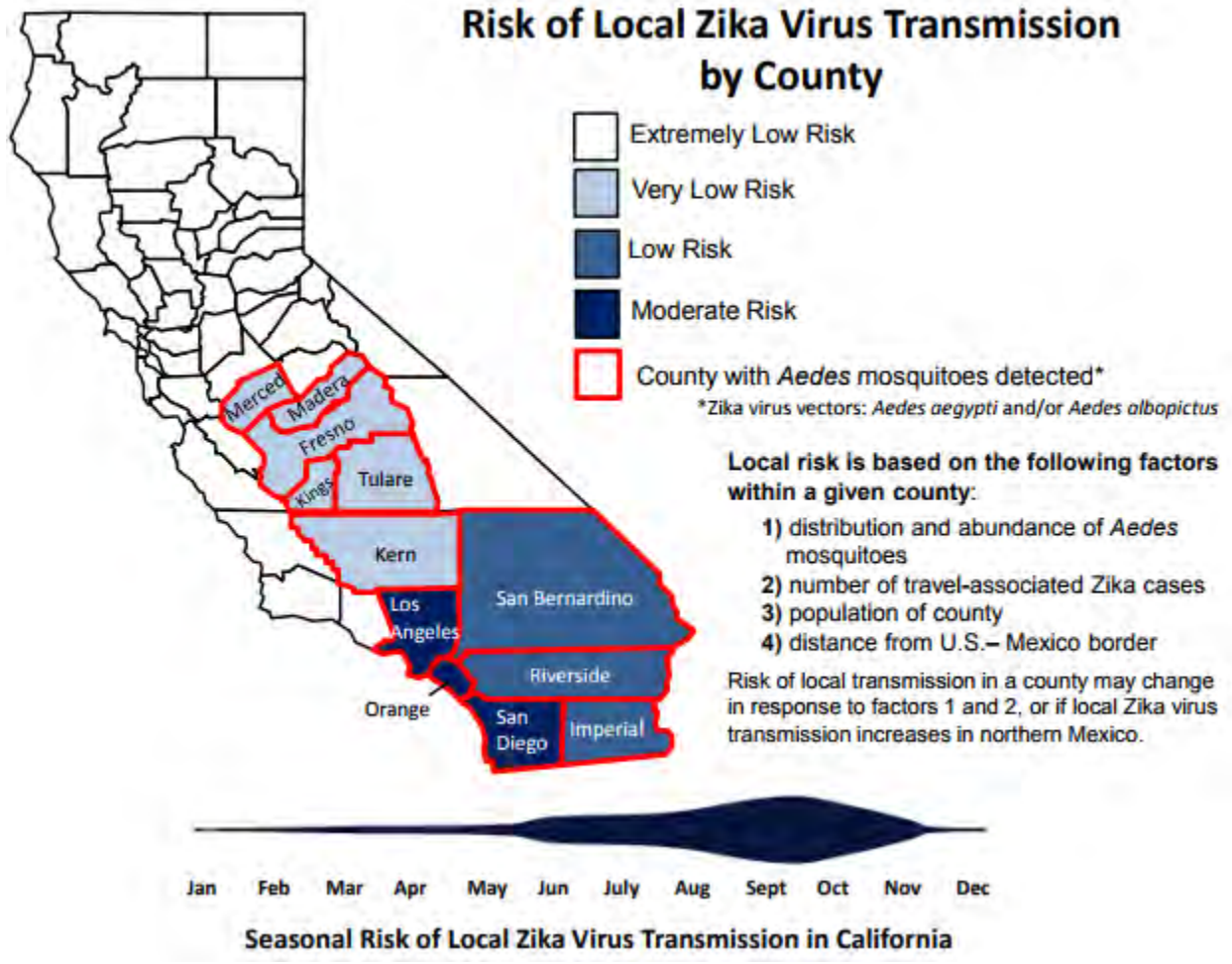
County	Travel-Associated Cases		
	Total	2017	2018
Los Angeles	136	22	0
Orange	43	12	0
Ventura	9	0	0
Kern	6	1	0
San Bernardino	25	7	0
Riverside	17	3	0
San Diego	105	20	0
Imperial	0	1	0

*Aedes aegypti* and *Aedes albopictus* Mosquitoes in California

- The map below shows the **twelve California counties as well as Los Angeles County cities** that have been identified with mosquitoes that can carry the virus (Merced County the latest addition), but none have shown mosquito-borne transmission ([CDPH, 2-2-18](#)). Formerly included on the map, Alameda County had *Ae. aegypti* in 2015 from a release of the mosquitoes, but has not detected the species since. San Mateo was also de-listed due to no detections in 2017.



CDPH Risk of Local Transmission by County



NATIONAL

- **Florida website.** Latest (2-5-18) Florida Department of Health response details describe 1,725 total cases reported in Florida (2016-18): 4 travel-related cases in 2018; and 252 cases (218 travel-related, 2 locally acquired, and 32 undetermined) with onsets in 2017 including 130 pregnant women with lab-evidence of Zika. There is a total of 300 locally-acquired cases (298 in 2016).
- **Texas website.** As of 1-30-18, Texas Human and Health Services reports 371 cases (48 cases for 2017, 315 for 2016, and 8 for 2015). Six cases from 2016 and two from 2017 are presumed locally-acquired mosquito-borne. Texas has reported 475 individuals into the CDC Zika Pregnancy Registry.
- **Most recent (1-24-18) CDC post shows states with the highest symptomatic case numbers in 2017:** New York 61 (0.0%); Florida 107 (+16.3%); California 51 (+10.9%); and Texas 47 (+17.5%). **No Zika virus disease cases have been reported with illness onset in 2018.** Note that numbers from state sites may be more up-to-date than those from CDC.

CDC: Reported Symptomatic Cases of 2017	United States	US Territories
Total	418	637
Travel-associated	409	1
Presumed local mosquito-borne	4	636
Other routes (e.g., sexual, blood borne)	5	Undeterminable

# March 2018 Monthly Report

## Public Education

### **PUBLIC EDUCATION PROGRAM**

#### **BACKGROUND**

An essential program of the District includes educating the public about the life cycle of honeybees, mosquitoes, ticks, vector-borne diseases, property owners' responsibilities, and functions of the District. General public education is accomplished through the means of informational brochures, fact sheets, city bulletins, public speaking engagements, public service announcements, informational booths at community events, and the District web site ([www.lawestvector.org](http://www.lawestvector.org)).

Media and service group packets and videos describing the services of the District, backyard mosquito breeding, Africanized honeybee preparedness, Lyme disease awareness and other vector-borne diseases have been widely distributed in addition to thousands of informational pamphlets. Public service announcement tapes are routinely distributed to local cable stations and written public service announcements are distributed to local radio stations.

District staff has implemented an education program in the public and private elementary schools through a cooperative effort with the teachers. The programs offered cover aspects of honey bee, tick and mosquito biology with an emphasis toward public health and safety. The District provides each class with student and teacher workbooks, brochures, bookmarks, videos, and visual aids. District staff trains the teachers and encourages them to include the program as part of their yearly science curriculum.

The District staff has indoctrinated the residents of the District to coexist with the Africanized honeybees by utilizing the various elements of the Public Education Program. The District has been the lead agency in training and coordinating fire departments, police departments, and 911 systems throughout the District in preparation for Africanized honeybee emergencies.

### **SCHEDULING OF EVENTS**

Please contact the District to schedule an event or if you are aware of an organization that may benefit from receiving the latest information regarding the West Nile virus, Africanized honeybees, Lyme disease, or other vector-borne diseases.

Heather Teodoro: (310) 915-7370, ext. 225  
Teri Roa: (310) 915-7370, ext 233  
Robert Saviskas: (310) 915-7370, ext. 223

## EVENT SCHEDULE

DATE	TIME	EVENT	ORGANIZATION	LOCATION
Sat-03/10/18	10am - 4pm	34th Annual Whale of a Day	City of Rancho Palos Verdes Dept. of Parks & Rec.	Pt. Vicente Interpretive Center 31501 Palos Verdes Dr. West Rancho Palos Verdes
Sat-04/21/18	9am - 2pm	Deane Dana Friendship Park & Nature Center Annual Environmental Fair	Deane Dana Friendship Park & Nature Center	Deane Dana Friendship Park & Nature Center 1805 W. 9th St. San Pedro
Sat-05/12/18	11am-3pm	5th Annual Science Fair & Environmental Expo	Cathay Elementary School	Cathay Elementary School 6351 W. Olympic Boulevard Los Angeles
Sat-06/09/18	10am - 2pm	Lawndale Pet Fair	City of Lawndale	City of Lawndale 14717 Burin Avenue Lawndale



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# Field Operations

January 2018

## Hyperion:

Hyperion maintains to have multiple offline batteries and clarifier. All are continuously monitored and are either drained or treated with pesticides until they are repaired and fully restored.

District staff attends meeting with Hyperion management team every other Tuesday of the month to exchange information and review inspection reports.

Most mosquito trap counts are lower during this period.

## Chevron Refinery:

Area Treated: 144.44 square yards

Type of Source(s): 4 excess water sites, 5 drain channels, 9 containers, and 6 box drains.

Treatment Products: 3.6 ounces of FourStar (180 Day Briquettes), and 43.42 ounces of Altosid XR-5 briquettes.

## Baldwin Hills

### Oil Fields:

Area Treated: 15849.43 square yards

Type of Source(s): 313 oil sumps, 10 box drains, 37 containers, 48 ponds, 5 drain channels, and 12 excess water sites.

Treatment Products: 52.7 ounces of Agnique Liquid, 678.614 ounces of Altosid XR-5 (180 Day Briquettes), 1.18 ounces of Altosid XR-G Granules, 8.03 ounces of VectoBac Granules, 632.56 ounces of VectoMax granules, and 18.12 Ounces of VectoMax Water Soluble Packs.

## **Ballona Wetlands:**

Area Treated: 308.32 square yards

Type of Source(s): Wetlands

Treatment Products: 14.4 ounces of 4-star (180 day Briquettes), and 11.2 ounces of VectoBac Granules.

## **Underground Drains:**

Area Treated: 75858.22 square yards

Type of Source(s): 413 underground drains

Treatment Products: 662.4 ounces of FourStar (180 Day Briquettes), 368.44 ounces of VectoBac Granules, 297.531 ounces of VectoBac Liquid, 36 ounces of VectoMax Granules, and 38.85 ounces of VectoMax Water Soluble Packets.

## **Madrona Marsh:**

Area Treated: 21825 square yards

Type of Source(s): Marsh

Treatment Products: 768.06 ounces of VectoBac Granules, and 674.94 ounces of VectoLex Granules

**Playa Vista Marsh System:**

Area Treated: 973,845 square yards

Type of Source(s): Marsh

Treatment Products: 30,080 ounces of VectoBac granules, 440 ounces of VectoBac Liquid, and 30,080 ounces of VectoLex granules.

**MOSQUITO SERVICE REQUEST CALLS BY CITY**  
**JANUARY- JUNE 2018**

NO.	CITY							TOTAL
		Jan.	Feb.	Mar.	Apr.	May	Jun.	
1	Agoura Hills							-
2	Beverly Hills							-
3	Calabasas		1					1
4	Culver City	1						1
5	El Segundo	6	2					8
6	Hawthorne							-
7	Hermosa Beach		1					1
8	Hidden Hills							-
9	Inglewood							-
10	Lawndale							-
11	Lomita							-
12	Los Angeles City	6	21					27
13	L.A. Co. Unincorporated Areas – (Malibu, Topanga, etc.)							-
14	Malibu City							-
15	Manhattan Beach							-
16	Palos Verdes Estate							-
17	Rancho Palos Verdes		2					2
18	Redondo Beach		1					1
19	Rolling Hills							-
20	Rolling Hills Estates							-
21	Santa Monica							-
22	Torrance		2					2
23	West Hollywood	2						2
24	Westlake Village		1					1
	<b>Total (All Cities)</b>	<b>15</b>	<b>31</b>					<b>46</b>

**AHB SERVICE CALLS BY CITY**  
**JANUARY - JUNE 2018**

NO.	CITY							TOTAL
		Jan.	Feb.	Mar.	Apr.	May	Jun.	
1	Agoura Hills	1						1
2	Beverly Hills		3					3
3	Calabasas		1					1
4	Culver City		1					1
5	El Segundo	1	1					2
6	Hawthorne		3					3
7	Hermosa Beach							-
8	Hidden Hills							-
9	Inglewood	1	4					5
10	Lawndale							-
11	Lomita		2					2
12	Los Angeles City	15	23					38
13	L.A. Co. Unincorporated Areas – (Malibu, Topanga, etc.)							-
14	Malibu City							-
15	Manhattan Beach	1	2					3
16	Palos Verdes Estate	2	1					3
17	Rancho Palos Verdes	3	1					4
18	Redondo Beach	1	1					2
19	Rolling Hills		3					3
20	Rolling Hills Estates	1	2					3
21	Santa Monica	2	3					5
22	Torrance	6	6					12
23	West Hollywood							-
24	Westlake Village							-
	<b>Total (All Cities)</b>	<b>34</b>	<b>57</b>					<b>91</b>
	Calls for Other Districts	14	25					39
	Structural (Ref. to Yellow Pgs)	1	3					4
	Misc. (calls not returned, swarms left, etc.)	2	23					25
	<b>GRAND TOTAL</b>	<b>51</b>	<b>108</b>					<b>159</b>

## January 2018 through December 2018

### Stinging Insects

(Africanized honeybees, yellow jackets, bumble bees, wasps, carpenter bees, etc.)

### Service Requests and Treatments

MONTH	2013	2014	2015	2016	2017	2018
Jan.	52/25/15	59/27/12	51/37/10	28/19/9	26/14/6	34/19/8
Feb.	85/51/24	75/42/17	103/63/18	93/56/14	69/35/12	74/38/11
Mar.	260/140/79	187/118/47	240/119/66	280/131/41	195/119/40	
Apr.	657/354/204	354/196/113	301/206/91	368/224/81	515/303/90	
May	607/388/229	339/220/74	266/167/72	426/234/100	383/217/79	
June	502/334/213	245/182/105	186/113/65	353/195/94	481/266/121	
July	511/352/249	416/290/156	210/151/77	262/181/103	526/374/193	
Aug.	362/276/203	248/183/108	215/143/75	279/209/98	358/243/142	
Sept.	272/188/133	247/182/104	173/119/58	237/139/63	418/283/157	
Oct.	151/114/71	168/111/55	209/145/53	240/164/73	320/228/119	
Nov.	87/48/31	130/82/32	116/84/41	98/66/38	208/145/92	
Dec.	32/20/11	36/19/7	40/25/14	46/32/16	84/45/18	
<b>TOTAL</b>	3578/2290/1462	2504/1652/830	2110/1372/640	2710/1650/730	3583/2272/1069	

Figures listed above represent the following: total number of calls the District received, service request responses, and total number of treatments.

# Red Imported Fire Ant Report

## 2018 Collections by Month and Species:

<b>Month of Collection</b>	<b>Red Imported Fire Ants (RIFA)</b>	<b>Argentine Ants</b>	<b>OD House Ants</b>	<b>Harvest Ants</b>	<b>Little Black Ants</b>	<b>Big Headed Ants</b>	<b>South Western Ants</b>	<b>Thief Ants</b>	<b>Small Honey Ants</b>	<b>Other Types of Ants</b>	<b>Total</b>	<b>Sites Surveyed / Baited</b>
<b>January</b>	0	58	0	0	2	0	0	0	0	0	60	520
<b>February</b>	0	84	0	0	28	1	0	2	0	0	115	789
<b>March</b>												
<b>April</b>												
<b>May</b>												
<b>June</b>												
<b>July</b>												
<b>August</b>												
<b>September</b>												
<b>October</b>												
<b>November</b>												
<b>December</b>												
<b>Total</b>												

# Current Status Summary

## Vector Ecology Monthly Report February 2018

**Sentinel Chickens:** See “WNV Update” section.

**Adult Mosquito Collections:** See “WNV Update” section.

### **Midge Collections:**

**Ballona Creek:** During this reporting period, adult midge populations at the Ballona Creek averaged 0.000668-grams/trap night.

Samples averaged 0.000583-grams/trap night over the last reporting period.

**Palos Verdes Peninsula:** Information on Sweet Itch is available on the District's website.

### **Tick Collection & Testing Program:**

The 2018 tick collection and testing program started in January and will continue until May. Collection and testing results are attached on the next page.





## 2018 TICK COLLECTION RESULTS

Date	Collection Location	# of Ticks	Result
1/2/18	Malibu Creek State Park - Mott Road	2	Negative
1/2/18	Malibu Creek State Park - Chaparral Trail	0	N/A
1/3/18	Tapia State Park - Spur Trail	1	Negative
1/3/18	Tapia State Park - Lower End Trail	0	N/A
1/5/18	Topanga State Park - Dead Horse Trail	8	Negative
1/5/18	Topanga State Park - Musch Trail	4	Negative
1/5/18	Solstice Canyon Park - North Loop	0	N/A
1/5/18	Solstice Canyon Park - South Loop	0	N/A
1/5/18	Cheseboro Cyn - Modelo Trail	0	N/A
1/5/18	Paramount Ranch - Coyote Trail	1	Negative
1/11/18	Sullivan Canyon Park - Flood Control Trail	1	Negative
1/11/18	Sullivan Canyon Park - Canyon Trail	6	Negative
1/12/18	Will Rogers State Park - Backbone Trail	13	Negative
1/12/18	Will Rogers State Park - Betty Rogers Trail	14	Negative
1/12/18	Franklin Cyn. Park - Hastain Trail	0	N/A
1/12/18	Franklin Cyn. Park - Ranch Trail	0	N/A
1/17/18	Rocky Oaks State Park - Overlook Trail	0	N/A
1/17/18	Latigo Cyn - Latigo Cyn Backbone Trail	0	N/A
1/17/18	Malibu Creek State Park - Cage Creek Trail	0	N/A
1/17/18	Malibu - Piuma Backbone Trail	8	Negative
1/18/18	Palos Verdes Estates - Bluff Cove	0	N/A
1/18/18	Palos Verdes Estates - Apsley Path	3	Negative
1/18/18	George F. Canyon Preserve - Stein Hale Nature Trail	1	Negative
1/18/18	Escondido Cyn Trailhead - Escondido Cyn Trail	0	N/A
1/18/18	Malibu - Zuma Ridge Trailhead, Zuma Ridge Trail	0	N/A
1/19/18	Rolling Hills – Bowie Trail	0	N/A
1/19/18	Rolling Hills – Purple Canyon Trail	0	N/A
1/19/18	Rolling Hills – Upper Willow Springs Trail	4	Negative
1/19/18	Rolling Hills – Lower Willow Springs Trail	0	N/A
1/22/18	Rancho Palos Verdes - Forrestal Reserve, Quarry Trail	0	N/A
1/22/18	Rancho Palos Verdes - Forrestal Reserve, Pirate Trail	0	N/A
1/22/18	Rancho Palos Verdes - Ocean Trails Preserve, East Boundary Trail	0	N/A
1/22/18	Rancho Palos Verdes - Ocean Trails Preserve, Gnatcatcher Trail	0	N/A
1/24/18	Rancho Palos Verdes - Miraleste Cyn, N. Cañada Trail	0	N/A
1/24/18	Rancho Palos Verdes - Miraleste Cyn, S. Cañada Trail	0	N/A
1/25/18	Rancho Palos Verdes - McBride Trail	0	N/A
1/25/18	Rancho Palos Verdes - Crooked Patch Trail	0	N/A
1/26/18	Rolling Hills Estates - Linden Chandler Preserve, Chandler loop Trail	0	N/A
1/26/18	Rolling Hills Estates - Linden Chandler Preserve, Empty Saddle Loop Trail	0	N/A
1/31/18	Arroyo Sequit State Park - Arroyo Sequit Trail	2	Pending
1/31/18	Malibu - Muholland Hwy Trailhead, Backbone Trail East	0	N/A
2/1/18	Malibu - Kanan Dume Trailhead, Backbone Trail North	16	Pending
2/1/18	Malibu - Kanan Dume Trailhead, Backbone Trail South	0	N/A
1/31/18	Rancho Palos Verdes - Abalone Cove Reserve, Portuguese Pt. Loop Trail	0	N/A
1/31/18	Rancho Palos Verdes - Abalone Cove Reserve, Sea Dahlia Trail	0	N/A
2/1/18	Rancho Palos Verdes - Portuguese Bend Reserve, Burma Trail	0	N/A
2/1/18	Rancho Palos Verdes - Portuguese Bend Reserve, Peacock Flats Trail	0	N/A



## 2018 TICK COLLECTION RESULTS

Date	Collection Location	# of Ticks	Result
2/2/18	Kenneth Hahn State Recreation Area – City View Trail	5	Negative
2/6/18	Topanga State Park - Dead Horse Trail	15	Negative
2/6/18	Topanga State Park - Musch Trail	35	Negative
2/7/18	Will Rogers State Park - Backbone Trail	3	Negative
2/7/18	Will Rogers State Park - Betty Rogers Trail	7	Negative
2/8/18	Sullivan Canyon Park - Flood Control Trail	25	Pending
2/8/18	Sullivan Canyon Park - Canyon Trail	9	Pending
2/9/18	Franklin Cyn. Park - Hastain Trail	1	Pending
2/9/18	Franklin Cyn. Park - Ranch Trail	3	Pending
2/15/18	Palos Verdes Estates - Bluff Cove	5	Pending
2/15/18	George F. Canyon Preserve - Stein Hale Nature Trail	2	Pending
2/16/18	Palos Verdes Estates - Apsley Path	1	Pending
2/16/18	Rolling Hills – Bowie Trail	0	N/A
2/16/18	Rolling Hills – Purple Canyon Trail	0	N/A

**Los Angeles County West Vector & Vector-Borne Disease Control District  
2018 Board of Trustees' Meeting Schedule**

<b>Month</b>	<b>Scheduled Action</b>
<b>January 11, 2018</b>	<b>Board Meeting: President's Dinner &amp; Meeting (6:30 pm)</b>
<b>March 8, 2018</b>	<b>Board Meeting: Annual Financial Statement (7:30 p.m.)</b>
<b>May 10, 2018</b>	<b>Board Meeting (7:30 p.m.)</b>
<b>July 12, 2018</b>	<b>Board Meeting: 2018-2019 Budget and Benefit Assessment (7:30 pm)</b>
<b>September 13, 2018</b>	<b>Board Meeting (7:30 pm)</b>
<b>November 8, 2018</b>	<b>Board Meeting (7:30 pm)</b>

<b>4. Financial Report for January-February 2018</b>	
A) Investment Report	
B) Bills and Salaries	
Staff Report:	None Scheduled
Recommended Action:	Approve

**Los Angeles County West Vector Control District  
Schedule of Investments**

**Period Ending: January, 2018**

<b>Fund/Account</b>	<b>Balance</b>	<b>% of Return January 2018</b>	<b>% of Return January, 2017</b>
LAIF*	296,317.93	1.35%	0.08%
LACIF**:			
P81	1,203,623.07		
P82	4,496,961.74	1.50%	1.04%
Bank of America Money Market Account	323,267.46	0.05%	0.05%
Bank of America Payroll Account	216,927.08	0.05%	0.05%
	<b>6,537,097.28</b>		

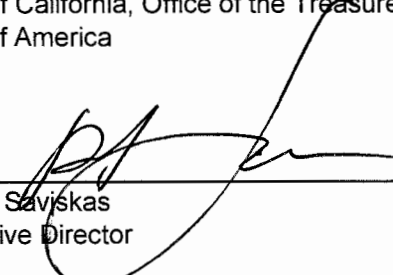
\*LAIF (Local Agency Investment fund)

\*\*LACIF (Los Angeles County Investment Fund)

I certify that this report accurately reflects all pooled investments as reported to me by the custodial agencies and is in conformity with the investment policy as approved by the Board of Trustees of the Los Angeles County West Vector Control District on 11/9/95. A copy of this policy is available in the office of the Executive Director. The investment program herein shown provides sufficient cash flow liquidity to meet the next six months estimated expenditures.

Sources for the valuation are as follows:

State of California, Office of the Treasurer; County of Los Angeles, Office of Auditor-Controller;  
Bank of America

  
Robert Saviskas  
Executive Director

Date

3/2/18

<u>PAYEE NAME</u>	<u>DESCRIPTION</u>	<u>STATEMENT</u>	<u>AMOUNT</u>
PAYROLL	SALARIES/PAYROLL TAXES	PERIOD: DEC. 1, 2017 TO JAN. 30, 2018	567,745.30
A-A BACKFLOW TESTING & MAINTENANCE 1009	ENTO/LAB SUPPLIES & EQUIPMENT 5115	INV. NO.: 64026	320.00
ADT SECURITY SYSTEMS 1069	SECURITY 5281	STMT. DATE: 12-2017,01-2018	991.06
AIRGAS WEST 1109	ENTO/LAB SUPPLIES, EQUIP & SER 5115	INV. NO.: 9950543031,9951243563	146.94
ALERT COMMUNICATIONS 1164	AHB PROGAM FUND 5117	INV. NO.: 29982,29921	1,100.00
AMERICAN MESSAGING 1215	COMMUNICATIONS 5275	INV. NO.: L8331976SA,L8331976SB	1,116.21
ARC PROFESSIONAL SERVICES 1239	LAND & LAND DEVT. 5410	STMT. DATE: 01-15-18	27,362.80
AT&T MOBILITY 3200	COMMUNICATIONS 5275	STMT. DATE: 12-2017,01-2018	5,676.67
BEACH CITIES URGENT CARE, INC. 1384	EMPLOYEE PHYSICAL 5042	STMT. DATE: 02-09-18	235.00
BIOQUIP PRODUCTS, INC. 1420	ENTO/LAB SUPPLIES, EQUIP & SER 5115	INV. NO: 128238, 126203	603.16
BLACK BIRD FIRE PROTECTION 1441	SAFETY ITEMS 5236	INV. NO: 4194	1,182.42
BLUE ANT/CLEANING CONTRACT 1447	JANITORIAL 5131; \$2,817.00 ; BLDG. MAINT. 5135: \$648.00	STMT. DATE: 12-2018,01-2018	3,465.00
CALIFORNIA ICE CO. 1570	ENTO/LAB SUPPLIES, EQUIP & SER 5115	STMT. DATE: 12-2017,01-2018	3,918.09
CALPERS HEALTH BENEFITS DIV. 1610	GROUP INSURANCE 5035	STMT. DATE: 01-2018,02-2018	85,451.91
CALPERS RETIREMENT SYSTEM 1610	RETIREMENT 2084: \$12,235.96; 5030: \$57,862.19	STMT. DATE: 12-15-17,12-31-17,01-15-18	70,098.15
CAPITAL ONE COMMERCIAL (COSTCO) 2344	HSEHLD 5051: \$517.43; OFF EXP. 5170: \$1,279.45; ENTO/LAB 5115 \$755.12	STMT. DATE: 12-26-17,01-26-18	2,552.00
CLARK HILL PLLC	NEVADA POLICY RESEARCH INSTITUTE	STMT. DATE: 01-22-18	11,829.10
COMPLETE OFFICE 1758	OFFICE EXPENSE 5170	STMT. DATE: 12-31-17	3,298.83
COUNTY OF L.A. AGRIC COMMR/WTS & MEASURES	CONFERENCES, MTGS, TRAIN-STAFF 5163	INV. NO.: 01094G	482.38
CULVER CITY HARDWARE 1840	BLDG. MAINT. 5135	STMT. DATE: 12-31-17	184.75
DEPT. OF BUILDING & SAFETY 2620	LAND AND LAND DEVELOPMENT 5410	STMT. DATE: 02-02-18	79,090.00
EMERSON'S LOCKSMITH 2000	BLDG. MAINT 5135	INV. NO.: 237819	1,979.20
FEDERAL EXPRESS CORP. 2050	OFFICE EXPENSE 5170	INV. NO.: 601901514,605408091	1,285.17
GAMBUSIA SOLUTIONS	TANKS 5420	STMT. DATE: 01-26-18	75,000.00
GOLDEN STATE ELEVATOR 2220	BLDG. MAINT. 5135	STMT. DATE: 12-2017,01-2018	350.10
GOLDEN STATE WATER CO. 3580	WATER 5264	STMT. DATE: 12-2017,01-2018	700.63
GRAINGER 2228	OFFICE EXPENSE 5170	INV. NO.: 9651302888,849311212	1,060.51
HELUNA HEALTH	ENTO/LAB SUPPLIES, EQUIP & SER 5115	INV.NO: 178433	8,238.00
HENRY P. ENG, C.P.A. 2900	BOOKKEEPING 5186	STMT. DATE: 01-2018,02-2018	4,000.00
HOME DEPOT 2320	BLDG. 5135;\$ 134.28;FIELD EQUIP 5127: \$292.61	STMT. DATE: 01-28-18	426.89
IMAGINE IT CLEAN, INC. 2374	JANITORIAL 5131	INV. NO.: 17614,180024	830.00
JENKINS & HOGIN, LLP 2409	LEGAL SERVICES FUND 5184	STMT. DATE: 02-01-18	3,132.09
M & N AUTOMOTIVE REPAIR INC. 2661	OUTSIDE AUTO REPAIR 5121	INV. NO.: 8099-10,8128,8157,8164,8160,8056,8233,8240,8263-64	8,563.61
REGIONAL OFFICE	OFFICE EXPENSE 5170	STMT. DATE: 12-2017,01-2018	1,508.00
MOSQUITO VECTOR CONTROL ASSOC. OF CA 3070	ENTO/LAB SUPPLIES, EQUIP & SER 5115	INV. NO.: 7359901,7360045	300.00
MR. CHAD GARNET BLOUIN 2862	BOARD EXPENSES 5161	MEETING OF 01/11/2018	100.00
MR. JAMES OSBORNE 2905	BOARD EXPENSES 5161	MEETING OF 01/11/2018	100.00
MR. JAY GARACOCHEA 2907	BOARD EXPENSES 5161	MEETING OF 01/11/2018	100.00
MR. JIM GAZELEY 2908	BOARD EXPENSES 5161	MEETING OF 01/11/2018	100.00
MR. KURT WEIDEMAN 2867	BOARD EXPENSES 5161	MEETING OF 01/11/2018	100.00
MR. S.W. DISALVO 2960	BOARD EXPENSES 5161	MEETING OF 01/11/2018	100.00
MR. STEVE ZUCKERMAN 2961	BOARD EXPENSES 5161	MEETING OF 01/11/2018	100.00
MS. ELIZABETH SALA 3019	BOARD EXPENSES 5161	MEETING OF 01/11/2018	100.00
MS. NANCY GREENSTEIN 3043	BOARD EXPENSES 5161	MEETING OF 01/11/2018	100.00
MS. OLIVIA VALENTINE 3047	BOARD EXPENSES 5161	MEETING OF 01/11/2018	100.00
MS. SUZANNE FUENTES	BOARD EXPENSES 5161	MEETING OF 01/11/2018	100.00

<u>PAYEE NAME</u>	<u>DESCRIPTION</u>	<u>STATEMENT</u>	<u>AMOUNT</u>
MVCAC 3070	ENTO/LAB 5115: \$750.00; CONFERENCES, TRAIN - STAFF 5163: \$1,900.00	INV. NO.: 021618,7360052	2,650.00
NATIONWIDE RETIREMENT SOLUTIONS 3080	DEFERRED COMP. 2084	STMT. DATE: 12-31-17,01-15-18,01-31-18,02-15-18	24,413.32
NETWORK MAGIC UNLIMITED 3137	OUTSIDE CONSULTANTS 5180	STMT. DATE: 02-12-18	15,482.00
PHONE GUYS VOICE & DATA SYSTEMS, INC. 3302	OUTSIDE CONSULTANTS 5180	INV. NO.: 39872,39953	462.50
PRUDENTIAL OVERALL SUPPLY 3361	UNIFORMS 5070	STMT. DATE: 12-30-17,01-27-18	8,841.25
RECALL/IRON MOUNTAIN 2392	REFUSE COLLECTION 5270	INV. NO.: 8123711904	652.30
SAMY'S CAMERA INC. 3459	EDUCATIONAL MATERIALS & EQUIP 5171	INV. NO.: 30082,30341,30352	1,535.22
SHELL FLEET PLUS 3530	GASOLINE 5251	INV. NO.: 65092355801,65092355802	3,005.90
SOUTHERN CALIFORNIA EDISON 3620	ELECTRICITY 5264	STMT. DATE: 12-2017,01-2018	5,049.19
STAFF REIMBURSEMENTS	OFFICE EXPENSE 5170	STMT. DATE: 12-21-17,01-11-18	243.96
STANLEY SECURITY SOLUTIONS 3647	SECURITY 5281	INV. NO.: 15208515,15212219	2,088.54
STERLING MESSENGER SVCS. 3682	OFFICE EXPENSE 5170	STMT. DATE: 12-2017,01-2018	1,706.00
SUN LIFE FINANCIAL 2175 / VSP 3998	DENTAL/VISION 5036	STMT. DATE: 12-2017,01-2018	12,313.10
SUN LIFE AND HEALTH INSURANCE CO. 2175	VOLUNTARY LIFE INS 2084	STMT. DATE: 12-2017,01-2018	1,382.27
TAHIM AND ASSOCIATES, CPA's 3713	AUDITING 5183	STMT. DATE: 01-2018,02-2018	1,800.00
TELETRAC, INC. 3730	COMMUNICATIONS 5275	INV. NO.: 91168106,91194151	2,814.66
THE GAS COMPANY 3800	GAS 5261	STMT. DATE: 12-2017,01-2018	280.59
THERMAL COMBUSTION INNOVATORS 3835	ENTO/LAB SUPPLIES, EQUIP & SER 5115	INV. NO.: 185666,187112	195.19
UNITED PACIFIC WASTE/ATHENS 3921	REFUSE COLLECTION 5270	INV. NO.: 4481337,4620298	1,354.80
UNUM LIFE INS. CO OF AMERICA 3950	LONG TERM DIS INS 2084	STMT. DATE: 01-2018,02-2018	6,149.33
USI 3912	EDUCATIONAL EQUIP & MATERIALS 5171	INV. NO.: 0385107100013	389.31
VERIZON BUSINESS/FRONTIER 3991	TELEPHONE 5267	STMT. DATE: 12-2017,01-2018	4,380.95
VERIZON BUSINESS SERVICES 3991	EDUCATIONAL MATERIALS & EQUIP 5171	STMT. DATE: Z6223823,Z6251541	1,777.18
WEX BANK (EXXON MOBIL) 2830	GASOLINE 5251	INV. NO.: 52429733,52812050	6,315.39
BANK OF AMERICA BANKCARD SERVICES	HOUSEHOLD 5051	REF. #: 7847	243.86
BANK OF AMERICA BANKCARD SERVICES	UNIFORMS 5070	REF. #: 0524	50.78
BANK OF AMERICA BANKCARD SERVICES	ENTO/LAB SUPPLIES, EQUIP & SER 5115	REF. #: 4567,6228,6250,8725,8748,8764	379.66
BANK OF AMERICA BANKCARD SERVICES	EQUIPMENT REPAIR 5127	REF. #: 1633,2014,4028,4250	437.84
BANK OF AMERICA BANKCARD SERVICES	CONFERENCES, MTGS, TRAIN-TRS 5162	REF. #: 0056,2459,3822,5552,6189,8127	840.77
BANK OF AMERICA BANKCARD SERVICES	CONFERENCES, MEETINGS, TRAIN - STAFF 5163	REF. #: 5450,5468,5518,5386	2,226.02
BANK OF AMERICA BANKCARD SERVICES	OFFICE EXPENSE 5170	REF. #: 5662	108.41
BANK OF AMERICA BANKCARD SERVICES	EDUCATIONAL MATERIALS & EQUIP 5171	REF. #: 1128,6082,6152	780.72
BANK OF AMERICA BANKCARD SERVICES	GASOLINE 5251	REF. #: 0673,2510,3113,3516,4630,5512,7617,8468,9364	419.56
	TOTAL BILLS & SALARIES:	PERIOD: DEC. 21, 2017 TO FEB. 20, 2018	1,086,094.54
ACCOUNT TRANSFER (LACIF P81 ACCOUNT TO BoFA MONEY MARKET ACCT./PAYROLL ACCT. #1465-01313)			1,000,000.00

**5. Construction Update for 6720-6740 Centinela Avenue.**

Staff Report:	Robert Saviskas, Executive Director
Details & Reference Documents:	See Section #5
Recommended Action:	As determined by the Board





# Los Angeles County West Vector & Vector-Borne Disease Control District

## **EXECUTIVE STATUS REPORT NO. 11** **January 06 through March 02, 2018**

**For:**

### **Operations & Storage Facilities**

**6720-6740 S. Centinela Ave.**

**Los Angeles, CA 90210**

**Phase III:  
Construction of New  
Operations & Storage Facilities**

**PROJECT NO.: HII-1322400**

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2. Issues and Decisions	17

## **EXECUTIVE SUMMARY:**

This report captures the progress of the LA County West Vector Operations & Storage Facility project construction, from January 06 through March 02, 2018.

For the purpose of this report, the General Contractor, Fast-Track Construction & Ruiz brothers JV, will be referred to as "GC".

### **January 2018**

#### **Work accomplished during this period:**

- Storm drain connections permit still in progress-A meeting with the public works manager, his staff and project civil engineer was held in the week of November 20<sup>th</sup> followed by minor corrections delivered to the public works shortly thereafter. The issuance of the permit is expected shortly.
- Place concrete for the final section of foundation-North East corner of the project
- Install epoxy flooring at (5) storage units.
- Finalize electrical wiring to all roof mounted AC units, exhaust fans, etc.
- Deliver and install fish tanks
- Start installation of infrastructure for Southern California Edison
- Start delivery and installation of elevator
- Install emergency showers at building soffit
- Start Concrete Block (CMU) fence wall at alley



**CONCRETE FOUNDATION-NORTH EAST CORNER OF THE PROJECT**



**EPOXY FLOORING**



**ELECTRICAL WIRING- ROOF MOUNTED EQUIPMENT**



**SOUTHERN CALIFORNIA EDISON INFRASTRUCTURE**



## **CMU FENCE WALL AT ALLEY**

### **February/January 2018**

#### **Work accomplished during this period:**

- Finish installation of infrastructure for Southern California Edison and obtain Inspection/Approval
- Test electrical panels and transformers
- Start installation of low voltage cabling
- Start installation of plumbing fixtures
- Visit Mosquito Panel shop and inspect panels
- Finish (substantially) fence wall at alley
- Start site work electrical and water distribution/connections
- Continue with installation of elevator
- Start installation of dumbwaiter



**TEST ELECTRICAL PANELS AND TRANSFORMERS**



**FINISH FENCE WALL AT ALLEY**



## **START SITE WORK ELECTRICAL AND WATER DISTRIBUTION/CONNECTIONS**

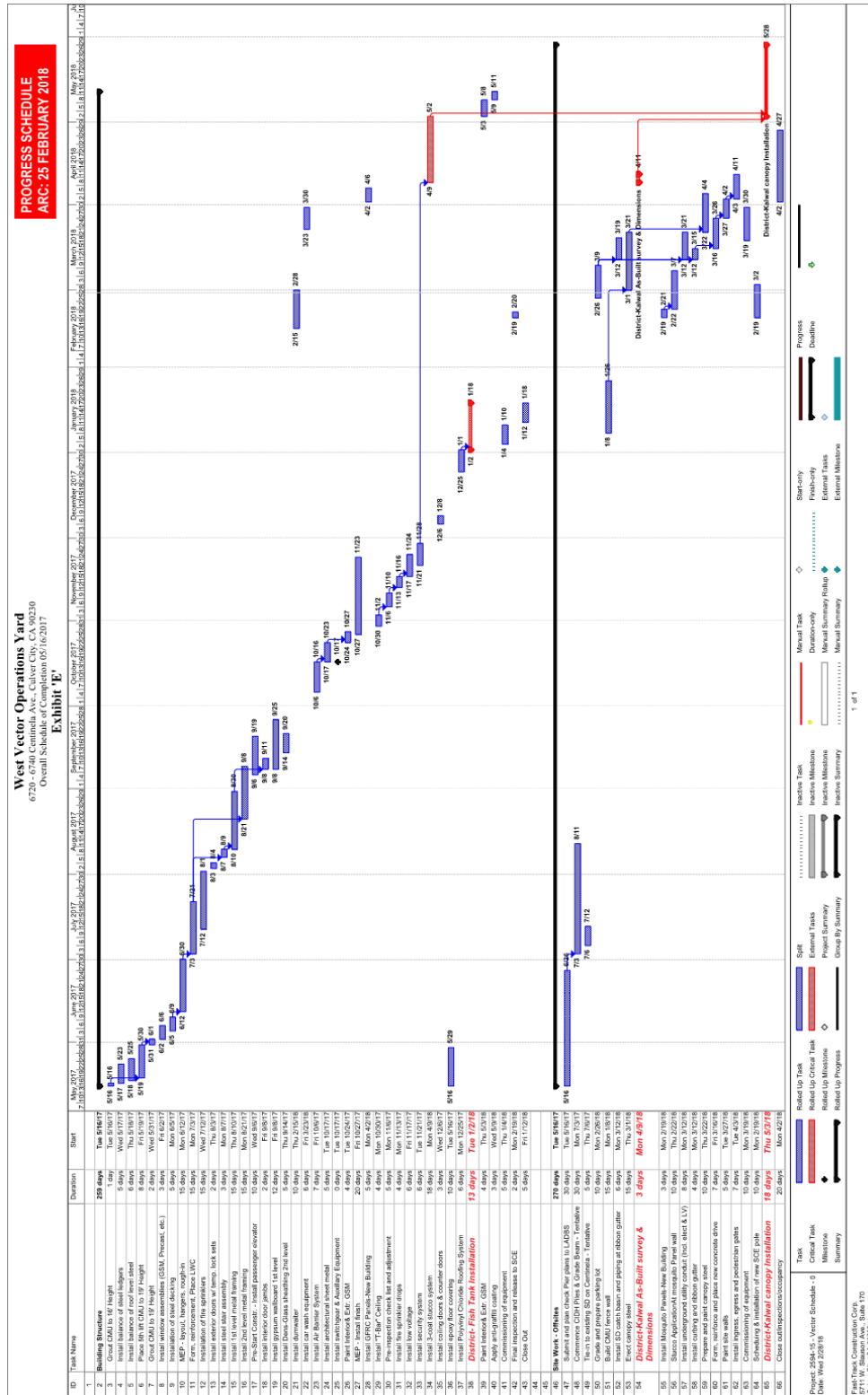
### **CONSTRUCTION SCHEDULE**

See construction schedule on the next page.



		Date:		TO:															
				2/19/2018							3/11/2017								
				M	T	W	T	F	S	S	S	F	T	W	T	F	S	S	
		Activity																	
1	Golden State Water application process																		
2	GFRC fabrication ( New Building)																		
3	Shop drawings for entrance and pedestrian gates																		
4	North canopy fabrication																		
5	East canopy shop drawings																		
6	Build CMU wall																		
7	Dumbwaiter installation																		
8	Grout CMU																		
9	Complete Underground electrical																		
10	Paint doors																		
11	Relocate catch basin in driveway.																		
12	Lath and stucco elevator hallway																		
13	Backfill and compaction Trench																		
14	Install 2 compartment sinks																		
15	Seal fish tank legs																		
16	Install glazing																		
17	Complete drywall, T-bar ceiling at dumbwaiter.																		
18	Grade east side																		
19	Install CCTV cameras																		
20	Set transformer pad																		
21	Install door hardware																		
22	Install Grating																		
23	Trench for north plumbing																		
24	Install underground plumbing for north canopy																		
25	Paint 1st and 2nd fir fish rooms.																		
26	Underground plumbing inspection																		
23																			

# OVERALL SCHEDULE (Arc)



## ***ISSUES AND DECISIONS:***

Some of the significant issues and decisions that were made during the period covered in this report are:

- **Construction Schedule:** The project completion target is revised to June 2018. Efforts are being made to move the completion date to earlier date if possible. This effort is being achieved by revisiting the 1) subcontractor deliveries and installation, 2) timely inspections and 3) SCE release and service connection. GC obtained SCE inspection(s), and SEC is tentatively scheduled to start with the installation of the service in April 2018. SEC has also replaced all (3) power poles adjacent to property line in the alley.

<b>6. Joint Tax Transfer Resolution Reorganization No. 2017-04</b>	
Staff Report:	Robert Saviskas, Executive Director
Recommended Action:	Approve

Comments: This is a joint resolution of a negotiated exchange of property tax revenue between the County of Los Angeles, as the governing body of the County, County Waterworks District No. 29, Consolidated Fire Protection District, and Flood Control District, and on behalf of the County Public Library and Road District No. 3; and the governing bodies of the Las Virgenes Municipal Water District and the Los Angeles County West Vector Control District, in the amount of property tax revenue to be exchanged between their respective agencies as a result of the “Las Virgenes Municipal Water District Reorganization No. 2017-04” resulting from detachment of territory from the County Water Works District No. 29 and annexation of said territory to the Las Virgenes Municipal Water District, is approved and accepted. This reorganization involves only one lot and involves less than \$4.00 per year being lost by the District in revenue.

**JOINT RESOLUTION OF THE BOARD OF SUPERVISORS AS THE GOVERNING BODY OF THE COUNTY OF LOS ANGELES, THE COUNTY OF LOS ANGELES WATERWORKS DISTRICT NO. 29, THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY, AND THE COUNTY FLOOD CONTROL DISTRICT, AND THE BOARD OF DIRECTORS OF THE LAS VIRGENES MUNICIPAL WATER DISTRICT AND THE LOS ANGELES COUNTY WEST VECTOR CONTROL DISTRICT, APPROVING AND ACCEPTING THE NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUE RESULTING FROM REORGANIZATION NO. 2017-04 (DETACHMENT OF TERRITORY FROM COUNTY OF LOS ANGELES WATERWORKS DISTRICT NO. 29, ANNEXATION OF SAID TERRITORY TO THE LAS VIRGENES MUNICIPAL WATER DISTRICT)**

**WHEREAS**, pursuant to Section 99 of the Revenue and Taxation Code, for specified jurisdictional changes, the governing bodies of affected agencies shall negotiate and determine the amount of property tax revenue to be exchanged between the affected agencies; and

**WHEREAS**, the Board of Supervisors of the County of Los Angeles, as the governing body of the County, County Waterworks District No. 29, the Consolidated Fire Protection District of Los Angeles County, and the County Flood Control District, and on behalf of the County Public Library and Road District No. 3; and the governing bodies of the Las Virgenes Municipal Water District and the Los Angeles County West Vector Control District, have determined the amount of property tax revenue to be exchanged between their respective agencies as a result of the Las Virgenes Municipal Water District Reorganization No. 2017-04 is as set forth below:

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. The negotiated exchange of property tax revenue between the County of Los Angeles, as the governing body of the County, County Waterworks District No. 29, Consolidated Fire Protection District, and Flood Control District, and on behalf of the County Public Library and Road District No. 3; and the governing bodies of the Las Virgenes Municipal Water District and the Los Angeles County West Vector Control District, have determined the amount of property tax revenue to be exchanged between their respective agencies as a result of the "Las Virgenes Municipal Water District Reorganization No. 2017-04" resulting from detachment of territory from the County Water Works District No. 29 and annexation of said territory to the Las Virgenes Municipal Water District, is approved and accepted.

2. For the fiscal year commencing in the year after the filing of the statement of boundary change, for the Las Virgenes Municipal Water District Reorganization No. 2017-04, with the Board of Equalization pursuant to Government Code sections 54902 and 57204, and every fiscal year thereafter, 0.000417262 of the annual property tax growth in Tax Rate Area 08635 shall be transferred from the affected taxing entities as shown in the Attachment, to the Las Virgenes Municipal Water District as a result of Reorganization No. 2017-04 to the District. The other affected taxing entities' shares of property tax growth in Tax Rate Area 08635 shall be adjusted as specified in the Attachment.

3. There shall be no additional transfer of property taxes as a result of Reorganization No. 2017-04.

4. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect thus producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

PASSED, APPROVED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_  
by the following vote:

AYES:

ABSENT:

NOES:

ABSTAIN:

Las Virgenes Municipal Water District

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name and Title

ATTEST:

\_\_\_\_\_  
Secretary

/

(Signed in Counterpart)

The foregoing resolution was on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, adopted by the Board of Supervisors of the County of Los Angeles and ex officio the governing body of all other special assessment and taxing districts, agencies and authorities for which said Board so acts.

CELIA ZAVALA, Acting Executive Officer  
Clerk of the Board of Supervisors of  
the County of Los Angeles

By \_\_\_\_\_  
Deputy

APPROVED AS TO FORM:

MARY C. WICKHAM  
County Counsel

By \_\_\_\_\_  
Deputy

/

(Signed in Counterpart)

PASSED, APPROVED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_  
by the following vote:

AYES:                                      ABSENT:  
NOES:                                      ABSTAIN:

Los Angeles County West Vector Control District

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name and Title

ATTEST:

\_\_\_\_\_  
Secretary

/

(Signed in Counterpart)



Annexation To: Las Virgenes Municipal Water District  
Account No. 363.05  
TRA: 08635  
Reorganization Number: 2017-04  
Las Virgenes Municipal Water District  
Based on their 2016-17 Tax Sharing Ratios 0.000704917

Acct No.	Taxing Agency	(1) Current Tax Share - AF49	(2) = (1) / Total Percent	(3) Proposed Dist Share	(4) = (2) * (3) Alloc of Dist Share	(5) Allocation Adjustments	(6) = (1) + (5) New Net Share
001.05	LOS ANGELES COUNTY GENERAL	0.349899262	34.9899%	0.000704917	0.000246659	-0.000252185	0.349647077
001.20	L.A. COUNTY ACCUM CAP OUTLAY 003.01	0.000118470	0.0118%	0.000704917	0.000000083	0.000000000	0.000118470
	L A COUNTY LIBRARY	0.025467359	2.5467%	0.000704917	0.000017952	-0.000017952	0.025449407
005.15	ROAD DIST # 3	0.006331789	0.6332%	0.000704917	0.000004463	-0.000004463	0.006327326
007.30	CONSOL. FIRE PRO.DIST.OF L.A.CO.	0.189382452	18.9382%	0.000704917	0.000133498	-0.000133498	0.189248954
007.31	L A C FIRE-FFW	0.007722072	0.7722%	0.000704917	0.000005443	0.000000000	0.007722072
030.10	L.A.CO.FL.CON.DR.IMP.DIST.MAINT.	0.001912281	0.1912%	0.000704917	0.000001347	-0.000001347	0.001910934
030.70	LA CO FLOOD CONTROL MAINT	0.010822103	1.0822%	0.000704917	0.000007628	-0.000007628	0.010814475
061.10	L A CO WEST VECTOR CONTROL DIST.	0.000269378	0.0269%	0.000704917	0.000000189	-0.000000189	0.000269189
400.00	EDUCATIONAL REV AUGMENTATION FD	0.076552405	7.6552%	0.000704917	0.000053963	Exempt	0.076552405
400.01	EDUCATIONAL AUG FD IMPOUND	0.131877650	13.1878%	0.000704917	0.000092962	Exempt	0.131877650
400.15	COUNTY SCHOOL SERVICES	0.001469336	0.1469%	0.000704917	0.000001035	Exempt	0.001469336
400.21	CHILDREN'S INSTIL TUITION FUND	0.002916115	0.2916%	0.000704917	0.000002055	Exempt	0.002916115
810.04	SANTA MONICA COMMUNITY COLLEGE D	0.038326843	3.8327%	0.000704917	0.000027017	Exempt	0.038326843
931.03	SANTA MONIC-MALIBU UNIF SCH DIST	0.155064555	15.5065%	0.000704917	0.000109307	Exempt	0.155064555
931.06	CO. SCH. SERV. FD.-SNTA MON-MLBU	0.000406289	0.0406%	0.000704917	0.000000286	Exempt	0.000406289
931.07	DEV CTR HDCPD MINOR-STA MON-MLBU	0.000540533	0.0541%	0.000704917	0.000000381	Exempt	0.000540533
931.20	SNTA MON-MLBU=CHILDRENS CTR. FD.	0.000921108	0.0921%	0.000704917	0.000000649	Exempt	0.000921108
<b>363.05</b>	<b>Las Virgenes Municipal Water District</b>	0.000000000	0.0000%	0.000704917	0.000000000	0.000000000	<b>0.000417262</b>
<b>Total</b>		<b>1.000000000</b>	<b>100.0000%</b>		<b>0.000704917</b>	<b>-0.000417262</b>	<b>1.000000000</b>

(1) Current share as reflected in the Auditor's ATI distribution in AF 49. Must total 1.000000000.

(2) Must total 100%.

(3) Weighted average water district share as verified by Auditor.

(4) Must total share reflected in Column (3).

(5) Reflects exemption for school entities and County general fund obligation for debt service and FFW.

(6) Final share distributions to be reflected in tax transfer resolution.

<b>7. Request for Assignment of Legal Services Agreement</b>	
Staff Report:	Robert Saviskas, Executive Director
Scheduled Consultant:	Michael Jenkins, General Legal Counsel
Recommended Action:	Approve

Comments:

This is a request to assign the legal services agreement with Jenkins & Hogin, LLP to Best, Best & Krieger, LLP. See attached for more details.

**JENKINS & HOGIN, LLP**  
A LAW PARTNERSHIP

---

MICHAEL JENKINS  
CHRISTI HOGIN  
JOHN C. COTTI  
GREGG KETTLES  
LAUREN LANGER  
TREVOR RUSIN  
PATRICK DONEGAN  
JANE F. ABZUG

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WWW.LOCALGOVLAW.COM

WRITER'S EMAIL ADDRESS:  
MJENKINS@LOCALGOVLAW.COM

March 1, 2018

President of the Board and  
Honorable Board Members  
Los Angeles County West Vector and  
Vector-Borne Disease Control District  
6750 Centinela Avenue  
Culver City, CA 90230

***Reference:* Request for Assignment of Legal Services Agreement**

Dear President and Board:

I write to request the District's consent to assign my firm's contract with the District to Best, Best & Krieger LLP. This request is made pursuant to Section 8 of the Agreement.

It has been my pleasure to serve the District as its General Counsel for many years.

When I moved my practice from my original law firm to open Jenkins & Hogin, LLP, in 2001, the Board approved the current legal services agreement. We have enjoyed practicing municipal law as a small group, but we see advantages for our clients in joining forces with a larger public agency law firm at this time. The merger will relieve me and Christi of the day-to-day responsibility of running the business end of the practice, which will free us up to spend our work time just practicing law. The merger will also give our clients access to the broad expertise of Best, Best, & Krieger LLP. BB&K has the most extensive public agency practice of any law firm in California.

The attorneys of Jenkins & Hogin LLP desire to merge law practices with BB&K, which would allow us to continue to practice law in the same manner that we are now but under the auspices of BB&K and with those additional resources. BB&K is a highly

**JENKINS & HOGIN, LLP**

March 1, 2018

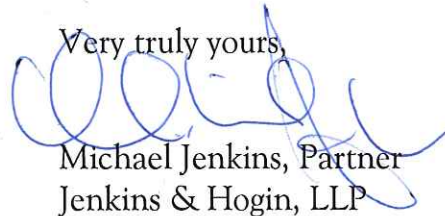
Page 2

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valued part of the California municipal attorney community. Lawyers at BB&K possess the skill and training to assist us in serving the District. However, consent to the assignment will not change any of the personnel, fees, or other terms of the District's current Agreement. I will continue to serve as General Counsel, assisted by others from our firm with whom your staff has built trusting professional relationships. We will continue to work from our current offices in Manhattan Beach.

I take my commitment to the District seriously and make this request with confidence that we will be able to continue delivering excellent service to the District without additional cost.

Very truly yours,



Michael Jenkins, Partner  
Jenkins & Hogin, LLP

**Los Angeles County West Vector  
& Vector-Borne Disease Control District**  
6750 Centinela Avenue, Culver City, California 90230

To: Board of Trustees

From: Robert Saviskas, Executive Director

Date: March 1, 2018

Subject: General Counsel Legal Services

**RECOMMENDATION:**

That the Board of trustees approve Amendment No.1 to the Legal Services Agreement between the District and Jenkins & Hogin LLP to consent to an assignment to Best, Best, & Krieger LLP of the Agreement. (ATTACHMENT A)

**DISCUSSION:**

The District has had an agreement with Jenkins & Hogin, LLP to provide legal services and perform the functions of General Counsel since 2001. Michael Jenkins of the Firm has served as General Counsel to the District since the 1990s. The agreement provides that the District must consent to any assignment of the agreement. Jenkins & Hogin, LLP has requested the District consent to an assignment to Best, Best, & Krieger LLP. The request is made because the two firms are merging. The merger would not result in any changes to the District in that the terms of the District's legal services agreement would be exactly the same and all the lawyers currently working with the District are part of the merger and will continue to serve the District in the same capacities as at present.

**CONCLUSION**

Approval of the consent to assignment will facilitate continuation of existing General Counsel services without a change in fiscal impact or personnel.

**Amendment No. 1**  
**to Legal Services Agreement between Los Angeles County West Vector and Vector-Borne Disease**  
**Control District and Jenkins & Hogin LLP**  
**ASSIGNMENT OF AGREEMENT FOR SERVICES**

This constitutes written consent to an assignment to Best, Best, & Krieger LLP of the Agreement for Services between Los Angeles County West Vector and Vector-Borne Disease Control District (“District”) and Jenkins & Hogin, LLP (“Contractor”) dated March 1, 2001 (the “Agreement”). The consent is valid beginning April 1, 2018.

**RECITALS**

- A. The District entered into an Agreement with Contractor to provide legal services and perform the functions of General Counsel.
- B. Contractor desires to assign or transfer interest in the Agreement to Best, Best, & Krieger LLP (“Assignee”).
- C. Pursuant to Section 8 of the Agreement, Jenkins & Hogin, LLP requested permission to assign the Agreement to Assignee. The attorneys of Jenkins & Hogin LLP, including General Counsel Michael Jenkins, desire to merge law practices with Assignee and continue to practice under the auspices of Assignee. Assignee warrants that it possesses the skill and training to fully undertake the obligations of the Contractor under the Agreement and agree to all its terms. Moreover, the assignment will not change any of the personnel, fees, or other terms of the Agreement.

**NOW THEREFORE**, in consideration of their mutual promises, obligations, and covenants hereinafter contained, the parties agree as follows:

- 1. Consent. The District hereby consents to the assignment as requested effective April 1, 2018. If Contractor submits a fully executed assignment of the Agreement, Contractor will be excused from further obligations under the Agreement and Assignee will thereby assume all Contractor’s obligations under the Agreement.
- 2. Client Files. The District hereby authorizes Firm to release hardcopy and electronic versions of any and all client papers and property including, without limitation, correspondence, e-mail, pleadings and other court filings, memoranda, legal research, draft documents, deposition transcripts, exhibits, physical evidence, expert reports, billing records, and other items contained in Firm’s files related to the District to Assignee or to any representative or attorney from that firm. This authorization specifically extends to materials covered by the attorney client privilege and attorney work product doctrine, as well confidential and privileged materials related to personnel matters.
- 3. Limited Amendment. All terms and conditions of the Agreement remain in full force and effect.

CONTRACTOR:

LOS ANGELES COUNTY WEST VECTOR AND  
VECTOR-BORNE DISEASE CONTROL  
DISTRICT:

---

Michael Jenkins  
Partner, JENKINS & HOGIN, LLP

---

PRESIDENT

ATTEST:

---

SECRETARY  
(Seal)

**8. Board of Trustees Comments**

Staff Report:	None Scheduled
Details & Reference Documents:	No Attachments
Recommended Action:	As determined by the Board



**9. Motion to adjourn**

Staff Report:	None Scheduled
Details & Reference Documents:	No Attachments
Recommended Action:	Approve

**Minutes of the  
Board of Trustees' Meeting  
March 8, 2018**

**Los Angeles County West Vector & Vector-Borne Disease Control District**

**Trustees Present:**

Bill DiSalvo  
James Osborne  
Jay Garacochea  
Nancy Greenstein  
Jim Gazeley  
Chad Blouin  
Kurt Weideman  
Elizabeth Sala  
Barbara Barsocchini  
Bill Ailor  
John Frazee

**Trustees Absent:**

Suzanne Fuentes  
Olivia Valentine  
Velveth Schmitz  
Joan Yacovone

**Staff/Advisors Present:**

Robert Saviskas, Executive Director  
Teri Roa, Assistant Director  
Michael Jenkins, General Legal Counsel

**1. To receive and file the 2016-2017 Independent Auditor's Annual Financial Statement for the Los Angeles County West Vector Control District.**

Action: Received & Filed

**2. Approve minutes of the January 11, 2018 Board of Trustees Meeting**

Motion by: Greenstein

Second: Weideman

Vote: Ayes: 8

Noes: 0

Abstentions: 3 (Ailor, Barsocchini, Frazee)

Action: Motion Passed

**3. Executive Director's Report for February 2018**

A) WNV & Zika Virus Update

B) Public Education Program

C) Field Operations Program

D) Vector Ecology Program

**Action: Received & Filed**

**4. Financial Report for Jan-Feb 2018**

**A) Investment Report**

**B) Bills and Salaries**

Motion by: Greenstein

Second: Blouin

Vote: Ayes: 11

Noes: 0

Abstentions: 0

Action: Motion Passed

**5. Construction Update for 6720-6740 Centinela Ave.**

Received & Filed

**6. Joint Tax Transfer Resolution Reorganization No. 2017-04**

Motion by: Blouin

Second: Gazeley

Vote: Ayes: 11

Noes: 0

Abstentions: 0

Action: Motion Passed

**7. Request for Assignment of Legal Services Agreement**

Motion by: Ailor  
Second: Sala  
Vote: Ayes: 11  
      Noes: 0  
      Abstentions: 0

Action: Motion Passed

**8. Motion to adjourn in memory of Tom Yacovone**

Motion by: DiSalvo  
Second: Gazeley  
Vote: Ayes: 11  
      Noes: 0  
      Abstentions: 0

Action: Motion Passed

Approved by the Board of Trustees

\_\_\_\_\_  
Olivia Valentine, Secretary

\_\_\_\_\_  
Date